

BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543 FAX 6019699374

8 July 2019

ADDENDUM NO. 4

Re: **GS# 102-267**
Campus Roofing (RE-BID)
Delta State University
Cleveland, Mississippi



Bid Date: Thursday, July 11, 2019 (2:00 P.M.)

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL

Item No. 1: A PRE-BID CONFERENCE was held on WEDNESDAY, JUNE 26, 2019, 2:30 P.M., in the Delta State University Physical Facilities Office conference room. See attached attendance list and items discussed and clarified below.

- A. Mr. Heyward Bell of the Bureau of Building provided a Pre-Bid Meeting agenda (attached as Exhibit "A"), discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the desk in the lobby of the 14th floor of Woolfolk Building. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 PM. Mr. Bell read parts of Section 00100 Instructions to Bidders, and noted that Contractors shall thoroughly review the entire Section 00100, including Bidder's Checklist and all other bidding requirements at Section 00100 Instructions to Bidders, (including, but not limited to the following):
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00100/3.02).
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00100/2.08.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form
 6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 00100/1.03).
 7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids (see Section 00100/4.03, 4.04).
 8. There are no Davis-Bacon requirements on this Project.
 9. Mr. Bell also noted that bids may be submitted electronically -- Memorandum regarding electronic bidding is attached hereto as Exhibit "B". (Bidder must pre-register in Magic).

- B. Mr. Bell noted that all questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid: last addendum must be released by 5:00 PM, CST, Monday, July 8, 2019: please send all questions for clarification to Professional before this date/time. Any Bid protests shall be sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid. Contractor please note on the last page of the Proposal Form, page 8, in the Mechanical/Electrical Contractors section, that the blanks MUST BE FILLED IN.
- C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in. Alternates were discussed, and it was noted that Unit Prices described at Drawings, Sht. 2.0, must be filled in on proposal form.
- D. Architect pointed out the Base Bid (modified by this Addendum #4) Assumptions (Sht. 2.0) that *shall be included in the Base Bid (and Alternate #1, as modified by this Addendum).* (Example: at Assumption #1: 200 sq. ft. x Contractor's cost per square foot= amount to include in Bid for this Assumption #1).
- E. Architect discussed the overall planning and specification concepts of the Project, with key issues to be explored further in the Documents by the Contractor, as follow:
1. The Project is planned as a Base Bid, with three (3) add alternates.
- F. Architect reviewed Section 01900, including alternate descriptions, and construction timeline for Fielding Wright Art Building.
- G. Several questions were discussed with Bidders, as clarified below:
1. Laydown area(s) at Art Building are as delineated on Drawings.
 2. Laydown areas at Facilities may occur at front, or sides, of the building, as described in Documents.
 3. DSU does not expect any access problems for the Art Building site during football season, and will work with the Contractor to redirect student traffic around this building during the school term. DSU stated that there are no work restrictions on campus, either days or hours.
 4. It was discussed that cold temperatures, as relating to cold process adhesives, may be considered as weather days.

SPECIFICATIONS

Item No. 1: Refer to PROPOSAL FORM, Section 00300, and replace with attached revised Proposal Form (with additional Unit Price), Exhibit "C" attached hereto.

DRAWINGS

Item No. 1: Refer to Sht. 1.0, Art Building Roof Plan, north end of Roof "N", and change existing +/-48 L.F. existing copper gutter to new 16 oz. (minimum) copper half-round gutter. Match exist. gutter profile/size. Install with hangers to match existing, at equal spacing.

Item No. 2: Refer to Sheet 2.0, Assumptions, and Unit Prices, and revise as per attached Exhibit "D".

No other items in this addendum.

