

BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543 FAX 6019699374

11 March 2020

ADDENDUM NO. 3

Re: **GS# 350-023**
New Jefferson Lot
Office of Capitol Facilities
(Department of Finance and Administration)
Jackson, Mississippi

Bid Date: Tuesday, March 17, 2020 (2:00 p.m.)



NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL

Item No. 1: A PRE-BID CONFERENCE was held on FRIDAY, MARCH 6, 2020, 10:00 A.M., at the site. See attached attendance list and items discussed and clarified below.

- A. Ms. Debbie White of the Bureau of Building provided a Pre-Bid Meeting agenda (attached as Exhibit "A"), discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the desk in the lobby of the 14th floor of Woolfolk Building. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 PM. Ms. White referred Bidders to carefully read entire Section 00100 Instructions to Bidders, including Bidder's Checklist and all other bidding requirements at Section 00100 Instructions to Bidders, (including, but not limited to the following):
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00100/3.02).
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00100/2.08.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form
 6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 00100/1.03).
 7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids (see Section 00100/4.03, 4.04).
 8. There are no Davis-Bacon requirements on this Project.
 9. Ms. White also noted that bids may be submitted electronically -- Memorandum regarding electronic bidding is attached hereto as Exhibit "B". (Bidder must pre-register in Magic).

- B. Ms. White noted that all questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid. Any Bid protests shall be sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid. Contractor please note on the last page of the Proposal Form, page 8, in the Mechanical/Electrical Contractors section, that the blanks MUST BE FILLED IN, even if with a "N/A".
- C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in. It was noted that Unit Prices described at Drawings, Sht. TS, must be filled in on proposal form.
- D. Architect pointed out the Base Bid Assumptions (Sht. TS) *shall be included in the Base Bid*. (Example: at Assumption #1: 500 cu. yd. x Contractor's cost per cubic yard= amount to include in Bid for this Assumption #1).
- E. Architect discussed the overall planning and specification concepts of the Project.
- F. Several questions were discussed with Bidders, as clarified below:
 - 1. **(At Base Bid ONLY) Architect discussed phasing of construction. See attached Exhibit "C" (phasing diagram) and SPECIFICATIONS, Item No. 1, below, for clarifications.**

SPECIFICATIONS

Item No. 1: Refer to Division 1, Section 00300, PROPOSAL FORM and Division 1, Section 01900, DIVISION ONE SUPPLEMENT, and replace with the attached Exhibit "D" & Exhibit "E" respectively.

Item No. 2: Revise all references to Contract Time to read "180 calendar days".

DRAWINGS

Item No. 1: Refer to Sheet TS, "Keyed Site Demolition Notes", and change Note 1 to read: "1. Existing gravel parking area. Remove existing railroad ties around perimeter and deliver to Owner. Remove existing aggregate. Contractor may opt to dispose of the aggregate offsite upon its removal, or reuse it as a temporary construction drive, then dispose of it offsite after use."

No other items in this addendum.

Sincerely,



Bill Burris, AIA
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 3



BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Date: 3/6/2020
 Using Agency: Office of Capitol Facilities
 GS# 350-023
 Project Professional: Burris/Wagnon Architects, P.A.
 Project Name: New Jefferson Lot

Pre-Bid Sign - in - Sheet

NAME:	COMPANY:	PHONE:	FAX:	CELL:	EMAIL:
BILL BURRIS	BURRIS/WAGNON	601-969-7543	601-969-9374	601-260-7398	bill@burriswagnon.com
HENRY WILLIAMS	BBB ELECTRIC	601-985-9674		601-985-9674	h.williams@bbcon.com
VICTOR JACKSON	DFA	769-972-1864			Victor.jackson@dfc.ms.gov
ANDREW HENCO	MEMPHIS CONST.	601-209-7137			ahenco@memphiscnstruction.com
RANDY TURNER	BOB	601-941-6068			RANDY.TURNER@DFAMS.GOV
DEBORAH WHITE	BOB	601-959-3628		601-214-0058	Deborah.white@dfc.gov.

PRE-BID CONFERENCE

GS# 350-023

New Jefferson Lot

DATE: Friday, March 06, 2020**TIME: 10:00 AM**

1. **Open Bid:** Tuesday, March 17, 2020, 2:00 PM
Bureau of Building's Conference Room - 14th Floor
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful on whether the legislature *is/is not* in session
3. Telephone and desk, are not provided, for bidders use
4. Bids are taken; until 2:00:00 PM on the Bid Date. The official time clock is located at the Receptionist Desk – 14th Floor
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date, at the time of bid and throughout the length of the job. Bids over \$50,000, must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information
6. Business Name must be exact, as listed, with the MS Secretary of State's Office
7. The written bid amounts supersede the numeric amounts
8. Certified Checks are held; until bid award
9. Make sure to acknowledge all addendum on bid documents
10. If applicable, provide Mechanical/Plumbing/Electrical Subcontractors
11. Bidder has 24 hours to notify BoB regarding any mistake with their Bid Submittal
12. All Bid Protest(s), must be submitted to the Bureau of Buildings (BoB)
13. Must hold price for 45 days; as per bid specifications
14. Notice to proceed will occur approximately 4 to 5 weeks after bid award
15. Out of State Contractors must submit reciprocating construction law for their resident State
16. Bureau of Buildings is the Owner - Contract will be between BOB and the Contractor.
17. If bid; is sent by UPS/ FEDX or USPS, it is the Bidders responsibility to make sure it is delivered and stamped in before 2:00:00 PM on bid date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

Laura D. Jackson
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Calvin R. Sibley, Director
Bureau of Building, Grounds and Real Property Management

DATE: February 27, 2018

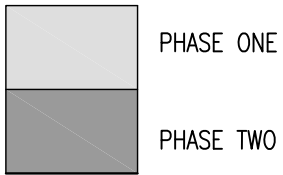
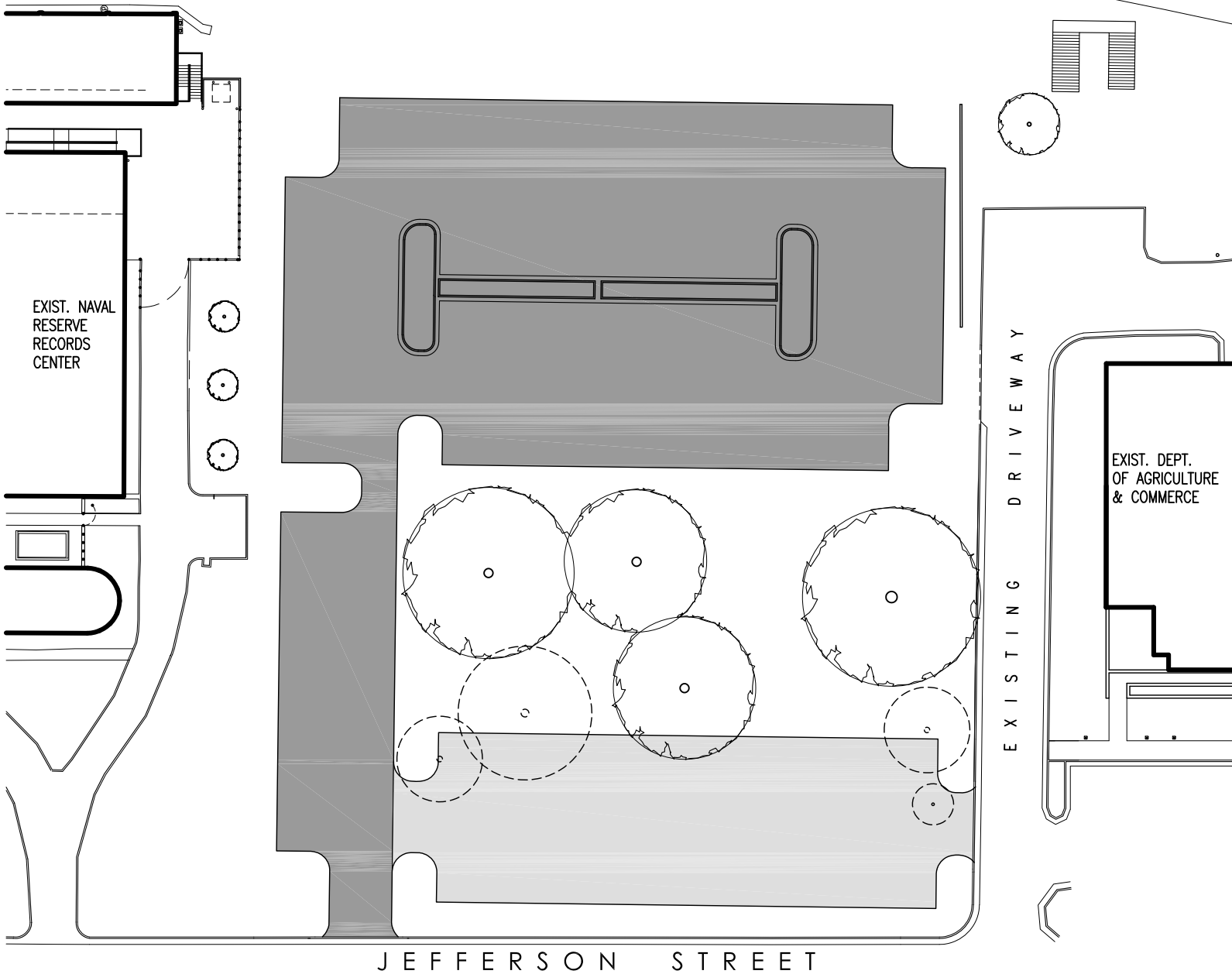
SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register. When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at:
<http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (MS SoS, MBOC, and W9 should all agree.)

