



**GS# 106-265, Campus Roofing**

Mississippi Valley State University, Itta Bena, MS

November 23, 2021

**Addendum No. 1**

**This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum. Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.**

1. A Pre-Bid Meeting was held on November 16, 2021. See this addendum for resolution of questions asked and other information discussed at this meeting. See the Pre-Bid Conference Meeting Minutes, sign-in sheet and discussion points attached. The Pre-Bid minutes and discussion points are included as part of this addendum.

Drawings and Specifications: The following General Notes shall apply to all drawings and specification sections:

2. The Contractor is responsible for protecting all materials, surfaces, etc. in and around the buildings. Proper protection shall be placed over all interior and exterior equipment, furnishings, etc. as necessary to protect such items from damage from construction activities. Any interior areas affected by construction activities of this project are to be cleaned by the contractor. Pay particular attention to protecting exterior wall surfaces, sidewalks/stairs, landscaping, site features, etc.
3. Find attached a revised drawing of the allowed laydown area. This laydown area was developed after a site visit by university personnel. The sidewalks must be barricaded by the contractor.
4. All disturbed areas of grassing are to be leveled and seeded once the work is complete.
5. Portable restroom facilities are required.
6. Weekend work will be allowed with prior approval and notice.
7. Parking permits will be supplied to the contractor by the university.
8. Details were developed by using the original drawings, some variation may exist; however, the details should be very similar to existing conditions.
9. Job site sign is required, see specifications.
10. Fencing is required with wind screen around all active work or laydown areas. The fencing shall be sufficient to protect the laydown, staging and/or work areas from pedestrian access. This is a very public area. The fencing must be maintained as secure at all times.
11. Samples were taken for asbestos testing. No roofing materials were found to contain asbestos.

*Approval of a Manufacturer or product as an "equal" does not in any way alter the Contract Documents. Any approved manufacturer must accommodate construction details, required finishes, owner's specific requirements, adjacent materials, etc. Any additional materials or components required by the "approved equal" for proper installation for the given conditions are the responsibility of the Contractor. Approval of a Manufacturer also shall not cause an up-charge for the desired finish or limit the choices of finishes, colors, materials, etc.*

**Contents:** This addendum consists of **5 (8 ½" x 11")** sheets.

**End of Addendum No. 1 for: GS# 106-265, Campus Roofing**





**GS# 106-265, Campus Roofing**

2021 @ 11:00 am

Mississippi Valley State University, Itta Bena, MS

Pre-Bid Meeting November 16,

Project Contacts: Mr. Terry Hurssey, Director of Facilities Management - MVSU  
Mr. Mario Smith, Assistant Director – BOB  
Mr. Kenneth Taylor, Project Manager - BOB  
Scott Comish, Project Manager – Shafer-Zahner-Zanher

Bid Date: Tuesday, November 30, 2021 @ 2:00:00 pm @ the Bureau of Building, Grounds and Real Property Management (see *Advertisement For Bids, Section 00 11000* for official information). Official Time is by the Bureau of Building

Meeting Attendees: See attached sign in sheet.

Current Bidders List: 4 General Contractors (currently), see sign-in sheet for meeting attendees  
If you are a sub-contractor looking for GC's contact our office for a current list

Construction days: **150** days for project (see *Proposal Form*)  
Notice to Proceed – by BOB. Must hold price per specifications.  
**Discuss material lead times. Once awarded, contractor will document material delivery dates and contract will be adjusted accordingly.**

Contract Administration: Architects will be on site regularly once construction begins. University and BOB construction administrators will also visit regularly.

Construction Progress Meetings held monthly as required by Division 1.

Commissioning- none on this project.

Construction Access: Discuss: weekends, Sunday work, holidays, etc. **Weekend work allowed with prior permission, there will be no utility charges and no charges for parking permits.**  
Restricted "no work" days due to events: **None**

Staging Areas/Fencing/Access – Discuss:. **Discuss/outline area ... see attached diagram**

Protection of interior (responsibility of the Contractor, see specs.) **Note that the contractor is responsible for protecting all interior finishes and materials.**

Scope of work: Discuss: In general, the entire building receives new Mod Bit roofing. See dome details, metal on all parapet caps, all termination bars covered with prefinished metal counterflashing. See drawings for complete definition.

Bidding rules: Pay attention to *Instructions To Bidders*  
Pay particular attention to *Special Conditions*

BOB is the owner- Contract is between BOB and Contractor.

Common mistakes: -Certificate of Responsibility number on envelope.  
-Any changes to bid on outside of envelope. Initial and date.  
-Acknowledge addenda.

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Mississippi Valley State University, Itta Bena, MS

Pre-Bid Meeting November 16, 2021 @ 11:00 am

**Discussion points:**

- Building will be fully occupied.
- Building must be weatherproof at all times.
- All interior and exterior finishes must be protected.
- Details were developed by using the original drawings, some variation may exist, however, the details should be very similar to existing conditions.
- See Supplementary Conditions and University Special Conditions.

**Scope of Work:**

- No asbestos was detected. Report is available.
- See drawings/specifications for complete description of work.
- Complete tear off, new taper, cover board and 2 ply mod bit. Veral (foil faced) vertical flashing. New prefinished metal cap on all parapet caps.
- Cover entire dome with foil faced flashing and edge metal, see detail.
- See details at transitions between the upper roof and lower roof.
- All termination bars are to be covered with prefinished metal flashing.
- New collector heads and downspouts to match existing. New splashblocks are also required.
- Protect antenna. Coordinate any work affecting antenna with MVSU and building occupants.
- See all construction details and notes.