Sincerely,


Stan Wagon, AIA, LEED AP
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 4



Bureau of Building

Sign-in Sheet

Project Number: 102-267
Project Name: Campus Roofing (Re-Bid)
Agency: Delta State University

Location: Facility Bldg Conference Room **Time:** 2:30 PM **Date:** Wednesday, June 26, 2019

Name:	Organization	Phone Number	E-mail
Heyward Bell AIA	Bureau of Building	601-359-3887	heyward.bell@dfa.ms.gov
Jason Conley	Jessie Bryant <i>JG</i>	901-398-9799	jason@jbrmemphis.com
STEVEN CHAVEZ	ALL SPEC ROOFING	(501) 607-2107	STEVENCHAVEZ31@gmail.com
JAMES RUTLEDGE	DSU	(662) 846-4004	jrutledge@deltastate.edu
Renee Joiner	Guaranteed Roofing	601-939-2848	Renee@guaranteedroofingcompany.com
GERALD FINLEY	DSU	662-719-8522	gfinley@deltastate.edu
Ross Busby	Garland Company	601-937-3187	Rbusby@garlandind.com
<i>Stan wagner</i>			

PRE-BID MEETING FOR**GS# 102-267****Campus Roofing (Re-Bid)****DATE: June 26, 2019****TIME: 2:30 pm****Items**

1. Time: 2:00pm on Thursday July 11, 2019 at the Bureau of Building's Conference room 14th floor.
2. Parking- allow for parking, (legislature is not session) check-in through security and elevators to the 14th floor.
3. There are no tables or phones provided to bidders. Window ledges may be used to fill out bid forms
4. Time- bids will be taken until 2:00:00pm
Official time is at the secretary's desk.
5. If bid is requested back after it is stamped in, it will have to be re-stamped.
6. Certificate of Responsibility number on Envelope
7. It is allowable to make changes to bid on out-side of envelope.
8. Business name as listed at the Secretary of State's office
9. Only one original bid will be required.
10. The written word will supersede the numeric.
11. Certified Checks will be held until award.
12. Acknowledge addendum
13. Fill out Mech/ Plumbing/Electrical subcontractors
14. 24 hour time to review/ protest bids. After 2:00 pm will not be accepted.
15. Must hold price for 45 days as per specifications
16. Notice to proceed will be about 4 to 5 weeks later
17. Out of State Contractors must submit the reciprocating construction law for their State.
18. Bureau is the Owner - Contract will be between BOB and the Contractor.
19. If bid is sent by UPS/ FEDX or USPS it is your responsibility to make sure it is delivered and stamped in before 2:00:00 PM
20. **If you plan to use electronic bidding – you must use INTERNET EMPLOYER AS YOUR WEB BROWSER.**



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

Laura D. Jackson
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Calvin R. Sibley, Director
Bureau of Building, Grounds and Real Property Management

DATE: February 27, 2018

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register. When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at:

<http://upperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (MS SoS, MBOC, and W9 should all agree.)

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here.

TO VIEW ADVERTISED PROJECT INFORMATION on line go to DFA Web site and select “Are You Interested in Doing Business with Mississippi” at the top of the page. This takes one to the Procurement Portal. Click on:

1. I sell to Mississippi
2. (RFx) Procurement Opportunities and Public Notifications
3. Advanced Search Options
4. Major Procurement Category: Select Construction
5. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION
6. SEARCH

Another option from the DFA web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Just Below “About the Bureau of Building” select BOB Bid Solicitations.
4. Locate the GS# at left of the list and the RFx number at the right.

On both list the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov .

CRS/pgw

PROPOSAL FORM
SECTION 00300

Exhibit "C"

To: Bureau of Building, Grounds and Real Property Management
501 North West Street, Suite 1401B [Woolfolk Building]
Jackson, Mississippi 39201

Re: Project # GS# 102-267
Project Title Campus Roofing (RE-BID)
Location Cleveland, Mississippi

I propose to complete all work in accordance with the Project Manual and Drawings within 120 consecutive calendar days for the sum of: (Professional must specify number of days)

BASE BID: (Write in the amount of the base bid in words and numbers. The written word shall govern.)

Words: _____ Dollars
Figures: (\$ _____)

ALTERNATES: (Write in the amount of all of the alternates in words and numbers. The written word shall govern.)