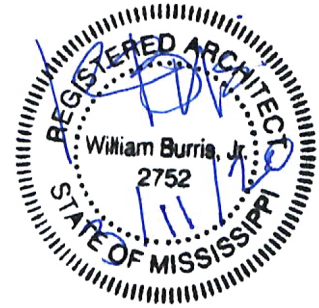
TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here.



1"=50'

10 February 2020
New Jefferson Lot
Office of Capitol Facilities
(Department of Finance and Administration)
(Jackson, Mississippi)
 GS# 350-023



**PROPOSAL FORM
SECTION 00300**

To: Bureau of Building, Grounds and Real Property Management
501 North West Street, Suite 1401B [Woolfolk Building]
Jackson, Mississippi 39201

Re: Project # GS# 350-023
Project Title New Jefferson Lot
Location Jackson, Mississippi

I propose to complete all work in accordance with the Project Manual and Drawings within 180 consecutive calendar days for the sum of: (Professional must specify number of days)

BASE BID: (Write in the amount of the base bid in words and numbers. The written word shall govern.)

Words: _____ Dollars
Figures: (\$ _____)

ALTERNATES: (Write in the amount of all of the alternates in words and numbers. The written word shall govern.)

Alternate #1 Adds Deducts

Words: _____ Dollars
(\$ _____)

Description: Construct entire Project, start to finish, with no phasing of the construction schedule. See 01900 for additional information.

Alternate #2 Adds Deducts

Words: _____ Dollars
(\$ _____)

Description: "NOT USED"

Alternate #3 Adds Deducts

Words: _____ Dollars
(\$ _____)

Description: "NOT USED"

Alternate #4 Adds Deducts

Words: _____ Dollars
(\$ _____)

Description: "NOT USED"

Alternate #5 Adds Deducts

Words: _____ Dollars
(\$ _____)

Description: "NOT USED"

BID UNIT PRICES: (Refer to Drawings, Sheet "TS")

1. Unit Price #1 (Earthwork):\$ _____ per c.y. of net overexcavation where additional select fill may be required.
2. Unit Price #2 (Geofabric bridging membrane/sand layer):\$ _____ per s.f. geofabric and 12" sand bridge layer.

Division 0

ADDENDA ACKNOWLEDGMENT: (modified dates August 2016)

Exhibit "D"

No. _____ No. _____ No. _____
No. _____ No. _____ No. _____

ACCEPTANCE:

I certify that I am authorized to enter into a binding contract, if this Proposal is accepted.

Signature _____ Date _____
Name and Title _____
Name of Business _____

Complete spelling of bidder's name and address - **exact as recorded at the Secretary of State**

[<http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp>] which should be the same as you applied for at the Mississippi State Board of

Contractors [<http://www.msdoc.us/Search2.CFM>] (see 2.07, 3.01, 5.01) **PLEASE LOOK IT UP at SoS. SoS rules when the 2 are different.**

Address _____ (mailing)

Address _____ (physical)

City/State/Zip Code _____ County _____

Phone _____ Fax _____ Email _____

- **BIDDER'S CERTIFICATE OF RESPONSIBILITY NUMBER(S):** _____
- **MINORITY BUSINESS ENTERPRISE?** Yes _____ No _____ (to assist with Code 57-1-57)

- Attach copy of Non-Resident Bidder's Preference Law (5.04 of Bidder's Checklist)

- **Mechanical / Plumbing / Electrical Contractors:** (modified Dec 2013 SoS per 10/17/12 Addendum 1 & Feb 2014; 021219 over \$50,000.00)

Regarding said Divisions of the Specifications of the BoB Standard Form of Agreement Between The Owner and The Contractor:

List any Mechanical/Plumbing and/or Electrical Sub-Contractors that will perform work of this contract. COR must be included where sub-contract exceeds \$50,000.00. If no sub-contractor is listed, and such work is within scope of contract and over \$50,000.00, bidder's own COR classification(s) must be sufficient to self-perform any such work. If no sub-contractor is listed, then use of sub-contractor to perform such scope will not be permitted. This is in accordance with 5.05 and 5.06 of the Bidder's Checklist revised below.

Mechanical Contractor: _____	Certificate of Responsibility No. _____
Plumbing Contractor: _____	Certificate of Responsibility No. _____
Electrical Contractor: _____	Certificate of Responsibility No. _____

- **Mississippi Department of Agriculture & Commerce** (modified 9/20/18)
Bureau of Plant Industry

HWC - Horticultural Weed Control Contractor _____ HWC License Number _____

Complete when current bid includes any herbicide application ↑ (whether general contractor, landscaping, or a project phase)

MS Code 69-19-5; 69-19-9; 69-19-15 or updated Codes and DAC Plant Industry Rules 3.11.401; 405.03

Division 0

DIVISION ONE SUPPLEMENT
SECTION 01900

Exhibit "E"

PART 1 - SUMMARY OF WORK SUPPLEMENT

1.01 WORK SEQUENCE

- A. Owner will occupy the building during construction, coordinate with Owner's Representative in scheduling work to vacate the areas as the Contractor requires.
- B. Construct work in stages as follows:
 - 1. East parking lot (Phase "1") shall be completed (for Owner's use) prior to constructing West parking lot (Phase "2").
 - 2. _____
 - 3. _____

1.02 PARTIAL OWNER OCCUPANCY

- A. Schedule early completion of designated areas for Owner's usage prior to substantial completion of entire Project.
 - 1. _____
 - 2. _____
 - 3. _____
- B. Owner will occupy areas for purpose of _____
- C. Contractor will provide:
 - 1. Access for Owner's personnel
 - 2. Operation of heating, ventilating, air conditioning and electrical systems
 - 3. _____
- D. Prior to occupancy, execute a *Certificate of Substantial Completion* for designated areas.
- E. Upon occupancy, Owner shall provide:
 - 1. _____
 - 2. _____

PART 2 - ALLOWANCE SUPPLEMENT

2.01 SCHEDULE OF ALLOWANCES

- A. Include in the Bid, for inclusion in the Contract Sum, the amount of \$ _____ for purchase of _____
(Refer to Section _____, _____)
- B. Include in the Bid, for inclusion in the Contract Sum, the amount of \$ _____ for purchase of _____
(Refer to Section _____, _____)

Division One

3.01 DESCRIPTION OF ALTERNATES

A. Alternate Number One. Deduct from Base Bid all material, labor,
supervision, general conditions, overhead, and profit to construct
entire Project, start to finish, with no phasing of the construction
schedule that is described in the Base Bid.

B. Alternate Number Two. "NOT USED"

C. Alternate Number Three. "NOT USED"

D. Alternate Number Four. "NOT USED"

E. Alternate Number Five. "NOT USED"