

SHAHER | ZAHNER | ZAHNER
OFFICE OF ARCHITECTURE

July 21, 2022

GS# 321-264, Campus Roofing-Various

Mississippi State Penitentiary, Parchman, MS

Addendum No. 2

This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum. Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.

1. A Pre-Bid Meeting was held on July 1, 2022. See this addendum for resolution of questions asked and other information discussed at this meeting. See the Pre-Bid Conference Meeting Minutes, sign-in sheet and discussion points attached. The Pre-Bid minutes and discussion points are included as part of this addendum. The attached **Discussion Points and Pre-Bid Conference Meeting Minutes** contain many of the access, tool storage, and similar requirements for this project. The contractor will be responsible for adhering to these and all rules associated with this facility and MDOC.

Drawings and Specifications: The following General Notes shall apply to all drawings and specification sections:

2. The roofing system for this project will be a two ply Modified Bitumen roof. Any and all references to a three ply Modified Bitumen roof in the drawings, details, notes or specifications are now changed to two ply Modified Bitumen system. See the specifications for the base sheet and cap sheet requirements.

Contents: This addendum consists of 5 (8 ½" x 11") sheets and 0 (24" x 36") sheets.

End of Addendum No. 2 for: GS# 321-264, Campus Roofing-Various; Mississippi State Penitentiary, Parchman, MS





**GS# 321-264, Campus Roofing-Various
Mississippi State Penitentiary @ Parchman**

Pre-Bid Meeting: July 1, 2022 @ 1:00 pm

Project Contacts: Barney Poole, Deputy Administrator-Facilities - MDOC
Heith Newman, Project Manager- Bureau of Buildings
Sally Zahner, Project Architect – Shafer Zahner Zahner
Scott Comish, Project Manager - Shafer Zahner Zahner

Bid Date: Thursday July 26, 2020 at 2:00:00 p.m. @ the Bureau of Building, Grounds and Real Property Management Office in Jackson, MS (see ***Advertisement For Bids, Section 00000*** for official information). Official Time is by the Bureau of Buildings. Electronic Bidding allowed, see Section 00000 (see **Addendum #1 for the amended bid information**)

Current Bidders List: 4 Plan holders currently (See attached sign-in sheet for attendance)

Construction days: 180 days for project (see *Proposal Form*)
Notice to Proceed – by B.O.B. Must hold price per specifications.

Contract Administration: Architect's representative will be on site regularly
State construction administrators will visit regularly.

Construction Progress Meetings held monthly as required by Division 1.
Commissioning- **none on this project.**

Construction Access: All workers must follow Covid -19 policy. **All workers, delivery persons, etc. must pass NCIC background check to be allowed in the facility.** See the attached Discussion Points for access information for each roof.

Weekends, Sunday work, holidays, etc.: There will be no restrictions on days of the week work is allowed. Weekend work will be allowed with prior notice. In the event of a lockdown, work will not be allowed.

Restricted “no work” days due to events: **only in the event of an execution or Covid-19 in the Unit.**

Staging Areas/Fencing/Access and Construction Sign: **See the attached Discussion Points for information.**

Scope of work: A general discussion of the work. **discuss and visit site (see Discussion Points)**

Bidding rules: Pay attention to *Instructions To Bidders* and Special Conditions
Bureau of Buildings is the owner- Contract is between BOB and Contractor.

Common mistakes: Certificate of Responsibility number on envelope. Acknowledge addenda. Fill out every item in the bid form...if it doesn't apply mark “N/A” or note otherwise.

CAMPUS ROOFING – VARIOUS, GS# 321-264
MISSISSIPPI STATE PENITENTIARY, PARCHMAN, MS

PRE-BID DISCUSSION POINTS

Asbestos tests were performed, no asbestos was found.

Alternates: #1: demolish chimney
 #2: Unit 29, Building A roof

See drawings and specifications for a complete description of the work. General Description of the work:

Unit 17

- A 110: Original building with additions (chamber and visitation areas) on the west end
- A 110: Protect and paint the exhaust stack from the chamber
- A 110: Remove the existing cameras, arms and mounts that are on the roof. We assume that these cameras are obsolete and are very likely not working. Therefore, the camera mounts and locations will most likely not be reused. These cameras, arms and mounts are to be turned over to the penitentiary for their use.
- A 110: Provide gutters and downspouts that drain to splash blocks at grade. In the future Unit 17 renovation we will attach the downspouts to new underground drainage.
- A 110: Protect the existing “fence posts” that hold the barbed wire arm extensions on each end of the roof (east and west) at the exercise cage locations. these can then be reused in the future.
- A 120: Cap the large exhaust vents so that they can be used in the future Unit 17 renovation and used for exhaust and fresh air intake as needed.
- A 120: The existing expansion joints are not well constructed. These will be reworked to meet the current standards and capped with prefinished metal for protection and long-term durability.
- A 121: Install new prefinished metal parapet caps on all parapet copings/caps.
- A 121: Turn the modified bitumen wall flashing up most of the “short” walls between two roof levels.

Unit 29, Building A

- A 200: The existing roof has short parapet walls (more like curbs) around the perimeter. This curb is not tall enough to flash well. So, we will add tapered edge strip around the perimeter so that the roof edge is flush and has a “gravel guard” type of condition. This will simplify the roof edge.
 - A 220: Install new expansion joints with prefinished metal caps for durability.
 - A 230: Install new vortex breaker type of retrofit roof drains. These will minimize the chance that the connection between the existing roof drain and the drainpipe will cause any issues (the retrofit drain will bypass any joint at the base of the roof drain).
- No photos are to be taken that show the overall layout or building elevations. No photos are to be taken of any facilities that are unrelated to the work. No photos are to be taken that show any inmates or employees. If it is necessary to photograph any work for documentation, the

photos must be close-up of the work only and not show any of the penitentiary's buildings or facilities.

- Roof Access:
 - **Unit 17:** This is not an active unit. That is to say that this unit is not currently occupied. The contractor will have access to all sides of this roof and the existing perimeter fence(s) of the unit will be locked after the workday to enclose the contractor's tools and equipment. All tools must be locked in a job box that is double locked, so the penitentiary staff also has access to the job box. Tools will be inventoried into and out of job box and an inventory must be kept current.
 - **Unit 29, Building A:** Unit 29 is an active unit. It is fully occupied. A crane will be required to lift materials onto and remove debris off of the roof. this crane must be set up outside of the perimeter fence (on the north side of the unit) so that materials are lifted over the fence. No workers will be allowed to be lifted over the fence. The workers will be checked in and out of the facility daily through the sallyport. Searches will be conducted of any items brought into the facility. See the Architect's Special Conditions in the specifications for a description of contraband that is not allowed in the facility. A job box will be allowed to be kept on the roof. All tools must be locked in a job box that is double locked, so the penitentiary staff also has access to the job box. Tools will be inventoried into and out of job box and an inventory must be kept current. The dumpster will be set up on the north side of the unit adjacent to the lift (near the facility's dumpsters).
- All workers, drivers, delivery persons, etc. must pass an NCIC background check to be able to enter the Parchman penitentiary facility.
- See the Architect's Special Conditions in Division 1 of the specifications for information regarding rules for operating in the facility. This may not be a complete list. The contractor will be responsible for complying with all rules of the facility and MDOC.
- There is a conduit under the insulation (between the insulation and the deck) on the unit 29, building A roof. this conduit is believed to run from the center connector to the two mechanical vents on the center of each of the two larger roof sections. The contractor is to protect this conduit during demolition and accommodate the conduit under the new insulation that is being installed as part of the new roof.



Bureau of Building, Grounds and Real Property Management

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