



Walter Sillers Fine Arts Center ReRoof

Mississippi Valley State University, Itta Bena, MS

August 3, 2026

Addendum No. 2

This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum.

Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.

1. A Pre-Bid Meeting was held on July 28, 2026. See this addendum for resolution of questions that were asked, and other information discussed at this meeting. See the Pre-Bid Meeting Minutes, sign-in sheet and discussion points attached. See all requirements associated with bidding. The Pre-Bid minutes and discussion points are included as part of this addendum.

Drawings and Specifications: The following General Notes shall apply to all drawings and specification sections:

2. The listing of the Alternates on the General Construction Bid Form (Document 00 41 00 in the specifications) does not match the alternate descriptions on the drawings. The alternate descriptions on the drawings are incorrect. Therefore, the alternates as listed on the Bid Form are correct and shall be used to define the work.
3. The Contractor is responsible for protecting all materials, surfaces, etc. in and around the buildings. Proper protection shall be placed over all interior and exterior equipment, furnishings, etc. as necessary to protect such items from damage from construction activities. Any interior areas affected by construction activities of this project are to be cleaned by the contractor. Pay particular attention to protecting exterior wall surfaces, sidewalks/stairs, landscaping, site features, etc.
4. See the attached diagram for the allowed laydown area requirements. The successful contractor is responsible for protecting all site features (sidewalks, curbs, etc.) and all grass areas. Any damaged features & grass shall be repaired by the contractor. The contractor is responsible for contacting 811 to identify/protect all utilities.
5. All disturbed areas of grass are to be leveled and seeded once the work is complete.
6. Portable restroom facilities are required.
7. Weekend work will be allowed with prior approval and notice.
8. Nighttime work will be allowed with prior approval and notice.
9. Parking permits will be supplied to the contractor by the university.
10. Fencing is required around all active work or laydown areas. The fencing shall be sufficient to protect the laydown, staging and/or work areas from pedestrian access. This is a very public area. The fencing must be maintained as secure at all times. See the attached diagram for fencing requirements.

Approval of a Manufacturer or product as an "equal" does not in any way alter the Contract Documents. Any approved manufacturer must accommodate construction details, required finishes, owner's specific requirements, adjacent materials, etc. Any additional materials or components required by the "approved equal" for proper installation for the given conditions are the responsibility of the Contractor. Approval of a Manufacturer also shall not cause an up-charge for the desired finish or limit the choices of finishes, colors, materials, etc.

Contents: This addendum consists of **6 (8 ½" x 11")** pages.

End of Addendum No. 2 for: Walter Sillers Fine Arts Center ReRoof





WALTER SILLERS FINE ARTS CENTER RE-ROOF

Pre-Bid Meeting July 28, 2026 @ 9:00

Mississippi Valley State University

Project Contacts: Mr. Michael Switzer, VP for Facilities, MVSU
Mr. Kenneth Parvin, Project Manager - MVSU
Mr. Lewis Sparks, Project Manager - MVSU
Scott Comish, Project Manager – Shafer-Zahner-Zanher

Bid Date: Thursday August 6, 2026 @ 2:00:00 pm (see the official Advertisement for Bids)

- Sealed bids will be received electronically via MAGIC using RFx # 3160008129.
- **To submit a bid via US Mail, use the following Mailing Address:**
Mississippi Valley State University
14000 Hwy 82-W #7244
Itta Bena, MS 38941-1400
- **To submit a bid via hand delivery or FedEx/UPS/Shipping Services, use the following Campus Address:**
Mississippi Valley State University
Central Receiving
199 Medger Evers St
Itta Bena, MS 38941-1400
- **Bids will be OPENED at the Willie Malone Physical Plant Building Conference Room. DO NOT SUBMIT BIDS AT THE WILLIE MALONE PHYSICAL PLANT BUILDING CONFERENCE ROOM.**

Official Time is by Mississippi Valley State University

Meeting Attendees: See attached sign in sheet.

Current Bidders List: 10 Contractors (currently), see sign-in sheet for meeting attendees

Construction days: **120** days for project (see *Proposal Form*)
Notice to Proceed – by Owner. Must hold price per specifications.

Contract Administration: Architects will be on site regularly once construction begins. University construction administrators will also visit regularly.

Construction Progress Meetings held monthly as required by Division 1.

Commissioning- none on this project.