Alternate #1 (Adds () Deducts

Words: _____ Dollars Figures: (\$ _____)

Description: Re-roof Facilities Building (see Drawings, "1/TS") in its entirety.
See 01900 for further information.

Alternate #2 (Adds () Deducts

Words: _____ Dollars Figures: (\$ _____)

Description: Change certain roofs on Art Building from cold-process coal tar system
to hot-applied coal tar system. See 01900 for further information.

Alternate #3 (Adds () Deducts

Words: _____ Dollars Figures: (\$ _____)

Description: Change certain roofs on Facilities Building from cold-process
coal tar system to hot-applied coal tar system. See 01900 for
further information.

Alternate #4 () Adds () Deducts

Words: _____ "NOT USED" Dollars Figures: (\$ _____)

Description: _____

Alternate #5 () Adds () Deducts

Words: _____ "NOT USED" Dollars Figures: (\$ _____)

Description: _____

UNIT PRICES: Refer to Drawings, Sheet "2.0", for descriptions of Unit Prices.

- 1. Unit Price #1 (Wood Roof Deck Replacement).....\$ _____ per s.f.
- 2. Unit Price #2 (Treated Wood Blocking).....\$ _____ per b.f.
- 3. Unit Price #3 (Metal Roof Deck Replacement).....\$ _____ per s.f.

Division 0

ADDENDA ACKNOWLEDGMENT: (modified dates August 2016)

No. _____ No. _____ No. _____
No. _____ No. _____ No. _____

ACCEPTANCE:

I certify that I am authorized to enter into a binding contract, if this Proposal is accepted.

Signature _____ Date _____
Name and Title _____
Name of Business _____

Complete spelling of bidder's name and address - **exact as recorded at the Secretary of State**

[<http://www.sos.state.ms.us/busserv/corp/soskb/csearch.asp>] which should be the same as you applied for at the Mississippi State Board of

Contractors [<http://www.msdoc.us/Search2.CFM>] (see 2.07, 3.01, 5.01) **PLEASE LOOK IT UP at SoS. SoS rules when the 2 are different.**

Address _____ (mailing)
Address _____ (physical)
City/State/Zip Code _____ County _____
Phone _____ Fax _____ Email _____

- **BIDDER'S CERTIFICATE OF RESPONSIBILITY NUMBER(S):** _____
- **MINORITY BUSINESS ENTERPRISE?** Yes _____ No _____ (to assist with Code 57-1-57)

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- Attach copy of Non-Resident Bidder's Preference Law (5.04 of Bidder's Checklist)

-
- **Mechanical / Plumbing / Electrical Contractors:** (modified Dec 2013 SoS per 10/17/12 Addendum 1 & Feb 2014; 021219 over \$50,000.00)

Regarding said Divisions of the Specifications of the BoB Standard Form of Agreement Between The Owner and The Contractor:

List any Mechanical/Plumbing and/or Electrical Sub-Contractors that will perform work of this contract. COR must be included where sub-contract exceeds \$50,000.00. If no sub-contractor is listed, and such work is within scope of contract and over \$50,000.00, bidder's own COR classification(s) must be sufficient to self-perform any such work. If no sub-contractor is listed, then use of sub-contractor to perform such scope will not be permitted. This is in accordance with 5.05 and 5.06 of the Bidder's Checklist revised below.

Mechanical Contractor: _____ Certificate of Responsibility No. _____
Plumbing Contractor: _____ Certificate of Responsibility No. _____
Electrical Contractor: _____ Certificate of Responsibility No. _____

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- **Mississippi Department of Agriculture & Commerce** (modified 9/20/18)
Bureau of Plant Industry

HWC - Horticultural Weed Control Contractor _____ HWC License Number _____

Complete when current bid includes any herbicide application ↑ (whether general contractor, landscaping, or a project phase)

MS Code 69-19-5; 69-19-9; 69-19-15 or updated Codes and DAC Plant Industry Rules 3.11.401; 405.03

Division 0

Assumptions (to be included in Base Bid, or Alt. # 1):

(Refer to four underlined paragraph headings below for items to be included in Base Bid Assumptions.) See related specification sections for material & installation specifications. Note: Quantities of Assumptions to be expended MUST be field-verified by Architect prior to covering of work.

