

SHAFER | ZAHNER | ZAHNER
OFFICE OF ARCHITECTURE

September 26, 2019
GS# 210-068 NEW ADMINISTRATION BUILDING
Mississippi Delta Community College
Moorhead, Mississippi

Addendum No. 2

This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum. Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.

1. The Pre-Bid Conference Meeting Minutes and Pre-Bid Conference Attendance Roster were left off of Addendum No. 1. See the Pre-Bid Conference Meeting Minutes and Pre-Bid Conference Attendance Roster attached.

Approval of a Manufacturer or product as an "equal" does not in any way alter the Contract Documents. Any approved manufacturer must accommodate performance requirements, construction details, required finishes, owner's specific requirements, adjacent materials, etc. Any additional materials or components required by the "approved equal" for proper installation for the given conditions are the responsibility of the Contractor. Approval of a Manufacturer also shall not cause an up-charge for the desired finish or limit the choices of finishes, colors, materials, etc.

Contents: This addendum consists of **5 (8 ½" x 11") sheets.**



End of Addendum No. 2 for: GS# 210-068 NEW ADMINISTRATION BUILDING



PRE-BID CONFERENCE MEETING MINUTES

Project: GS# 210-068 New Administration Building
Mississippi Delta Community College
Date/Time: September 20th @ 9:30 am
Location: Vandiver Student Center, MDCC, Hwy 3 & Lucas Street, Moorhead, MS 38761
Present: See attached sign-in sheet

1. Project Team:
 - Shafer Zahner Zahner: Gary Shafer, Sally Zahner 662-323-1628, szahner@szzarch.com
 - Edmonds Engineering: Tim Groover 601-362-6478
 - Structural Design Group: Brian Champlin 615-255-5537
 - Live Oak Engineering: Les Seymour 228-207-0070
 - Cx Agent: Horizon Engineering Associates – Brian Fauver 601-748-9472

2. Bid Date: October 3, 2019 at 2:00 pm @ MAGIC OR physically delivered to the office of the Bureau of Building, Grounds and Real Property Management, 501 North West Street, Suite 1401B [Woolfolk Building], Jackson, Mississippi, 39201 (see *Advertisement For Bids, Section 00030* for official information).
 - Parking may be limited in downtown Jackson
 - Please allow enough time for security/sign-in on first floor
 - Turn in bids on 14th Floor of the Woolfolk Building (Suite 1401B)
 - Official Time is by the Receptionist at 14th Floor.
 - Current Bidders List: **7 current** General Contractors
 - If you are a sub-contractor looking for GC's contact our office for a current list or on line
 - Construction days: **455** calendar days for project (see *Proposal Form*)
 - Project is expected to be completed on time or \$250/day liquidated damages.
 - Notice to Proceed – issued by Bureau of Buildings. Must hold price per specifications.

3. Instructions to bidders
 - Proposed addendum dates: Last day for questions to SZZ: COB Friday 9/27
 - Substitutions: Review section 01600.

4. Contract Administration:
 - Architects will be on site to inspect weekly.
 - Bureau's construction administrators will visit regularly
 - Construction Progress Meetings (by the GC) will be held monthly as required by Division 1.

5. Scope of work: Construction of a new Administration Building and Bookstore Building located on the campus of Mississippi Delta Community College at Moorhead, MS. Scope of work includes - site

work, storm and utility systems, paving, steel frame structure, brick veneer and cast stone on metal stud backup, interior finishes, security and access control, complete plumbing, mechanical, fire protection, energy management systems, and project specialties as defined in the Contract Documents. **The Base Bid plus 4 alternates construction budget is \$5,000,000**

- There are (4) Additive Bid Alternates – **NOTE: Base bid is 16,800 sf for admin building**
 - i. Add Alt #1: Bookstore and associated site work – **Bookstore is 4,200 sf**
 - ii. Add Alt #2: Admin Building Finish upgrades interior and exterior
 - iii. Add Alt #3: Bookstore millwork
 - iv. Add Alt #4: Parking lot and site improvements
- Allowances –
 - i. Controls – per Division 15900. \$89,500
 - ii. TAB handled separately by Cx

6. Construction Access and Special Phasing; Discuss:

- Staging Areas/Fencing/Access/Construction Sign: **Discussed/to be addressed**
 - i. **Daily work and weekend work allowed.**
 - ii. **Restricted “no work” days due to events – seasonal, football season, etc. to be addressed at Pre-Con; Architect will assist with coordination**
 - iii. **Parking permits not required as long as contractors’ vehicles are marked**
 - iv. **Maintain right of ways in adjacent streets**
 - v. **Lay down areas, parking, fencing locations to be addressed in the Pre-Construction Meeting with College’s representative**

7. Bidding rules: Pay attention to *Instructions To Bidders*

8. Common mistakes:

- Certificate of Responsibility and Contractor’s License number on envelope.
- Any changes to bid on outside of envelope. Initial and date.
- Acknowledge addenda.

9. Questions

10. Walk through of existing facility and site

