

BURRIS/WAGNON ARCHITECTS, P.A.

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11 October 2021

ADDENDUM NO. 1

Re: Architect's Project #2107
Burrus Hall Re-Roof
Alcorn State University
Lorman, Mississippi



Bid Date: Thursday, October 14, 2021 (2:00 P.M.)

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL

Item No. 1: A PRE-BID CONFERENCE was held on Wednesday, October 6, 2021, 1:00 P.M., at ASU Facilities Office Conference Room. See attached attendance list and items discussed and clarified below.

- A. The Architect discussed bid date and time, and Dr. Posey clarified that the mailing address would be the "1000 ASU Drive #299" address as listed in the Advertisement for Bids; electronic bidding is available, as described in the Instructions to Bidders -- Bidder should take extreme care if planning to submit bid electronically to assure that all preparations are made in adequate time for the process to work. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 PM CST. The Bidders should carefully review the entire Section 00 2100 Instructions to Bidders, including Bidder's Checklist and all other bidding requirements at Section 00 2100 Instructions to Bidders, including, but not limited to, the following:
1. Alcorn State University is the Owner for this Project. The Contract will be between University and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00 2100/3.02).
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00 2100/2.08.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form. Carefully review Mechanical/Electrical/Plumbing section of Proposal Form (p.8.), and explicitly follow the directions regarding the listing of subcontractors.
 6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 00 2100/1.03).
 7. Bidders have 24 hours to review bids and report any problems or irregularities,

- and also to protest bids (see Section 00 2100/4.03, 4.04).
8. There are no Davis-Bacon requirements on this Project.
 9. If Bidder plans to bid electronically, **Bidder must pre-register in Magic—please register early**. See Instructions to Bidders.
- B. All questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid. Last addendum must be released by 5:00 PM, CST, Monday, October 11, 2021: please send all questions for clarification to Professional before this date/time. Any Bid protests shall be sent directly to Alcorn State University within 24 hours of the Bid.
 - C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in. Contractor's company name on proposal form is to exactly match that listed with Secretary of State's office and the State Board of Contractors. Certificate of Responsibility number must be listed with the State of Mississippi. Note that the Unit Prices described on Drawings must be filled in on proposal form.
 - D. Please note the Base Bid Assumptions (Sht. TS) that *shall be included in the Base Bid* (example, at Assumption #1: 400 sq. ft. x Contractor's cost per square foot = amount to include in Bid for this Assumption #1).
 - E. The Architect noted that there is a \$10,000 cash allowance specified at Section 01 8000, 2.01, A., that shall be included in the Base Bid.
 - F. Architect discussed the overall planning and specification concepts of the Project, with key issues to be explored further in the Documents by the Contractor, as follow:
 1. The Project is planned as a Base Bid.
 - G. Architect reviewed Section 01 8000, including construction timeline. **NOTE: Changes to this section will be described in a separate addendum item below.**
 - H. Architect noted that it would be important for the successful bidder to quickly gather bonds and insurance, and to execute a construction contract, so that the contract award phase does not encroach on available construction time.
 - I. Laydown area was discussed on site with the bidders. It was decided that the +/-18 parking spaces along the front of Burrus Hall, along with the adjacent thru street, would be closed during the construction project for laydown area. This strategy can also be used at the other end of the building, provided that the first area is completely cleaned and vacated, ready for student parking, before moving to the next laydown area.

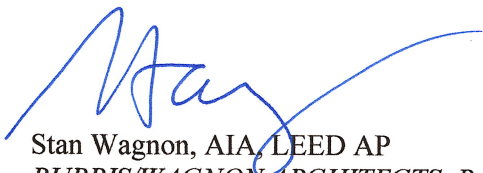
SPECIFICATIONS

1. Refer to Section 00 2100, Instructions to Bidders, 3.01, and **CHANGE** the mailing address on the envelope shown from Bureau of Building to **Alcorn State University, Office of Facilities Management, 1000 ASU Drive #299, Lorman, MS 39096**.
2. Refer to Section 00 4200, PROPOSAL FORM, and replace first page with attached Exhibit "A". **[Bidder NOTE:** When a date for full material delivery to site is determined, so that work can be begun, the 365-day contract time stipulated in this revision will be increased, or decreased, by Change Order, to reflect a total construction time of 60 consecutive calendar days. Example: if all construction materials are on site, ready for construction, on June 1, 2022, then based on a December 1, 2021 Notice to Proceed date, the Contract time will be adjusted by change order to 242 consecutive calendar days, with a completion date of July 30, 2022.]
3. Refer to Section 01 8000 and make the following changes:
 - A. Replace this section with attached Exhibit "B".
 - B. Add Part 8 University Special Conditions to this Section (attached with Exhibit "B").

