

# BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543 FAX 6019699374

2 July 2021

## ADDENDUM NO. 2

Re: **GS# 202-060 (PP003)**  
Ellzey Hall Renovations  
Co-Lin Community College  
Wesson, Mississippi

**Bid Date:** Thursday, July 8, 2021, 2:00 p.m.



### NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

### GENERAL

- Item No. 1:** A PRE-BID CONFERENCE was held on WEDNESDAY, June 30, 2021, 9:00 A.M., at Ellzey Hall, Co-Lin Main Campus, Wesson, MS. See attached Memorandum (Exhibit A), and Pre-Bid Meeting notes (Exhibit B) presented by the Owner and other items discussed and clarified below. See participants at attached attendance list.
- A. Ms. Anna Boggan of the Bureau of Building discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the desk in the lobby of the 14<sup>th</sup> floor of Woolfolk Building. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 P.M. (CST). Ms. Boggan read parts of Section 00 2100 Instructions to Bidders (see attached), and noted that Contractors shall thoroughly review the entire Section 00 2100, including Bidder's Checklist and all other bidding requirements at Section 00 2100 Instructions to Bidders, including, but not limited to, the following:
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
  2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00 2100/3.02).
  3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00 2100/2.08.
  4. Written words supersede numbers written on Proposal Form.
  5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form.
  6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 00 2100/1.03).
  7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids (see Section 00 2100/4.03, 4.04).
  8. There are no Davis-Bacon requirements on this Project.
  9. Ms. Boggan also provided written directions for any bidder interested in

submitting his bid electronically, which are attached hereto. (**Bidder must pre-register in Magic—please register early**). See attached Exhibit "A".

- B. Ms. Boggan noted that all questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid. Last addendum must be released by 5:00 P.M., CST, Friday, July 2, 2021: please send all questions for clarification to Professional before this date/time. Any Bid protests shall be sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid.
- C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in. Contractor's company name on proposal form is to exactly match that listed with Secretary of State's office and the State Board of Contractors. Certificate of Responsibility number must be listed with the State of Mississippi. Note that the Unit Prices described on Drawings must be filled in on proposal form.
- D. Please note the Base Bid Assumptions (Sht. TS) that *shall be included in the Base Bid* (example, at Assumption #1: 50 cu. yds. x Contractor's cost per cu. yd. = amount to include in Bid for this Assumption #1).
- E. Architect discussed the overall planning and specification concepts of the Project, with key issues to be explored further in the Documents by the Contractor, as follow:
  - 1. The Project is planned as a Base Bid.
- F. Architect reviewed Section 01 8000, including construction fencing required.
- G. It was discussed that all addenda must be acknowledged on Bid Proposal Form. It was noted that the bid could NOT be accessed via teleconferencing on bid day.

## **SPECIFICATIONS**

- Item No. 1:** Refer to Proposal Form (Division 0, p. 6) and Contract Form (Division 0, p. 11), and change Contract Time from 180 days to **240** days. See attached Exhibit "C".
- Item No. 2:** Refer to Section 07 14 00/2.01/B. and change the following:
  - A. At subparagraph "3.", change "200 to "250".
  - B. At subparagraph "5.", change as follows: "Tape: Preprufe HC or LT for general repairs and details; Preprufe CJ tape for construction joints and manufacturer-recommended specific details."

## **DRAWINGS**

- Item No. 1:** Refer to all architectural drawings/details related to stairs (e.g. "3/4.1", "6/4.1", etc.) and note that steel stair pans (treads and risers) shall be 12-gauge. (Note: all other stair components, including stringers, decks, etc., and all exterior railings, are to be as detailed on architectural and structural drawings.). Exterior stair shall be galvanized.
- Item No. 2:** Refer to Sheet 1.2, General Site Plan Notes, and add Note "14" as follows: "All storm drain piping shall be carefully coordinated with new site sewer piping. Storm drain piping shall be begun at lowest (outlet) point in the line, working back to, and along, the main building, to assure that conflicts are resolved with various existing lines, prior to backfilling."
- Item No. 3:** Refer to Sheet 5.0 and make the following changes:
  - A. At guardrail notations at details "2.5" and "2.75", clarify that this rail is to be per detail "7/5.0".
  - B. At detail "7", change title to "Typ. Window Well Guardrail". Note: this **bolted-on** guardrail occurs along the three (3) continuous window wells along basement walls;

other guardrails are bored/epoxied into concrete walls. Detail "4.75/5.0" depicts the end condition of the window well guardrail.