Construction Access: Discuss: weekends, Sunday work, holidays, etc. **Weekend work allowed with prior permission; there will be no utility charges and no charges for parking permits.**
Restricted “no work” days due to events: **will be determined at monthly meetings.**

Staging Areas/Fencing/Access – Discuss: **See Addendum**

Protection of interior (responsibility of the Contractor, see specs.) **Note that the contractor is responsible for protecting all interior finishes and materials.**

Scope of work: Discuss: In general, the entire building receives new Mod Bit roofing. See details, termination bars covered with prefinished metal counterflashing. See drawings for complete definition.

Bidding rules: Pay attention to *Instructions To Bidders*
 Pay particular attention to *Special Conditions*

Common mistakes: -Certificate of Responsibility number on envelope.
 -Any changes to bid on outside of envelope. Initial and date.
 -Acknowledge addenda.

WALTER SILLERS FINE ARTS CENTER RE-ROOF

Pre-Bid Meeting July 28, 2026 @ 9:00

Mississippi Valley State University

Discussion points:

- Building will be occupied & must be weatherproof at all times. All interior/exterior finishes must be protected.
- See Supplementary Conditions and University Special Conditions.

Scope of Work:

- No asbestos was detected. Report is available and included in Addendum 1
- See drawings/specifications for complete description of work.
- Complete tear off, cover board and 2 ply mod bit. Veral (foil faced) vertical flashing. New prefinished metal.
- All termination bars are to be covered with prefinished metal flashing/counter flashing.
All abandoned equipment and penetrations will be marked by MVSU. All abandoned equipment is to be removed and deck infilled.
- Access: Laydown and storage areas as defined by MVSU.
- The contractor is not to interrupt utilities or egress/access without prior permission and notice.
- The Contractor will be responsible for locating all underground utilities and protecting during construction.
- The roof hatch will be removed and replaced.
- **SEE ALTERNATES AS DESCRIBED ON THE BID FORM**

Questions/Discussion Items:

- Access: Laydown, storage areas and reseeding requirements **DISCUSS**
- Port-a-Jon is required.
- Fencing: **DISCUSS**
- Liquidated Damages are \$250.00 per day.
- Parking permits: **will be provided by the University at no charge**
- Objectional workmen: will be removed from the site and not be allowed to return.
- Do not interrupt utilities **or egress/access to the building** without prior permission and notice.

NOTE THE "BUILD AMERICA BUY AMERICA" REQUIREMENTS IN THE DOCUMENTS, LISTED I ALTERNATE 1 AND AS DISCUSSED IN THE PRE-BID MEETING.



OFFICE OF ARCHITECTURE

WALTER SILLERS FINE ARTS CENTER RE-ROOF

Pre-Bid Meeting July 28, 2026 @ 9:00

Mississippi Valley State University

SIGN-IN SHEET

NAME	COMPANY	EMAIL
Scott Comish	Shafer-Zahner-Zahner	scomish@szzarch.com
Luke Middleton	Roofing Solutions	lmiddleton@roofingsolutions.com
James Hery	Copper Top Roofing	james@Copper-toproofing.com
Lewis Sparks	MVSU	Lewis.Sparks@mvsu.edu
Bryan McCain	A+R Roofing	Bryan@rroofs.com
Gavin Darby	Marchbanks Specialty	msc@marchbanksspecialty.com
MICHAEL SWITZER	MVSU	
Blake Montpelier	Independent A/R	Blake@roofing.ms

THE CONTRACTOR WILL BE ALLOWED TO PLACE A DUMPSTER, PARK, LAYDOWN MATERIALS, ETC. IN THE AREA INDICATED **IN ORANGE** IN THE DIAGRAM BELOW. THIS LAYDOWN AREA IS TO BE ENCLOSED WITH ORANGE CONSTRUCTION FENCING TO KEEP PEDESTRIANS FROM ENTERING THE SITE AND TO PROTECT THE PUBLIC IN GENERAL. ALL ACCESS AND EGRESS FROM THE BUILDING MUST BE MAINTAINED AT ALL TIMES. THE ROADWAYS MUST REMAIN OPEN UNLESS THE CONTRACTOR HAS OBTAINED PRIOR PERMISSION. THE CONTRACTOR IS TO IDENTIFY, PROTECT AND REPAIR ANY DAMAGE TO SIDEWALKS, SOD, TREES, UTILITIES, IRRIGATION, LIGHTS, DRIVES/CURBS, ETC. THE **YELLOW AREA** INDICATES THE STAFF PARKING THAT CAN ONLY BE USED BY THE CONTRACTOR ON WEEKENDS WITH PRIOR PERMISSION.