Assumption #1: Assume replacement of 200 SQ. FT. of exist. wood 1x8 decking in Base Bid, to include demolition of existing wood deck and installation of new wood deck to match exist.

Assumption #2: Assume replacement of 400 board FT. of treated wd. blocking in Base Bid, in addition to wd. block. already shown in drawings.

Assumption #3: Assume replacement of 300 sq. ft. of rusted/damaged existing metal decking at Facilities Building. Deck shall be galvanized, and to match profile and gauge of existing deck.

ASSUMPTIONS FOR PRODUCTS:

1. Purchase products under each assumption as directed by the Professional.
2. Amount of each assumption includes:
- a. Net cost of product.
- b. Delivery & unloading at site.
- c. Applicable taxes.
3. In addition to amounts of assumptions, include in bid, for inclusion in Contract sum, Contractor's costs for:
- a. Handling at site, including uncrating and storage.
- b. Protection from elements and damage.
- c. Labor, installation, and finishing.
- d. Other expenses required to complete installation, including demolition of material to be replaced.
- e. Overhead and profit.

SELECTION OF PRODUCTS:

1. Contractor shall make appropriate recommendations for consideration of the Professional, based on the original Specifications. Upon notification to Professional of quantities requiring replacement, proceed w/replacement. Quantities shall be verified by Professional.

DELIVERY:

1. The Contractor is responsible for arranging all delivery and unloading and should promptly inspect products for damage or defects and submit claims for transportation damage.

INSTALLATION:

1. Comply with requirements of referenced specification section.

Unit Prices (the unit prices listed below are for information only --Unit Prices are to be filled in on Bid Proposal Form)

Any additional work authorized to be completed by Unit Prices will be added to the Contract by Change Order which has been approved by Owner, Architect and Contractor. Refer to BID PROPOSAL FORM. Costs: Each item of unit price work shall include all costs for materials; labor, handling, delivery, installation, services, coordination, supervision, taxes, overhead and profit. Materials and methods for any additional work under this Section shall comply with appropriate requirements for work indicated in the respective Specification Sections. NOTE: Unused portions of Base Bid Assumptions shall be credited back to the Owner per the bid Unit Prices that follow; quantities of Unit Price work must be field-verified by Architect prior to covering of work.

SCHEDULE OF UNIT PRICES:

1. Wood 1 x 8 S4S Roof Deck Replacement:
 - a. Unit Price #1, \$ _____ per square foot of deck.
Should it be necessary to replace exist. deteriorated wood roof deck beyond that shown on drawings and provided by Assumption #1, such additional decking shall be furnished per this Unit Price #1.
2. Treated Wood Blocking:
 - a. Unit Price #2, \$ _____ per board foot of blocking.
Should it be determined that treated wood blocking in addition to that shown on Drawings be required, such additional wood blocking shall be furnished per this Unit Price #2.

3. Metal Roof Deck:

- a. Unit Price #3, \$ _____ per square foot of decking.
Should it be determined that metal replacement decking in addition to that required by Assumption #3, such additional decking shall be furnished per this Unit Price #3.

Abbreviations

alum.	aluminum	no.	number
bit.	bituminous	n.t.s.	not to scale
bldg.	building	o.c.	on center
block./blkg.	(wood) blocking	plywd.	plywood
conc.	concrete	pld.	painted
c.j.	control joint	req'd.	required
cop.	copper	sim.	similar
elec.	electrical	specs.	specifications
exist.	existing	sq.	square
flash.	flashing	stl.	steel
galv.	galvanized	t.o.w.	top of wall
hgt.	height	trtd.	treated
horiz.	horizontal	v.i.f.	verify in field
mas.	masonry	v.t.r.	vent through roof
mech.	mechanical	wd.	wood
min.	minimum		
mtl.	metal		