**Item No. 4:** Refer to Sheet S0.1, heading "SUBMITTALS", paragraph "3.", subparagraph "3.3", and delete "Steel Stairs and Handrails" and "Elevators". All requirements for stair components shall be as defined in the Drawings and in this Addendum #2.

**Item No. 5:** Refer to Sheet S1.0, elevator pit plan, and clarify the following:

- A. Where concrete pit wall interfaces with existing concrete retaining wall(s), sawcut/remove existing concrete wall/footing as required for new elevator pit -- dowel new pit wall(s) into existing walls.
- B. At west corner of pit, extend existing east-west concrete retaining wall (removed as required for installation of new pit) back to new concrete pit wall, doweling into new.

**Item No. 6:** Refer to Sheet S3.0, Second Floor (Stair) Framing Plan and clarify as follows: at new HSS 12 x 4 x 5/15 shown at top of stair, hold HSS 4" off wall as shown at arch'l "1/4.1".

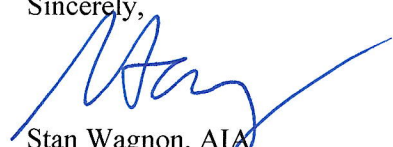
**Item No. 7:** Refer to Sheet S5.0, details "3" and "4", elevator pit details, and clarify that backfill material *below* the French drain shall be compacted silty clay, and not granular backfill.

**MECHANICAL:** Refer to Sht. P.01, Site Plan – Plumbing, and move Post Indicator Valve 5' north from current location, exact location to be field-confirmed with Architect.

**ELECTRICAL:** Refer to Sht. E100 and change Note #1 to read as follows: "1. Four (4) empty 3" conduits with pullstrings. Refer to detail on Drawing E200. Install to be about 5 feet inside the building and cap near the ceiling as directed by the Architect and/or Engineer as directed to be able to connect to a future switchboard. Repair asphalt cut per arch'l detail "20/1.3".

No other items in this addendum.

Sincerely,



Stan Wagnon, AIA  
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 2





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

Laura D. Jackson  
EXECUTIVE DIRECTOR

**M E M O R A N D U M**

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**TO:** Contractors, through the AGC, ABC, and MBOC

**FROM:** Calvin R. Sibley, Director  
Bureau of Building, Grounds and Real Property Management

**DATE:** February 27, 2018

**SUBJECT:** Electronic Construction Bidding per Law effective 1/1/2018

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Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

**TO BID USING MAGIC:** Potential Bidder/Supplier must first register. When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (MS SoS, MBOC, and W9 should all agree.)

**TO ADD THE PRODUCT CODE 90922** once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here.

**TO VIEW ADVERTISED PROJECT INFORMATION** on line go to DFA Web site and select “Are You Interested in Doing Business with Mississippi” at the top of the page. This takes one to the Procurement Portal. Click on:

1. I sell to Mississippi
2. (RFx) Procurement Opportunities and Public Notifications
3. Advanced Search Options
4. Major Procurement Category: Select Construction
5. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION
6. SEARCH

Another option from the DFA web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Just Below “About the Bureau of Building” select BOB Bid Solicitations.
4. Locate the GS# at left of the list and the RFx number at the right.

On both list the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at [mash@dfa.ms.gov](mailto:mash@dfa.ms.gov) .

CRS/pgw

**PRE-BID CONFERENCE**  
**GS# 202-060**  
**Ellzey Hall Renovations (Infrastructure)**  
**Copiah-Lincoln Community College**

**DATE: Tuesday, June 30, 2021**

**TIME: 9:00 a.m.**

1. **Open Bid:** Thursday, July 8, 2021, 2:00 PM  
Bureau of Building's Conference Room - 14<sup>th</sup> Floor
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful on whether the legislature *is/is not* in session (1/2 through 3/30)
3. Telephone and desk are not provided for bidders' use. Please do not go beyond the yellow signs in certain areas on the floor.
4. Bids are taken until 1:59:59 PM on Bid Date. The official time clock is located at the Receptionist Desk – 14<sup>th</sup> Floor. All late bids will be stamped and returned unopen.
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date, at the time of bid and throughout the length of the job. Bids over \$50,000 must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information.
6. Business Name must be exactly as listed with the MS Secretary of State's Office, and the state board of contractors must match.
7. The written bid amounts supersede the numeric amounts and the same applies for alternates.
8. 5% Bid Bond or Certified Check for 5% of the bid amount is required at time of bid. Certified Checks are held until bid award, as well as if you are not the low bidder. You must request the check in writing with the return address in the request.
9. Make sure to acknowledge all addendum(s) on bid document.
10. If applicable, provide Mechanical/Plumbing/Electrical Subcontractor's Name along with Certificate of Responsibility Number. If a subcontractor(s) will not be used for the Project, then, N/A should be noted and submitted on the bid document.
11. Bidder has 24 hours to notify BoB regarding any mistake with their Bid Submittal.
12. All Bid Protest(s), must be submitted to the Bureau of Buildings (BoB).
13. Must hold price for 45 days; as per bid specifications.

