



18 October 2023

Flowood Library  
103 Winners Circle  
Flowood, MS 39232

Project Name: Flowood Library Lighting Renovations  
Project Number: 23-017

## ADDENDUM NO. 2

### **NOTICE TO ALL DOCUMENT HOLDERS:**

The following additions, deletions, changes and clarifications to the drawings and specifications are to be included as part of the Contract Documents.

### **GENERAL**

#### **ITEM NO. 01      PRE BID CONFERENCE**

**NOTIFICATION:** A Pre Bid Conference was held on Monday, 10/16/23 at 1:00 pm located at Flowood Library, 103 Winners Circle, Flowood MS 39232.  
**REFERENCE** attached meeting minutes.

### **SPECIFICATIONS**

#### **ITEM NO. 02      SPECIFICATION SECTION 01.1000 SUMMARY**

**REPLACE:** Specification Section with the attached 01.1000 Summary  
ADDS C & D to Part 1, Paragraph 5

### **DRAWINGS**

#### **ITEM NO. 03      COVER SHEET - REFERENCE**

**REPLACE:** sheet with the attached COVER SHEET.  
**REVISES** Project Notes with note regarding work associated with fixture that are demolished: *Provide blank cover plates for all demolished pendant fixture j-boxes*

#### **ITEM NO. 04      LIGHT FIXTURES**

**NOTIFICATION:** All fixtures shall be Energy Star or DLC rated.

#### **ITEM NO. 05      FRESCO CONTROLLER**

**CLARIFICATION:** Fresco controller will be FCS-7TSN.

#### **ITEM NO. 06      ARP Panel**

**CLARIFICATION:** Existing number of relays and size of relay panel shall be field verified. Reference Addendum 01 for Existing Lighting Documents.



Encl: PreBid MM  
01.1000 SUMMARY  
COVER SHEET

Cc: All document holders



October 17, 2023

# PRE-BID CONFERENCE

## MEETING MINUTES

### Flowood Library Reroof

FLOWOOD, MS

WBA# 0820

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The following items and programmatic issues will be discussed in the Pre-Bid Conference on this date regarding the above-referenced project.

### PROJECT TEAM

**Owner:**

City of Flowood

2101 Airport Rd N

Flowood MS 39232

Contacts:

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**BIDDING DOCUMENTS** – *Available via Jackson Blueprint & Central Bidding*

Drawing set and Project Manual dated August 22, 2023.

**BID OPENING**

2:00PM on Tuesday, October 24, 2023 at Flowood City Hall, 2101 Airport Rd N, Flowood MS, 39232.

**BID FORMS**

Review Front End specifications for all Bidder Requirements. Please review Division 00.2113 *Instructions to Bidders*. Bidder is responsible for confirming that Bids are submitted in accordance with outlined requirements.

**CONSTRUCTION PERIOD**

Work is to be completed in 24 weeks from Notice to Proceed.

**PROJECT DESCRIPTION**

Removal and replacement of all existing exterior and interior lighting at the Flowood Library.

**PRODUCT SUBSTITUTIONS**

No substitution requests shall be considered during bidding. All substitution requests shall be submitted to the Architect within 30 days from the Notice to Proceed.

**OWNER'S COMMENTS AND OTHER REQUIREMENTS**

See Addendum for any Clarifications.

**QUESTIONS****NO MORE ITEMS**

Encl: none  
cc: All Document Holders  
File 0519



**Summary****PART 1 GENERAL****1. PROJECT**

- A. Project Name: CITY OF FLOWOOD MS LIBRARY ROOF RENOVATIONS.
- B. Owner's Name: CITY OF FLOWOOD.
- C. Architect's Name: Wier Boerner Allin Architecture.
- D. Project Description: THIS PROJECT CONSISTS OF THE REMOVAL AND REPLACEMENT OF THE ENTIRE EXISTING METAL PANEL ROOF SYSTEM, REMOVAL AND REPLACEMENT OF ALL METAL WALL PANELS SURROUNDING THE CLERESTORY OF THE BUILDING, AND INSTALLATION OF NEW DRAINAGE PANEL AND WEATHER BARRIER AT CLERESTORY WALLS AND ALL ROOF PLANES. .

