



January 8, 2025

Project Name: Germantown High School Turf and Track Improvements

Project Number: 24-045

ADDENDUM NO. 02

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, deletions, changes and clarifications to the drawings and specifications are to be included as part of the Contract Documents.

GENERAL

ITEM NO. 01 **01/08/25 Pre-Bid Meeting Minutes and Attendee List**

See attached Meeting Minutes and Attendee List from the Pre-Bid Conference on January 8th, 2025.

Encl: 8-1/2" x 11" : 2025.0108 PreBid Conference Meeting Minutes

Cc: All document holders

File : 24-045/C/C2



January 8, 2025

PRE-BID CONFERENCE

MEETING MINUTES

Germantown High School Turf and Track Improvements

Madison, MS

WBA PROJ. #24-045

The following items were discussed in the Pre-Bid Conference on this date regarding the above-referenced project:

PROJECT TEAM

Owner: Madison County Schools

User: Madison County Schools

Architect of Record: WBA Architecture, PLLC

BIDDING DOCUMENTS - Available via www.planroom.jaxblue.com or www.centralbidding.com

Drawing Set and Project Manual (one volume) dated December 12, 2024

Addendum 01, dated January 3, 2025 (*Addendum to schedule the pre-bid conference*)

Addendum 02, dated January 8, 2025 (Pre-Bid Meeting Minutes & sign-in)

Addendum 03: As-needed. Addenda may be issued up until COB on Wednesday, January 22. RFIs must be submitted by no later than Monday, January 20 in order to give us time to provide responses. RFIs received after Monday run the risk of not receiving a response.

BID DATE

2:00 pm on Monday, January 27, 2025

- Sealed bids will be received at the office of the Owner at 476 Highland Colony Parkway, Ridgeland, MS 39157.
- Electronic bids will be received at www.centralbidding.com. Bids shall include a copy of the Contractor's Certificate of Responsibility as an attachment to the electronic bid.
- Bids will be opened and publicly read at 2:00 at the above-noted address/location.

BIDDING REQUIREMENTS

- Review Section 00 2113 Instructions to Bidders for all Bidding Requirements
- Certificate of Responsibility number must be on the envelope
- Amendments to the submitted offer will be permitted if received in writing prior to bid closing and if made on the Bid Proposal Form and included in the sealed envelope.
- All Addenda must be acknowledged on the Bid Form.

PROJECT DESCRIPTION

Work includes the removal of existing field and track surfacing and the full replacement of the turf and track surfacing.



PROJECT ALTERNATES

NONE

PROJECT TIMELINE AND MILESTONES

- Notice to Proceed: **March 5, 2025**
- Contract Duration: 153 Calendar days, anticipated Substantial Completion Date of **August 5, 2025**.
- Work on Site can begin June 1, 2025

Bids will be opened on January 27th, with a bid tabulation and recommendation presented to the School board at the February Board meeting February 3rd. If a successful bid is awarded, a contract and all bonds/insurance will be compiled and presented for approval at the March Board meeting March 3rd. The Notice to Proceed will then follow shortly thereafter.

CONSTRUCTION ACCESS

- Work on weekends / Sundays, holidays, etc. may be allowed with prior approval from Madison County Schools.
- Other School Board Imposed Access.

CONSTRUCTION ADMINISTRATION

- Construction progress meetings will be held monthly.

Progress communication may increase to a weekly phone call when major components of the work are being constructed.

ALLOWANCES

- Contingency Allowance: Include the stipulated sum/price of \$70,000 for use upon Architect's and/or Owner's instructions.
- **Total for all contingencies: \$70,000**

Contingency Allowance is designated for any unforeseen conditions that may arise after the removal of the existing turf and/or track surfacing.

TEMPORARY UTILITIES DURING CONSTRUCTION

Utilities: The General Contractor shall make arrangements for and furnish all water, electricity (lighting and power) and other utilities necessary for construction purposes. A written agreement must be reached on how all utilities (water and electricity) will be furnished and the rates the Contractor will be charged. A copy of the final agreement signed by the Contractor and Madison County Schools must be forwarded to Madison County Schools. If the written agreement is not filed with Madison County Schools, the Contractor waives all rights as to the rates charged. Madison County Schools will then determine all utility rates and assess the charges before final payment is rendered.



From Jay Harrison (Madison County Schools): The contractor will have permission to utilize any utility connections that already exist on site. This includes the hose connections and the use of the field lights for working at night.

PRODUCT SUBSTITUTIONS

No substitution requests shall be considered during bidding. All substitution requests shall be submitted to the Architect within 30 days from the Notice to Proceed.

Visit to Site

After meeting, available at site.

Contractor Questions

- *The existing turf system comprises a carpet with a typical sand ballast and rubber infill. There is no existing pad. This may result in the need for slight regrading at the perimeters to allow for the new turf system with shock pad.*

Encl: none
Cc: All document holders
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