14. Notice to proceed will occur in approximately 30-45 days after bid if contracts are correct.
15. Out of State Contractors must submit reciprocating construction law for their state of residence. The State Of Mississippi does not have a reciprocating law, but if your state has one, we will use it to evaluate your bid.
16. Bureau of Buildings is the Owner – the Contract will be between BoB and the Contractor.
17. Questions regarding the Project must be submitted to the Professional, no later than \_\_\_\_\_ prior to bid date.
18. If bid is sent by UPS/ FEDX or USPS, it is the Bidder's responsibility to make sure it is delivered and stamped in by 1:59:59 PM on bid date. The bid must be in a sealed envelope inside a shipping package so that it is not opened with the regular mail. Late bids are stamped in and returned not opened.
19. Electronic bids are accepted for all Bureau of Building, Grounds, and Real Property Management (BOB) Projects. To submit an electronic bid you must register in MAGIC. To ensure you can submit a bid electronically you must register prior to bid date; registration is required only one time. If you register, you will start receiving auto notifications for BOB construction projects. This does not apply to reverse auction. If anyone wants instructions for how to register, I have a memorandum dated 02/27/18, from the BoB director with instructions on how to do so.
20. If you have any questions after today regarding information for bidding, please reference the bidder's checklist in the specifications.

**PROPOSAL FORM**  
**SECTION 00 4200**

**Exhibit "C"**

To: Bureau of Building, Grounds and Real Property Management  
501 North West Street, Suite 1401B [Woolfolk Building]  
Jackson, Mississippi 39201

Re: Project # GS# 202-060 (PP003)  
Project Title Ellzey Hall Renovations  
Location Copiah-Lincoln Community College

I propose to complete all work in accordance with the Project Manual and Drawings within 240 consecutive calendar days for the sum of: (Professional must specify number of days)

**BASE BID:** (Write in the amount of the base bid in words and numbers. In case of conflict, the written word governs.)

Words: \_\_\_\_\_ Dollars  
Figures: (\$ \_\_\_\_\_)

**ALTERNATES:** (Write in the amount of all of the alternates in words and numbers. In case of conflict, the written word governs.)

**Alternate #1** ☐ Adds ☐ Deducts

Words: \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

Description: "NOT USED"

**Alternate #2** ☐ Adds ☐ Deducts

Words: \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

Description: "NOT USED"

**Alternate #3** ☐ Adds ☐ Deducts

Words: \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

Description: "NOT USED"

**Alternate #4** ☐ Adds ☐ Deducts

Words: \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

Description: "NOT USED"

**Alternate #5** ☐ Adds ☐ Deducts

Words: \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

Description: "NOT USED" =

BID UNIT PRICES: (Refer to Drawings, Sheet TS)

- |                                                  |             |                                        |
|--------------------------------------------------|-------------|----------------------------------------|
| 1. Unit Price #1 (Earthwork): .....              | \$ _____    | per cubic yard (of net overexcavation) |
| 2. Unit Price #2 (Exterior Buried Piping): ..... | a) \$ _____ | per linear foot (4" HDPE)              |
|                                                  | b) \$ _____ | per linear foot (6" HDPE)              |
|                                                  | c) \$ _____ | per linear foot (8" HDPE)              |
|                                                  | d) \$ _____ | per linear foot (10" HDPE)             |
|                                                  | e) \$ _____ | per linear foot (12" HDPE)             |
|                                                  | f) \$ _____ | per linear foot (15" HDPE)             |
|                                                  | g) \$ _____ | per linear foot (18" HDPE)             |

**Division 0**



## ARTICLE 2: CONTRACT SUM

**Exhibit "C"**

### 2.1 CONTRACT SUM

- 2.1.1 The Owner will pay the Contractor in current funds for the performance of the work subject to additions and deductions by Change Order as provided in the Contract Documents, the Contract Sum of \_\_\_\_\_ Dollars

