

BURRIS/WAGNON ARCHITECTS, P.A.

500 L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543 FAX 6019699374

26 September 2022

ADDENDUM NO. 2

Re: **GS# 354-053**
Tenant Improvement – 1st, 3rd, & 5th
Robert E. Lee Building
(Office of Capitol Facilities)
(Department of Finance and Administration)
Jackson, Mississippi



Bid Date: Tuesday October 4, 2022

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL

- Item No. 1:** A PRE-BID CONFERENCE was held on THURSDAY, SEPTEMBER 22, 2022, 10:00 A.M., in the second floor lobby of the Robert E. Lee Building. See attached attendance list, and items discussed and clarified below.
- A. The Owner discussed bid date, time, and location. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 PM. The Architect noted that in Section 00 2100 Instructions to Bidders, and noted that Contractors shall thoroughly review the entire Section 00 2100, including Bidder's Checklist and all other bidding requirements at Section 00 2100 Instructions to Bidders, (including, but not limited to the following):
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid.
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form.
 6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law.
 7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids.
 8. There are no Davis-Bacon requirements on this Project.
 9. Bids may be submitted electronically -- Memorandum regarding electronic bidding are attached herein as Exhibit "A".
- B. All questions shall be sent directly to the Professional. All Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid: last addendum must be released by 5:00 PM, CST, Thursday, September 29, 2022: please send all questions for clarification to Professional before this date/time. Any Bid protests shall be

sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid. Contractor: please note on the last page of the Proposal Form, page 8, in the Mechanical/Electrical Contractors section, that the blanks must be filled in.

- C. Discussed Proposal Form
- D. Architect discussed the overall planning concepts of the Project, describing the construction systems designed into the project, noting that there is a Base Bid and no alternates. It was also noted that the Contractor should be aware that the Base Bid Assumptions listed on Sheet TS of Drawings shall be included in the Base Bid. Unit Prices, described on Sheet TS, shall be filled in on Proposal Form.
- E. Planholders were led on a short tour of each space to be renovated, as well as the 8th Floor, where similar renovations have been completed.

There are no more items in this addendum.

Sincerely,



Bill Burris, AIA
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 2



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

Laura D. Jackson
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Calvin R. Sibley, Director
Bureau of Building, Grounds and Real Property Management

DATE: February 27, 2018

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register. When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (MS SoS, MBOC, and W9 should all agree.)

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here.

TO VIEW ADVERTISED PROJECT INFORMATION on line go to DFA Web site and select “Are You Interested in Doing Business with Mississippi” at the top of the page. This takes one to the Procurement Portal. Click on:

1. I sell to Mississippi
2. (RFx) Procurement Opportunities and Public Notifications
3. Advanced Search Options
4. Major Procurement Category: Select Construction
5. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION
6. SEARCH

Another option from the DFA web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Just Below “About the Bureau of Building” select BOB Bid Solicitations.
4. Locate the GS# at left of the list and the RFx number at the right.

On both list the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov.

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BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT