

BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543

6 December 2023

ADDENDUM NO. 2

Re: **GS# 511-114 (GC002)**
HQ Improvements (Fire Panel)
Mississippi Library Commission
Jackson, Mississippi

Bid Date: Thursday, December 14, 2023 (2:00 P.M.)



NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL :

Item No. 1: Sealed bids will be received electronically via MAGIC or physically delivered to the Bureau of Building, Grounds and Real Property Management, First Floor, Room 117 of the Woolfolk Building, Jackson, Mississippi, 39201, until 2:00:00 p.m. (14:00:00 Military Time) on Thursday, 12/14/2023, for:

RE: GS# 511-114 HQ Improvements (Fire Panel)
Mississippi Library Commission

RFx # 3160006281

(If you enter from the parking garage or Lamar Street, Room 117 is one flight of stairs up. If you need handicapped assistance, please call 601-906-3367 or 601-573-4557 and assistance will be right with you. If you enter from the Capitol side of the Woolfolk Building, that will be the 1st Floor; however, there will be 2-3 steps on the outside in order to enter the building).

- Item No. 2:** **A Pre-Bid Conference was held on Monday, December 4, 2023, at (see attached register of attendance). A summary of items discussed are as follow:**
- A. Ms. Deborah White of the Bureau of Building discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the location of bid on the first floor. Ms. White read parts of Section 00 2100 Instructions to Bidders in a summary handout (see attached), and noted that Contractors shall thoroughly review the entire Section 00 2100, including Bidder's Checklist and all other bidding requirements at Section 00 2100 Instructions to Bidders.
 - B. It was discussed that all questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and last addendum must be released by 5:00 PM, CST, Monday, December 11, 2023: please send all questions for clarification to Professional before this date/time (stan@burriswagnon.com), preferably by morning of December 11, 2023.
 - C. Architect discussed contract time and the Proposal Form. Contractor's company name on

proposal form is to exactly match that listed with Secretary of State's office and the State Board of Contractors. Certificate of Responsibility number must be listed with the State of Mississippi.

SPECIFICATIONS

- Item No. 1:** Refer to Advertisement for Bids, first paragraph, and delete "Suite 1401 B" (bid will occur in Room 117 of Woolfolk Building).
- Item No. 2:** Refer to Section 01 8000, heading 6.02, paragraph "2.", and change as follows: "Any existing interior finishes damaged by Contractor shall be ..."

ELECTRICAL: See attached.

Sincerely,



Stan Wagnon, AIA
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 2

PRE-BID CONFERENCE
GS# 511-114 HQ Improvements (Fire Panel)
Mississippi Library Commission

DATE: Monday, December 04, 2023

TIME: 9:00 AM

1. **Open Bid:** Thursday, December 14, 2023, 2:00 PM
ET Woolfolk State Office Building - 501 N. West Street, Jackson MS 39201
Bureau of Building (Room 117)
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful on whether the legislature *is/is not* in session.
3. Telephone and desk are not provided, for bidders use.
4. Bids are taken; until 2:00:00 PM on the Bid Date. The official time clock is located at the Receptionist Desk – 1st Floor.
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date, at the time of bid and throughout the length of the job. Bids over \$50,000, must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information.
6. Business Name must be exact, as listed, with the MS Secretary of State's Office.
7. Written bid amounts supersede the numeric amounts.
8. Certified Checks are held; until bid awarded.
9. Make sure to acknowledge all addendum on bid documents.
10. If applicable, provide Mechanical/Plumbing/Electrical Subcontractor(s) information.
11. Bidder has 24 hours to notify BoB regarding any mistakes with Bid Submittal.
12. All Bid Protest(s), must be submitted to the Bureau of Buildings (BoB).
13. Must hold bid price for 45 days; as per bid specifications.
14. Notice to proceed will occur approximately 4 to 5 weeks after bid award.
15. Out of State Contractors must submit reciprocating construction law for their resident State.
16. Bureau of Buildings is the Owner - Contract will be between BOB and the Contractor.

17. If bid; is sent by UPS/ FEDX or USPS, it is the Bidders responsibility to make sure it is delivered and stamped in before 2:00:00 PM on bid date.
18. Electronic bid(s); are accepted for all Bureau of Building, Grounds, and Real Property Management (BOB) projects. To submit an electronic bid; you must register in MAGIC. To ensure you can submit a bid electronically you must register prior to bid date; registration is required only one time. If you register, you will start receiving auto notifications for BOB construction projects. This does not apply to reverse auctions. If anyone wants instructions for how to register, a memorandum dated 05/30/23, from the BOB with instructions on how to do so (attached).



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

Liz Welch
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Bureau of Building, Grounds and Real Property Management

DATE: May 30, 2023 (links modified)

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register (see below). When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: mash@dfa.ms.gov or 601-359-1343. A tutorial is available at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (when registering, the MS SoS, MBOC, and W9 should all agree.)

HOW BIDDER/SUPPLIER REGISTERES THEMSELVES:

www.dfa.ms.gov

vendor registration (middle of the page)

down the page to State of Mississippi Supplier Registration

Complete that form

And "send" (top left or bottom of form on left)

This is the current link for the info above: https://sus.magic.ms.gov/sap/bc/webdynpro/sapsrm/wda_e_suco_sreg?sap-client=100#

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here (90922 for construction)

TO VIEW ADVERTISED PROJECT INFORMATION on line

1. DFA Web site
2. Supplier/Vendor
3. Mississippi Procurement Portal
4. (RFx) Procurement Opportunities and Public Notifications
5. Advanced Search Options
6. Major Procurement Category: Select Construction
7. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION 6. SEARCH

Another option from the DFA/BoB web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Bid and RFP Notice
4. Construction Solicitations and Bid Tabs
5. Locate the GS# at left of the list and the RFx number at the right.

On both lists, the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov.

/pgw



Addendum 2

S&W #223086
GS #511-115
Miss. Library Comm. HQ
JOC - General R & R (Fire Panel)
December 5, 2023

A. Add the following to the GENERAL NOTES on each floor plan drawing;

6. The installation of conduit and boxes for new or relocated devices shall be concealed in public spaces. Areas that are not public spaces may be installed with surface conduit and boxes below the ceiling.
7. Plans and specification references to a voice type fire alarm system shall be deleted.
8. The Contractor shall be responsible for providing scaffolding and other equipment required to perform the work of the Contract.

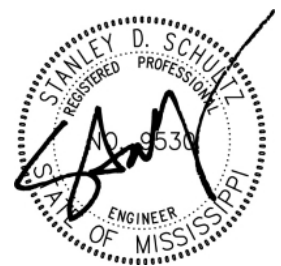
B. Add the following to GENERAL NOTES #3 on each floor plan drawing:

1. The replacement of wiring shall be the burden of the Contractor based on the condition, quantity and type of the existing wire and the Fire Alarm System they are bidding to provide. Existing wiring may be reused if it meets the requirements of the plans and specs.

C. Drawings;

1. E-2; The mechanical room just north of Electrical Room #002, contains a Fire Pump and a Sensor system Deluge - Preaction Control Panel.

#PDR - 1001. Provide tamper switch and/or OS&Y fire alarm connections at the existing Fire Pump and provide fire alarm connections at the Deluge - preaction control panel similar to existing.



12/06/2023



SIGN IN SHEET AND AGENDA
Bureau of Building, Grounds and Real Property Management

DATE: 12/4/2023			
MEETING FOR:	GS: 511-114	PHASE: N/A	I/A and PROJECT NAME: HQ Improvements (Fire Panel)
REQUESTED BY:	<input checked="" type="checkbox"/> BoB	<input checked="" type="checkbox"/> Professional	<input checked="" type="checkbox"/> Using Agency
PURPOSE OF MEETING:	Pre-Bid Conference		

[illegible]