4. Refer to Division 0, Standard Form of Agreement Between the Owner and the Contractor, and change the Owner (at signature line) to "Alcorn State University", per attached Exhibit "C".
5. Refer to Division 0, Supplementary Conditions, and clarify that "Owner", throughout this Section, shall be "Alcorn State University".
6. Refer to 05 30 00, 3.01, B., and clarify that metal deck infills may be screwed into place, provided that FM uplift requirements are satisfied.
7. Refer to Section 07 51 16, 2.02/A. and change as follows: "A. Concrete Decks (Roofs "A", "B", "C", "D"): Roofing..."

No other items in this addendum.

Sincerely,



Stan Wagon, AIA, LEED AP
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 1

PROPOSAL FORM

SECTION 00 4200

To: Alcorn State University (Facilities Management Building)
1000 ASU Drive
Lorman, Mississippi 39096

Re: Project # 2107
Project Title Burrus Hall Re-Roof
Location Alcorn State University, Lorman, Mississippi

I propose to complete all work in accordance with the Project Manual and Drawings within 365 consecutive calendar days for the sum of: (Professional must specify number of days)

BASE BID: (Write in the amount of the base bid in words and numbers. In case of conflict, the written word governs.)

Words: _____ Dollars
Figures: (\$_____)

ALTERNATES: (Write in the amount of all of the alternates in words and numbers. In case of conflict, the written word governs.)

Alternate #1 ☐ Adds ☐ Deducts

Words: _____ Dollars
(\$_____)

Description: "NOT USED"

Alternate #2 ☐ Adds ☐ Deducts

Words: _____ Dollars
(\$_____)

Description: "NOT USED"

Alternate #3 ☐ Adds ☐ Deducts

Words: _____ Dollars
(\$_____)

Description: "NOT USED"

Alternate #4 ☐ Adds ☐ Deducts

Words: _____ Dollars
(\$_____)

Description: "NOT USED"

Alternate #5 ☐ Adds ☐ Deducts

Words: _____ Dollars
(\$_____)

Description: "NOT USED"

BID UNIT PRICES: (Refer to Drawings, Sheet "TS")

1. Unit Price #1 (LWIC w/metal deck replacement):.....\$ _____ per s.f. of deck
2. Unit Price #2 (Lightweight Insulating Concrete Deck Replacement):.....\$ _____ per s.f. of deck
3. Unit Price #3 (Treated Wood Blocking):.....\$ _____ per board foot of blocking

Division 0

SPECIAL REQUIREMENTS

SECTION 01 8000

PART 1 - SUMMARY OF WORK SUPPLEMENT

1.01 WORK SEQUENCE

- A. Owner will occupy the building during construction, coordinate with Owner's Representative in scheduling work to vacate the areas as the Contractor requires.
- B. Construct work in stages as follows:
1. Notice to Proceed shall be issued by 1 December 2021.
 2. Contractor shall procure materials from 1 Dec 2021 until they are delivered to jobsite.
 3. Construction shall begin immediately when all materials are on site, available for construction. At that date, Contractor shall commence construction and complete work in sixty (60) consecutive calendar days. The 365-day specified Contract Time shall be increased, or decreased, by Change Order,
to reflect the actual date of construction commencement, and the 60-day construction contract time.

1.02 PARTIAL OWNER OCCUPANCY

- A. Schedule early completion of designated areas for Owner's usage prior to substantial completion of entire Project as follows: _____
- B. Owner will occupy the following areas throughout the Project or during portions of the Project as follows:
Dorm shall be vacated from approximately 1 May 2022 to 1 Aug 2022.
- C. Prior to occupancy of any portion of the Project, a *Certificate of Substantial Completion* for designated areas shall be executed establishing responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance for such portion of the Work.