**2. CONTRACT DESCRIPTION**

- A. Contract Type: A single prime contract based on a Stipulated Price as described in Document 00.5000 Contracting Forms and Supplements.
- B. The scope of work of the prime contract is identified in this section, the Project Specifications and on the Drawings.

**3. OWNER OCCUPANCY**

- A. Owner intends to continue to occupy all portions of the existing building during the entire construction period.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

**4. CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to areas noted on Drawings. Do not disturb portions of the project site beyond areas in which the Work is indicated.
- B. Arrange use of site and premises to allow:
  - 1. Minimize space and time requirements for storage of materials and equipment on-site.
- C. Provide access to and from site as required by law and by Owner:
  - 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  - 2. Do not obstruct roadways, sidewalks, or other public ways without permit.
  - 3. Keep driveways, loading areas, and entrances clear and available to the Owner at all times. Schedule deliveries to minimize use of driveways and entrances.
- D. Existing building spaces may not be used for storage.
- E. Time Restrictions:
  - 1. Limit conduct of especially noisy exterior work to the hours of 7:00am-7:00pm.
  - 2. Weekend Early and After hours Work shall be subject to the approval of the Owner and regulation by authorities having jurisdiction..
- F. Utility Outages and Shutdown:
  - 1. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.
  - 2. Limit shutdown of utility services to 2 hours at a time, arranged at least 48 hours in advance with Owner.
  - 3. Prevent accidental disruption of utility services to other facilities.

**5. WORK SEQUENCE**

- A. Coordinate construction schedule and operations with Owner.
- B. Coordinate construction schedule and operations with Architect.

- C. Contract construction duration shall be 6 months upon the issue of the Notice to Proceed. If the project is not substantially complete on the date set forth in the Contract Documents, the Contractor shall be liable for and will pay the Owner the sum of \$500 per day in Liquidated Damages.
- D. Interior lighting installation duration shall be limited to 3 weeks where the facilities will be closed to the public. The 3 week window shall commence once all submittals have been approved and all materials have been acquired and an anticipated installation start date has been coordinated/approved by the Owner and Architect. If the lighting installation is not substantially complete by the end of the 3 week period, the Contractor shall be liable for and will pay the Owner the sum of \$1,000 per day in Liquidated Damages. Corrective work as noted in the Certificate of Substantial Completion can be completed outside of the 3 week period without damages.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

**ADDENDUM 02**



VICINITY MAP



PROJECT DESCRIPTION

THIS PROJECT CONSISTS OF THE REMOVAL AND REPLACEMENT OF ALL EXISTING EXTERIOR AND INTERIOR LIGHTING WITHIN THE FLOWOOD LIBRARY.

SHEET INDEX

R000	COVER SHEET
E0.0	ELECTRICAL LEGEND AND FIXTURE SCHEDULE
E0.1	EXISTING FIXTURE SCHEDULE
E0.2	SITE PLAN
ED1.0	DEMOLITION PLAN
E1.0	RENOVATION PLAN

