

BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543

14 Sept 2026

ADDENDUM NO. 2

Re: **Court of Governors Demolition**
Delta State University
Cleveland, Mississippi
GS# 102-283

Bid Date: Tuesday, September 22, 2026; 2:00 p.m.



NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL :

Item No. 1: A Pre-Bid Conference was held on Friday, September 11, 2026, 11:00 a.m. at DSU Facilities office (see attached register of attendance). A summary of items discussed are as follow:

- A. Ms. Anna Boggan of the Bureau of Building discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the desk in the lobby of the 14th floor of Woolfolk Building. Bids, whether hand delivered or FedEx'd, must be received by 1:59:59 P.M. Central Standard Time on the advertised Bid Date, per the official time clock on the 14th floor of the Woolfolk Building. Ms. Boggan read parts of Section 00 2100 Instructions to Bidders (see attached), and noted that Contractors shall thoroughly review the entire Section 00 2100, including Bidder's Checklist and all other bidding requirements at Section 00 2100 Instructions to Bidders, including, but not limited to, the following:
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00 2100/3.02).
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00 2100/2.08.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form.
 6. Non-resident bidders shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 002100/1.03).
 7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids (see Section 00 2100/4.03, 4.04).
 8. There are no Davis-Bacon requirements on this Project.
 9. Ms. Boggan also noted that written directions are available for any bidder interested in submitting his bid electronically. **(Bidder must pre-register in Magic—please register early—see attached Memorandum).**
- B. Ms. Boggan noted that all bid/project questions shall be sent to

bidquestions@dfa.ms.gov. Architect requested that these questions also be sent to him, at stan@burriswagnon.com. It was noted that all Addenda shall be a part of the Contract, and last addendum must be released by 5:00 PM, CST, Thursday, September 17, 2026: please send all questions for clarification to bidquestions@dfa.ms.gov, and to the Professional, before this date/time (stan@burriswagnon.com), preferably by morning of September 17, 2026. Any Bid protests shall be sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid. Bidder shall notify Bureau of any bid mistake within 24 hours of bid.

- C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in; if mechanical/electrical/plumbing contractors will not be used for the Project, then N/A should be noted and submitted on the bid proposal—do not leave blank. Contractor's company name on proposal form is to exactly match that listed with Secretary of State's office and the State Board of Contractors. Certificate of Responsibility number must be listed with the State of Mississippi. Note that the Unit Prices described on Drawings must be filled in on proposal form.
- D. Several specific items were discussed in the Pre-Bid, and answers to questions are either included here with the questions, or in the SPECIFICATIONS and/or DRAWINGS sections hereinbelow:
1. Architect reiterated General Note 11, Sht TS, that Contractor shall be responsible for removing all loose furniture, attached millwork, etc., from the buildings.
 2. To supersede all other references: site shall be seeded (not sodded).
 3. To supersede all other references: chainlink construction fence shall be 8' high, and with windscreen and other details as described at 01 8000/7.01/8./i. (the following materials in this referenced specification shall be changed to accommodate the 8' height: chainlink fabric shall be 9-gauge wire; line posts shall be 2-3/8" O.D., weighing 3.65 lbs./linear foot, and end/corner posts shall be 2-7/8" O.D., weighing 5.79 lbs./linear foot. Rails shall be 1-5/8" O.D., weighing 2.27 lbs./linear foot). Contractor shall remove temporary fencing, as described at General Note 7., and turn over to DSU, after construction fencing is installed (or simultaneously—do not leave site unsecured). Construction fence shall approximately follow the Limits of Work shown on Drawings (perimeter may be increased slightly, only with coordination and approval with the Owner/DSU—protect all existing pavements).
 4. Architect described the two (2) alternates, and clarified the following: If the alternates are NOT awarded, the existing south and east parking lots may not be damaged as a result of construction operations—the asphalt parking must be protected from equipment, materials, and demo rubbish, including a driveway access path from the street to the demolition site, with mats, or other methods contractor deems appropriate for full protection of existing pavements, subsurface piping, drainage structures, etc.
 5. A job trailer is not required.
 6. Boiler room and all equipment, including adjacent cooling tower, shall be removed as part of this project (current active equipment will be taken offline before a Notice to Proceed is issued).
 7. Any fluorescent bulbs located in the building shall be disposed of per requirements of State Law.
 8. An MDEQ-approved Class 1 rubbish landfill shall be used for demolition rubbish. Asbestos-Containing Material shall be disposed of at a facility complying with specification 02 82 00/3.5.
 9. To the best of Delta State's knowledge, generators were never on this site, and thus there should be no underground storage tanks on the site.
 10. Submit utility locate request thru 811, which will forward to DSU for actual locating.
 11. Demo site is near dorms. Work hours shall be limited to 7:00 a.m. to 8:00 p.m.—report any desired weekend work to DSU.