**Questions/Discussion Items:**

- Access: Laydown, storage areas and reseeding requirements - **See attached diagram for laydown and parking area. reseeding of the laydown (and any other damaged turf areas) will be required.**
- No field office is required.
- Port-a-Jon is required.
- Fencing is required with **full height** wind screen around all active work or laydown areas. See specifications for all of the University requirements
- Liquidated Damages are \$250.00 per day.
- Parking permits: **will be provided by the University at no charge**
- Objectional workmen: will be removed from the site and not be allowed to return.
- Do not interrupt utilities **or egress/access to the building** without prior permission and notice.



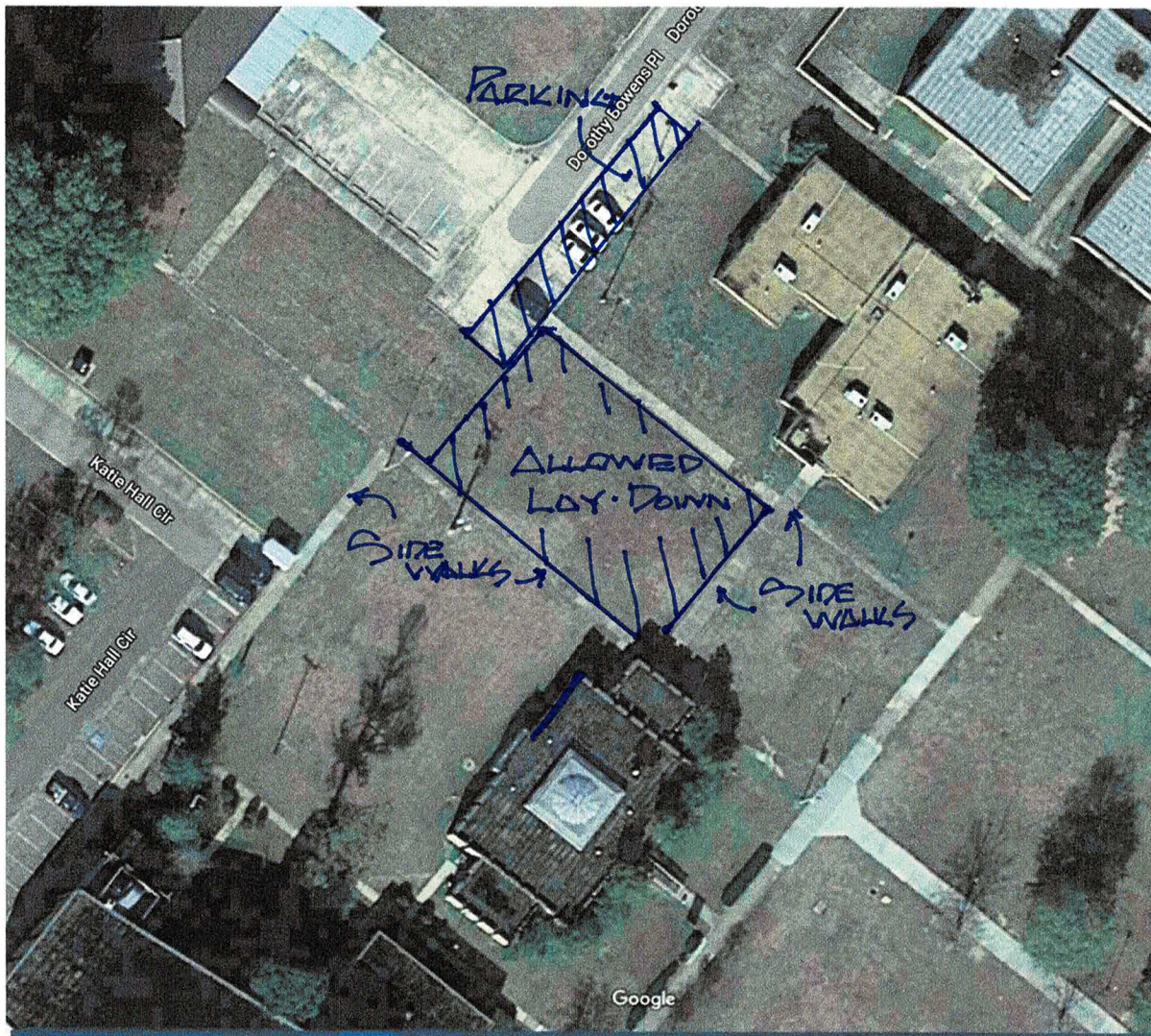
DATE: 11/3/2021			
MEETING FOR:	GS: 106-265	PHASE: N/A	PROJECT NAME: Campus Roofing
REQUESTED BY:	<input checked="" type="checkbox"/> BoB	<input type="checkbox"/> Professional	<input type="checkbox"/> Using Agency
PURPOSE OF MEETING:	Pre-Bid Conference		

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### Laydown (staging) and parking area

GS# 106-265, Campus Roofing for MVSU



Note the location of the allowable Laydown/Staging area. The contractor will be allowed to use as much or as little of this area that he needs. However, any area used to store materials, equipment, etc. must be enclosed by fencing with windscreen. Gates are to be installed as necessary for the contractors use and access. All disturbed grassed (turf) areas are to be leveled and reseeded once work is complete.

The contractor can use the area shown (behind the health center) as a parking area. the university will provide parking permits. Parking in the Police parking lot will not be allowed.

The sidewalks that are adjacent to the sight are not in good condition. The contractor is to protect all sidewalks from damage. prior to the work beginning, the contractor is to photographically document all site conditions (such as damaged sidewalks) so that the existing damage will be noted.