PART 2 - ALLOWANCE SUPPLEMENT

2.01 SCHEDULE OF ALLOWANCES

- A. Include in the Bid, for inclusion in the Contract Sum, the amount of \$ 10,000.00 for purchase of
contingency work
(Refer to Section _____, _____)
- B. Include in the Bid, for inclusion in the Contract Sum, the amount of \$ _____ for purchase of

(Refer to Section _____, _____)

PART 3 - ALTERNATE SUPPLEMENT

3.01 DESCRIPTION OF ALTERNATES

- | | | |
|----|-------------------------|-----------|
| A. | Alternate Number One. | NOT USED. |
| B. | Alternate Number Two. | NOT USED. |
| C. | Alternate Number Three. | NOT USED. |
| D. | Alternate Number Four. | NOT USED. |
| E. | Alternate Number Five. | NOT USED. |

Division One

PART 4 – CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

- 4.01 **SUPPLEMENT FIELD OFFICE** Not required.
- 4.02 **UTILITIES** To be provided by Using Agency.
- 4.03 **PROJECT SIGN** Not required.

PART 5 – ANTICIPATED DELAYS

- 5.01 **ADVERSE WEATHER** See Part 7 hereinafter.

PART 6 – INSTITUTION/AGENCY REQUIREMENTS

- 6.01 **PROHIBITED ACTIVITIES** See Part 7 hereinafter.
- 6.02 **USE OF PREMISES** See Part 7 hereinafter.

PART 7 – ADDITIONAL SUPPLEMENTARY CONDITIONS - ARCHITECT

See Part 7 hereinafter.

PART 8 – UNIVERSITY SPECIAL CONDITIONS

(See attached)

SECTION 01 80 00 PART 8 – UNIVERSITY SPECIAL CONDITIONS

CONSTRUCTION FENCING

The Contractor shall maintain orange construction netting around the laydown area(s). Contractor shall provide any additional secure fencing he deems necessary for material protection. Rubbish should be removed on a regular basis to keep the project site clean. The exterior and interior of the construction fence shall be weeded regularly on both sides.

MATERIAL DELIVERIES/LAYDOWN AREA

Construction material deliveries shall be made in the designated areas and materials shall be kept inside the construction fence.

SECURITY OF JOB SITE

The University will not be responsible for the safety of the Contractor's work, materials, or equipment. Protection of the property within the contract work area both day and night shall be the responsibility of the contractor. **The Contractor shall provide a chain and lock for their security gate that can be "double locked" with a University furnished lock so that the University can have access to the job site during emergencies.**

BEHAVIOR OF WORKERS, CONTRACTORS, and SUBCONTRACTORS AND SUPPLIERS

Any workman who may, because of improper conduct, become objectionable will be promptly removed by the Contractor at the request of the proper University officials.

1. No firearms of any kind are allowed on the campus.
2. The possession or consumption of alcoholic beverages is forbidden on campus.
3. The use of tobacco products is prohibited in buildings.
4. Shirts and pants will be worn by all workers at all times with no vulgar or insensitive images or language printed on apparel.
5. Use of offensive language or gestures to any student, faculty, or staff member is improper conduct.
6. No political clothing or signage allowed.

EMERGENCIES

For any emergencies or security issues, contact the ASU / Campus Security. 601-877-3000

CONSTRUCTION COORDINATION

Contact the Associate VP of Facilities Management or the Construction Administrator at ASU for all construction-related coordination with the university.

UTILITY INTERRUPTIONS

Utility interruptions and Utility Connections planned as part of the Work shall be

coordinated a minimum of ten (10) calendar days prior to interruption of service or occurrence of work. The University maintains the right to withhold authorization until it is practical for the work to occur. The University utility infrastructure cannot be shut down to make connections without prior notification to all affected University Departments.