12. Gasline capping shall be handled as described in "Site Plan Legend". Certified welders, as described, shall be engaged by the Contractor. This modification will require shutdown of several buildings, and must be planned to occur during a school holiday (Christmas Break, Spring Break, etc.).
13. Face brick salvage requirement shall be clarified as follows: salvage 1000 full-size brick in good condition. Clean. Band. Set on pallets. Deliver to location directed by DSU Facilities.
14. DSU is given first right of refusal of transformer, and will make this decision within 7 days of the Notice to Proceed.
15. DSU will allow use of campus power and water, as long as taps, temporary access, piping, valves, etc. are provided by the Contractor, at no additional cost to the Owner or User.
16. Architect pointed Bidders to 31 08 00 Commissioning of Earthwork, and 31 20 01 Earth Moving: the Owner will pay for earthwork compaction testing, and it should be fully understood that earthwork is to be installed/compacted strictly per 31 08 00 and 31 20 01. The existing filled courtyard will be cut down similar in elevation to the grade at parking lot sides of buildings (see grades at Drawings), and must be undercut so as to allow the 4" minimum specified topsoil to be installed. Existing select fill material may be used to infill foundation voids at trenches at the building footprint (or utility trenches), provided that the material is determined by the testing lab to be a debris-free select fill material, similar to the two (2) CL fill materials specified at 31 20 00/2.02 (Contractor is given the right to test existing fill materials, before Bid, to verify composition of existing fill materials). Any imported fill (in addition to any existing on-site select fill materials) shall be one of the two CL materials specified at 31 20 00/2.02.
17. Contractor shall notify DSU representatives at least 72 hours prior to demolition for each wing. DSU will notify the occupants of nearby buildings.
18. Existing catch basin at southeast corner of existing courtyard shall be lowered as described at Keyed Note "1", Sht 1.0: cut concrete walls to a depth of 12" below new finish grade, repour new concrete collar up to grade, and reinstall existing cast iron grate and frame.

SPECIFICATIONS

- Item No. 1:** Refer to Section 02 41 13:
- A. Delete paragraph 3.01/C.
 - B. Clarify 3.04/B./3. as follows: "Do not begin demolition until perimeter fencing is in place and site is fully secure."

Sincerely,

Stan Wagon, AIA
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 2

PRE-BID CONFERENCE

GS# 102-283

**Court of Governors Demolition
Delta State University**

DATE: Friday, September 11, 2026

TIME: 11:00 am

1. **Open Bid:** Tuesday, September 22, 2026, 2:00 PM
Bureau of Building's Conference Room - 14th Floor
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful of whether the legislature *is/is not* in session (regular 1/2 through 3/30). There may be a special session.
3. Telephones and desks are not provided for bidders' use.
4. Bids are taken until 2:00:00 PM on Bid Date. The official time clock is located at the Receptionist Desk – 14th Floor. All late bids will be stamped and returned unopened.
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date at the time of bid and throughout the length of the job. Bids over \$50,000.00, must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information.
6. Business Name must be exactly as listed with the MS Secretary of State's Office and the State Board of Contractors. Names must match.
7. The written bid amounts supersede the numeric amounts. The same applies for alternates.
8. 5% Bid Bond or Certified Check for 5% of the bid amount is required at the time of the bid. Certified Checks are held until the bid is awarded, even if you are not the low bidder. You must request return of the check in writing with the return address in the request.
9. Make sure to acknowledge all addenda on bid document.
10. Provide Mechanical/Plumbing/Electrical Subcontractors along with Certificate of Responsibility Number. If a subcontractor(s) will not be used for the Project, then N/A should be noted and submitted on the bid document. Don't leave it blank.
11. Bidder has 24 hours to notify the Bureau of Building (BoB) regarding any mistakes with their Bid Submittal.
12. All Bid Protest(s) must be submitted in writing to the BoB.
13. Must hold price for 45 days as per bid specifications.

14. Notice to proceed will occur in approximately 30-45 days after bid award if contracts are correct.
15. Out of State Contractors must submit reciprocating construction law for their state of residency. The State of Mississippi does not have a reciprocating law, but if your state has one, we will use it to evaluate your bid.
16. Bureau of Buildings is the Owner - the Contract will be between BoB and the Contractor
17. The deadline to issue the last addendum prior to the bid date is 5:00 p.m. on Thursday, September 17, 2026. Questions regarding the Project ***must*** be submitted to the Professional via email to bidquestions@dfa.ms.gov, no later than _____. Include the six-digit GS# in the subject line.
18. If bid is sent by UPS, FEDEX, or USPS, it is the Bidder's responsibility to make sure it is delivered and stamped in before 2:00:00 PM on bid date. The bid must be in a sealed envelope inside a shipping package so that it is not opened with the regular mail. Late bids are stamped in and returned unopened.
19. Electronic bids are accepted for all Bureau of Building, Grounds, and Real Property Management (BOB) Projects. To submit an electronic bid you must be registered in MAGIC. To ensure you can submit a bid electronically you must register prior to bid date. Registration is required only one time. If you register, you will start receiving auto notifications for BOB construction projects. This does not apply to reverse auction. If anyone wants instructions for how to register, I have a memorandum dated May 30, 2023, from the DFA Executive Director with instructions on how to do so.
20. If submitting an electronic bid, be sure to fill in the blanks for Questions in the electronic bid. You may click SAVE to save your progress, but to complete the submission, you must click the SUBMIT button.
21. If you have any questions after today regarding information for bidding, please reference the bidder's checklist in the specifications.



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

Liz Welch
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Bureau of Building, Grounds and Real Property Management

DATE: May 30, 2023 (links modified)

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register (see below). When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: mash@dfa.ms.gov or 601-359-1343. A tutorial is available at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (when registering, the MS SoS, MBOC, and W9 should all agree.)

HOW BIDDER/SUPPLIER REGISTERES THEMSELVES:

www.dfa.ms.gov

vendor registration (middle of the page)

down the page to State of Mississippi Supplier Registration

Complete that form

And “send” (top left or bottom of form on left)

This is the current link for the info above: https://sus.magic.ms.gov/sap/bc/webdynpro/sapsrm/wda_e_suco_sreg?sap-client=100#

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here (90922 for construction)

TO VIEW ADVERTISED PROJECT INFORMATION on line

1. DFA Web site
2. Supplier/Vendor
3. Mississippi Procurement Portal
4. (RFx) Procurement Opportunities and Public Notifications
5. Advanced Search Options
6. Major Procurement Category: Select Construction
7. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION 6. SEARCH

Another option from the DFA/BoB web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Bid and RFP Notice
4. Construction Solicitations and Bid Tabs
5. Locate the GS# at left of the list and the RFx number at the right.

On both lists, the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov.

/pgw



SIGN IN SHEET

Bureau of Building, Grounds and Real Property Management

DATE: 9/11/2026 TIME: 11:00 a.m.

MEETING FOR: GS: 102-283 PHASE: N/A PROJECT NAME: Court of Governors Demolition
Delta State University

REQUESTED BY: ☒ BoB ☒ Professional ☐ Using Agency

PURPOSE OF MEETING: Pre-Bid Conference

NAME (Please Print)	COMPANY OR ORGANIZATION	WORK NO.	CELL NO.	EMAIL ADDRESS
Anna Boggan	BOB	601-359-1236	601-927-3840	anna.boggan@dfa.ms.gov
Dan Kempf	EAI	615-388-4540	615-264-2711	dkempf@earth.com
RANDY TURNER	BOB	601-1508		RANDY.TURNER@DFA.MS.GOV
Edwin Craft	DSU	662-588-7511		ecraft@delta.state.edu
Russell Wainwright	DTSS	539.240.2244	539.240.2244	russell.wainwright@dtwreckit.com
Clint Channen	Channen Demolition	901.482.7031		clint@channen-demolition.com
Jarrett Horn	Demolition Spec.	601 985 7260		J.horn@demolition-specialist.com
Andrew Ables	Snyder Environmental	601-559-2185		andrew.ables@eis-holdings.com
Julie Jackson	DSU	662-846-4740	662-719-5518	jjackson@delta.state.edu
Edwin Craft	DSU	662-846-4004	662-588-7511	ecraft@delta.state.edu
Forrest Upchurch	DSU	662-846-4750	662-588-2306	fupchurch@delta.state.edu
Joe Reed	Joe Reed & Co	662-847-4865	662-711-3871	joe.reed.co@yahoo.com
Joe Reed	Joe Reed Co	662-843-2139	662-721-8200	joe.reed.co@yahoo.com
Stan Wayne	B/W	601 969 7543		stan@burniswayne.com
Scott Thaggard	PCS	601-579-6996		srtaggard@dcscorp.net
PAUL PICKETT	Synergy Pro Solutions	662.317.9599		paul@synergypro-solutions.net
Tim Holman	Synergy	662-871-7305		tim@synergypro-solutions.net
Jason Smith	SR Sand & Gravel	662-664-3722		jrsandandgravel@gmail.com

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