GENERAL NOTES

- NOTES APPEAR ON VARIOUS DRAWINGS FOR VARIOUS DISCIPLINES FOR DIFFERENT SYSTEMS AND MATERIALS. REVIEW ALL SHEETS AND APPLY NOTES TO RELATED BUILDING COMPONENTS.
- REFER TO COMPLETE SET OF ISSUED CONTRACT DOCUMENTS FOR OTHER APPLICABLE NOTES, ABBREVIATIONS, AND SYMBOLS.
- WHERE MATERIALS ARE APPLIED TO, OR ARE IN DIRECT CONTACT WITH WORK INSTALLED BY ANOTHER SUBCONTRACTOR, COMMENCEMENT OF WORK IMPLIES ACCEPTANCE OF THE SUBSTRATE AS SUITABLE FOR THE APPLICATION INTENDED.
- ISOLATE DISSIMILAR METALS TO PREVENT GALVANIC CORROSION.
- PARTITION TYPES AND FIRE RESISTIVE RATINGS INDICATED ON A WALL ARE TO BE CONTINUOUS FOR THE LENGTH AND HEIGHT OF A PARTITION.
- OPENINGS IN RATED WALL, FLOOR, CEILING AND ROOF ASSEMBLIES SHALL BE SEALED WITH PENETRATION SEALANT SYSTEMS MEETING OR EXCEEDING THE REQUIRED FIRE RESISTIVE RATINGS.
- MAINTAIN THE FIRE RATING OF CONSTRUCTION AROUND CABINETS, PANELS, AND BOXES RECESSED IN FIRE RATED WALL, FLOOR, AND CEILING ASSEMBLIES.
- PROVIDE CONTINUOUS PERIMETER FIRE SAFING BETWEEN FLOORS AND COORDINATE THE INSTALLATION WITH THE EXTERIOR WALL. FIRE RATING OF SAFING SHALL MATCH FIRE RATING OF FLOOR CONSTRUCTION.
- DO NOT SCALE THE DRAWINGS.
- FIELD MEASURE AND CONFIRM DIMENSIONS FOR OWNER PROVIDED EQUIPMENT AND FURNISHINGS.
- PROVIDE STIFFENERS, BRACING, BACKING PLATES AND BLOCKING REQUIRED FOR SECURE INSTALLATION OF TOILET PARTITIONS, DOORS AND DOOR HARDWARE INCLUDING WALL-MOUNTED DOOR STOPS, HANDRAILS, WALL-MOUNTED SHELVES, OPERABLE PARTITIONS, MISCELLANEOUS EQUIPMENT, AND SUSPENDED MECHANICAL AND ELECTRICAL EQUIPMENT.
- COORDINATE ALL BASE AND HOUSEKEEPING PADS WITH MECHANICAL, PLUMBING AND ELECTRICAL EQUIPMENT.
- LOCATE ACCESS PANELS AS INDICATED ON DRAWINGS. FOR ACCESS PANELS NOT SHOWN BUT REQUIRED BY PROVISIONS OF THE CONTRACT DOCUMENTS, LOCATED IN ACCORDANCE WITH APPLICABLE CODES. SUBMIT PROPOSED LOCATIONS TO THE ARCHITECT FOR REVIEW AND ACCEPTANCE PRIOR TO INSTALLATION.

MATERIALS LEGEND

	BRICK		INSULATION (RIGID)
	CONCRETE		METAL
	CONCRETE MASONRY UNITS		SHEATHING
	GRAVEL		WOOD (SOLID WOOD)
	GROUT		WOOD (CONTINUOUS BLOCKING)
	GYPSUM BOARD		WOOD (DISCONTINUOUS BLOCKING)
	INSULATION (BATT)		WATERPROOFING /DAMP PROOFING

SYMBOLS LEGEND

	DOOR TAG
	ELEVATION MARK
	ELEVATION TAG
	ROOM MARK
	SECTION MARK
	STOREFRONT MARK
	PARTITION TYPE
	WINDOW TYPE

PROJECT NOTES

AT ALL LOCATIONS WHERE FIXTURES ARE REMOVED AND **NOT** REPLACED:

1. PROVIDE BLANK COVER PLATES FOR ALL DEMOLISHED PENDANT FIXTURE J BOXES.

FLOWOOD LIBRARY RENOVATIONS

CITY OF FLOWOOD

103 WINNERS CIRCLE  
FLOWOOD, MS 39232

22 AUGUST 2023

CONSTRUCTION DOCUMENTS

WBA # 23-017