UTILITY AGREEMENT (Not Applicable in Roofing Projects)

The contractor must sign a utility agreement with the university for the payment of utilities. The University will bill the Contractor for electrical service during the construction. A temporary power source will be set by the Contractor that will include a University approved meter. a. The University will invoice the Contractor monthly for power use at the rate of _____ per month. The University will invoice the Contractor monthly for the water use at _____ per month. The Contractor will pay for all utilities until the project's Substantial Completion date is established or other arrangements are made with the University.

CARE OF JOB SITE

From the very start of the work, until its entire completion, the Contractor shall keep on hand an adequate crew of laborers, or others to keep the entire building and surrounding street, sidewalks, alleys, etc. free from any dirt, rubbish and debris resulting from the execution of the contract. The Contractor is responsible for keeping the project site clean and litter-free on a daily basis. It shall be the responsibility of each individual prime contractor to provide dumpsters to collect and remove all of their related debris from the building and the sites. Contractor must take necessary precautions to protect asphalt surfaces and concrete surfaces from damage caused by dumpster placement, storage, and retrieval. Contractor will be required to replace all damaged surfaces. Contractor's use of University dumpsters, trash cans and other construction dumpsters is strictly prohibited.

BURNING PROHIBITED

- . There shall be no burning on properties of the University of Mississippi. All clearing and grubbing, debris, rubbish, trash and any other material which is subject to burning shall be removed and disposed of outside the limits of the University property. It shall be the responsibility of the Contractor to acquire, maintain and pay for, if necessary, a disposal area.

RESPONSIBILITY FOR DAMAGES

The Contractor shall confine his operations, and provide within the designated storage and work areas any required space for all Sub-Contractors. Any damage to the grounds and irrigation systems within the designated working area or storage area shall be repaired by the Contractor, and left at the completion of the Project, either in

the same state as found to exist at the start of the work, or as shown on the Contract Documents. Such damage shall include repairs or replacement of turf, shrubs, trees, sidewalks, parking lots, existing drains, street surfaces, curbs, gutters, irrigation systems, and other property and building systems. Existing structures, plantings and trees within the work area which are to be retained unchanged shall be protected. The Contractor shall repair all rutted and disturbed ground areas with solid sod to match existing ground cover. Contractor shall water and maintain sod until final acceptance

DESIGNATION OF PARKING AREA

Parking for the Contractor's and Sub-Contractors' employees shall be within the Project site if possible. If sufficient parking area is not available within the designated storage and working area for the vehicles of workmen employed on the building, the Contractor shall require workmen to park their vehicles in areas designated by the University and instructed through the Project Professional. Workmen failing to comply with traffic and parking regulations of the University shall be removed from the job at the request of the proper University officials.

REQUIRED CLOSURES OF JOB SITE

The Contractor shall end all work by Noon on Fridays prior to spring and fall commencement. Work on Saturday shall NOT be permitted during Commencement activities. The Contractor shall end all work by Noon on Fridays prior to the Saturday of all home football games. Work on Saturday shall NOT be permitted during home football games. Typical football schedule includes seven (7) home games each season.

EXCAVATION PROCEDURES (ONE CALL PROCEDURES)

Contractors shall follow all current conditions and procedures required by Mississippi One Call prior to and during excavations. No person shall make any excavation in any of the grounds of the Alcorn State University campus without first obtaining a confirmation number from Mississippi One Call, Inc. calling 1-800-227-6477. The grounds Alcorn State University as used herein include, but not limited to, the streets, sidewalks, parking areas, and all other public and private areas of the Lorman Campus and Natchez Campus, whether covered or uncovered.

Safety dictates that Contractor be familiar with the color coding scheme used to mark the various utilities (blue – water; orange – gas, etc.).

Markings made by utility owners (University and local providers, Bellsouth, Entex, etc) are valid for a period of ten (10) days from the proposed starting date provided to the Mississippi One Call, Inc. The person responsible for the excavation shall renew the notification with Mississippi One Call, Inc. at least two (2) days prior to the

expiration and continue to renew notification throughout the duration of the excavation. By calling Mississippi One Call, Inc. on the eighth (8th) day, the utility owners can remark utilities so excavation projects can go longer than ten (10) days without requiring the excavator to stop work.