(\$ \_\_\_\_\_). The Contract sum is determined as follows:

Base Bid	\$ _____
Modifications ( ) Adds ( ) Deducts	\$ _____
Negotiations	\$ _____
Alternate No. _____ ( ) Adds ( ) Deducts	\$ _____
Alternate No. _____ ( ) Adds ( ) Deducts	\$ _____
Alternate No. _____ ( ) Adds ( ) Deducts	\$ _____
Alternate No. _____ ( ) Adds ( ) Deducts	\$ _____
Alternate No. _____ ( ) Adds ( ) Deducts	\$ _____
<b>Total Contract Sum</b>	\$ _____

### 2.2 LIQUIDATED DAMAGES

- 2.2.1 The stipulated liquidated damages described in Paragraph 9.11 of the *Supplementary Conditions* are in the amount of Three Hundred Dollars (\$ 300.00 ) for each calendar day.

## ARTICLE 3: CONTRACT TIME

### 3.1 TIME

- 3.1.1 The work to be performed under this Contract shall be commenced upon the date stated in the *Notice to Proceed*. The work is to be substantially complete, subject to approved Change Orders, no later than 240 days from the date stated in the Notice to Proceed

## ARTICLE 4: PAYMENTS AND FINAL PAYMENTS

### 4.1 PROGRESS PAYMENTS

- 4.1.1 Based upon applications for payment submitted to the Professional by the Contractor and *Certificates for Payment* issued by the Professional, the Owner will make progress payments on account of the Contract Sum to the Contractor as provided in the Contract Documents.

### 4.2 FINAL PAYMENT

- 4.2.1 Final payment constituting the entire balance of the Contract Sum will be paid by the Owner to the Contractor when the work has been completed, the Contract fully performed and a final Certificate for Payment has been issued by the Professional and approved by the Owner.

## ARTICLE 5: MISCELLANEOUS PROVISIONS

### 5.1 DEFINITION OF TERMS

- 5.1.1 Terms used in this Agreement which are defined in the General, Supplementary, and Special Conditions of the Contract will have the meanings designated in those Conditions.

### 5.2 CONTRACTOR'S INTEREST IN AGREEMENT

- 5.2.1 The Contractor will not assign, sublet, or transfer the interest in this Contract agreement without the written consent of the Owner. The Owner and Contractor hereby agree to the full performance of the covenants contained herein.

### 5.3 PROFESSIONAL

- 5.3.1 The Professional assigned to this Project is as follows:

Name Burris/Wagnon Architects, P.A.  
Address 500L E Woodrow Wilson Avenue Jackson, MS 39216  
Telephone (601) 969-7543 Fax Number (601) 969-9374 E-Mail Address info@burriswagnon.com

\*\*\* END OF SECTION \*\*\*

## Division 0



## SIGN IN SHEET AND AGENDA

Bureau of Building, Grounds and Real Property Management

DATE: June 30, 2021

MEETING FOR: GS#202-060

PHASE:

I/A and Project Name: Co-Lin CC / Elzey Hall Renovations (Infrastructure)

Requested by: X BoB

X Professional

Using Agency

### AGENDA OUTLINE:

1	Pre-Bid Conference
2	
3	
4	
5	
6	
7	
8	
9	
10	
X	OR SEE ATTACHED

NAME (PLEASE PRINT)	COMPANY OR ORGANIZATION	PHONE NO.	FAX NO.	CELL NO.	E-MAIL ADDRESS
Anna Boggan	BoB / DFA	(601) 359-1236		(601) 927-3840	anna.boggan@dfa.ms.gov
Stan Wagnon	Burris/Wagnon	(601) 969-7543			stan@burriswagnon.com
Jackie Martin	Colin	601 320 1941			Jackie.Martin@colin.edu
Kenny Goza	Colin	601 757 3361			Kenneth.Goza@colin.edu
Jason McColly	RWC	601-826-8299			Jason@RWC.ms
JOHN HUMBERT	MAPEI	985-551-7262			JOHN.HUMBERT@MAPEI.COM
Stan Wagnon	Burris/Wagnon	601 969 7543			stan@burriswagnon.com
Troy Gordon	Brookhaven Electric	601-833-9233			brookhaven@electricllc.com
Guy Nelson	Paul Jackson & Son, Inc.	601-833-3453			pj@pjacksonandson.com