



July 25, 2025

**Project Name:** Brandon Big Room Renovations

**Project Number:** 24-040

**Owner:** City of Brandon, Mississippi

**Project Location:** 1000 Municipal Drive, Brandon, MS 39042

## ADDENDUM NO. 3

### **NOTICE TO ALL DOCUMENT HOLDERS:**

The following additions, deletions, changes and clarifications to the drawings and specifications are to be included as part of the Contract Documents.

### **GENERAL**

#### **ITEM NO. 1**

#### **REVISED BID DATE**

#### **SHEET R300 SPECIFICATIONS**

#### **00.1113 ADVERTISEMENT FOR BIDS, ITEM 4A.**

The Bid date is hereby revised. Bids shall be received no later than 2pm on **Monday, August 4, 2025** @ 2pm local time.

#### **ITEM NO. 2**

#### **ELECTRONIC BIDDING**

Clarification: The City of Brandon also offers electronic bidding submissions. All documents may be downloaded from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). For any questions regarding the electronic process, please call Central Bidding at (225) 810-4814.

#### **ITEM NO. 2**

#### **BID FORM**

**See enclosed Bid Form.**

*Contractors shall utilize this form to submit bids.*

#### **ITEM NO. 3**

#### **CONTRACTOR'S INSURANCE**

#### **SHEET R301 SPECIFICATIONS**

#### **00.8000 SUPPLEMENTARY CONDITIONS**

#### **ARTICLE 11 - INSURANCE AND BONDS**

**ADD** requirements for Contractor's Insurance per the **enclosed sheet**.

### **NO MORE ITEMS**

Encl: Bid Form (2 pages - 8.5 x 11 ea.)  
Revised Article 11 Requirements (1 page - 8.5x11)

Cc: All document holders  
File 24-040.C

**SECTION 00.4100 - BID FORM**

**THE PROJECT AND THE PARTIES**

1. TO:
  - A. Owner
    1. City of Brandon, Mississippi
    2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
  - A. Brandon Big Room Renovations (Architect's Proj # 24-040)
3. DATE: \_\_\_\_\_ (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
  - A. Bidder's Full Name \_\_\_\_\_
    1. Address \_\_\_\_\_
    2. City, State, Zip \_\_\_\_\_
5. OFFER
  - A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
  - B. \_\_\_\_\_ dollars (\$ \_\_\_\_\_), in lawful money of the United States of America.
  - C. We have included the required security deposit as required by the Instruction to Bidders.
  - D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
  - E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
  - F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
  - A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
  - B. If this bid is accepted by Owner within the time period stated above, we will:
    1. Execute the Agreement within seven days of receipt of Notice of Award.
    2. Furnish the required bonds within seven days of receipt of Notice of Award.
    3. Commence work within seven days after written Notice to Proceed of this bid.
  - C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
  - D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
  - A. If this Bid is accepted, we will:
  - B. Complete the Work before November 1, 2025.
8. ADDENDA
  - A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
    1. Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.
    2. Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.

- 3. Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.
- 4. Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.
- 5. Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.

9. BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. \_\_\_\_\_
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. \_\_\_\_\_
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. \_\_\_\_\_
- I. (Authorized signing officer, Title)

10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

**END OF SECTION 00.4100**

ARTICLE 11 - INSURANCE AND BONDS

1. Paragraph 11.1 CONTRACTOR'S LIABILITY INSURANCE

a. Add the new subparagraphs as follows:

1) 11.1.5 - *The Contractor's limit of liability shall be written for not less than the following:*

a) **GENERAL LIABILITY:**

- 01) Commercial General Liability (Including XCU)
- 02) *General Aggregate* \$ 1,000,000.00 *Aggregate*
- 03) *Product & Completed Operation* \$ 1,000,000.00 *Aggregate*
- 04) *Personal & Advertising Injury* \$ 500,000.00 *Per Occurrence*
- 05) *Bodily Injury & Property Damages* \$ 500,000.00 *Per Occurrence*
- 06) *Fire Damage Liability* \$ 50,000.00 *Per Occurrence*
- 07) *Medical Expense* \$ 5,000.00 *Per Occurrence*

08)

b) **OWNER & CONTRACTORS PROTECTIVE LIABILITY**

- 01) *Bodily Injury & Property Damages* \$ 1,000,000.00 *Aggregate*
- 02) *Bodily Injury & Property Damages* \$ 500,000.00 *Per Occurrence*

03)

c) **AUTOMOBILE LIABILITY:**

- 01) Owned, Non-owner & Hired Vehicles
- 02) Contractor Insurance Option Number 1(Combined Single Limit):
- 03) *Bodily Injury & Property Damages* \$ 500,000.00 *Per Occurrence*
- 04) *Combined Single Limit*
- 05) Contractor Insurance Option Number 2:
- 06) *Bodily Injury* \$ 250,000.00 *Per Occurrence*
- 07) *Bodily Injury* \$ 500,000.00 *Per Accident*
- 08) *Property Damage* \$ 100,000.00 *Per Occurrence*

09)

d) **EXCESS LIABILITY:**

- 01) *Umbrella on Projects over \$500,000.00*
- 02) *Bodily Injury & Property Damages* \$ 1,000,000.00 *Per Occurrence*
- 03) *Combined Single Limit*

04)

e) **WORKERS' COMPENSATION: As required by Statute**

- 01) **EMPLOYERS' LIABILITY**
- 02) *Accident* \$ 100,000.00 *Per Occurrence*
- 03) *Disease* \$ 500,000.00 *Policy Limit*
- 04) *Disease* \$ 100,000.00 *Per Occurrence*

05)

f) **PROPERTY INSURANCE:**

- 01) *Builder's Risk* \$ *Equal to Value of Work*
- 02) *or Installation Floater* \$ *Equal to Value of Work*

2) 11.1.6 - *Furnish one (1) copy of the Standard Construction Contract Certificate of Insurance Form for each copy of the Standard Form of Agreement Between Owner and Contractor specifically setting forth evidence of all coverage required by Subparagraphs 11.1.1, 11.1.2 and 11.1.3. Furnish to the Owner copies of any endorsements that are subsequently issued amending limits of coverage.*

3) 11.1.7 - *If the coverage are provided on a claims-made basis, the policy date or retroactive date shall predate the Contract; the terminations date, or the policy, or applicable extended reporting period shall be no earlier than the termination date of coverage required to be maintained after final payment.*