Damage to utilities by excavators will be reported to Mississippi One Call, Inc. and the Department of Facilities Planning immediately, especially damage to underground utilities permitting escape of any hazardous, flammable, toxic or corrosive gas or liquid. Additionally, those excavating shall take action as reasonably necessary to protect persons and property and to minimize hazards until arrival of the owner's personnel, police and/or fire department.

Repairs to utilities are the responsibility of the excavator except where the excavator has fully complied with these procedures. The excavator shall be responsible for any costs and expenses incurred by the owner of the utilities in restoring, correcting, repairing, and replacing the damaged line or facility.

Utility owners (University and other local providers) shall mark utilities within two (2) working days from the time Mississippi One Call, Inc. receives the notification. 1. Unmarked locations – when an excavator sees evidence that utilities are unmarked, or encounters an unmarked utility, the excavator must immediately contact Mississippi One Call, Inc. and owners. All owners must contact the excavator within four (4) hours of any known underground utilities at the excavation site.

EXCAVATED MATERIAL:

Excavated Material: Any excess material shall be trucked to dumping points off the University campus, as directed by the Project Professional, or shown on drawings.

CONSTRUCTION SIGN A. The Contractor shall not install any construction signs on the construction site other than any required signs required by the funding agency.

TERMITE TREATMENT

The Contractor shall pre-treat with dye containing chemicals, all slab on grade and perimeter foundations for termites as indicated in the Project Manual. An optional service contract should be made available. The Contractor shall take the necessary precautions to assure that any wood or cellulose based products are isolated from the ground to prevent infestation with termites during storage in the lay down area.

END OF SECTION

STANDARD FORM OF AGREEMENT BETWEEN THE OWNER AND THE CONTRACTOR

SECTION 00 5200

This Agreement made the _____ day of _____, 20____ between the Owner,

Alcorn State University
1000 ASU Drive
Lorman, Mississippi 39096

created by Section 7-1-451 et seq., and Section 31-11-1, et seq., **Mississippi Code of 1972, Annotated**, and acting for the State of Mississippi;

and between the Contractor:

Business Name _____
Address _____
City/State/Zip _____ Phone: _____ Fax: _____ Email: _____

The Contractor is a (check and complete one of the following):

_____ ☐ CORPORATION or ☐ LLC solely organized and existing under the laws of the State of _____
and having its principal office in _____, _____, _____
(City) (County) (State)

_____ PARTNERSHIP of the following (list all partners):

_____ SOLE PROPRIETORSHIP

For the following Project: Architect's Project #2107
Burrus Hall Re-Roof
Alcorn State University
Lorman, Mississippi

This Agreement entered into as of the day and year first written above:

OWNER: ALCORN STATE UNIVERSITY

CONTRACTOR:

By: _____
(Signature)

By: _____
(Signature)

(Name and Title)

(Name and Title)

APPROVED AS TO FORM:

By: _____
(Signature of Attorney)

THE OWNER AND THE CONTRACTOR AGREE AS SET FORTH IN PAGES ONE THROUGH THREE, ARTICLES ONE THROUGH FIVE, AS FOLLOWS:

Division 0

Pre-Bid Burrus Hall Re-Roof, ASA Oct 6, 2021 1:00 P.M.

Name	Co.	Phone	Email
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Stan Wagnon	Burns/Wagnon	601-969-7543	stan@burnswagnon.com
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CHRIS CRISWELL	E. LORNEU MALONE	601-352-5940	chrisc@emalone.com
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RON VPCURCH	B-FOUR PLIED	901-461-9188	INFO@BFOURPLIED.COM
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Renee Joiner	Guaranteed Roofing	601-939-2848	rene@guaranteedroofingcompany.com
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Matt Campbell	GARLAND	901-277-9540	MCAMPBELL@GARLANDJMD.COM
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Levi Eskola	Eskola LLC	423-307-6773	Leskola@EskolaRoofing.com
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Bandy Rowell	Rowell Roofing, Inc.	601-738-9494	rowell@rowellroofing.com cwhaley@rowellroofing.com
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Tim Middleton	Roofing Solutions	601-317-9917	TMiddleton@RoofingSolutionsla.com
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Reace Kinley	Quality Roofing	901-299-7467	reace@qrcmem.o
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