



16 April 2025

G. Chastaine Flynt Memorial Library Renovations
City of Flowood
103 Winners Circle
Flowood, MS 39232

Project Name: G. Chastaine Flynt Memorial Library Renovations
Project Number: 23-017

ADDENDUM NO. 1

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, deletions, changes and clarifications to the drawings and specifications are to be included as part of the Contract Documents.

GENERAL

ITEM NO. 01 PRE BID CONFERENCE

NOTIFICATION: A Pre Bid Conference will be held on Monday, 4/21/25 at 2:00 pm located at Flowood Library, 103 Winners Circle, Flowood MS 39232.

SPECIFICATIONS

ITEM NO. 02 SPECIFICATION SECTION 00.1113 Advertisement for Bids

REPLACE: *Specification Section with the attached 00.1113 Advertisement for Bids*
REVISES Bid Submission time: Bids shall be received on May 2, 2025 at **10:30 AM.**

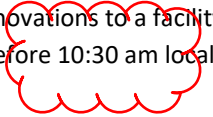
ITEM NO. 03 SPECIFICATION SECTION 00.2113 Instructions to Bidders

REPLACE: *Specification Section with the attached 00.2113 Instructions to Bidders.*
REVISES Bid Submission time: Bids shall be received on May 2, 2025 at **10:30 AM.**

Encl: Section 00.1113 Advertisement for Bids
 Section 00.2113 Instructions to Bidders

Cc: All document holders

Advertisement for Bids**FROM:**

1. THE OWNER (HEREINAFTER REFERRED TO AS OWNER):
 - A. CITY OF FLOWOOD MS
 - B. ADDRESS: 2101 AIRPORT ROAD, FLOWOOD MS 39232
 - C. PHONE: 601.939.4243
2. AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):
 - A. Wier Boerner Allin Architecture
 - B. ADDRESS: 2727 OLD CANTON ROAD, SUITE 200, JACKSON MS 39216
 - C. PHONE: 601-321-9107
3. TO: POTENTIAL BIDDERS
 - A. Your firm is invited to submit an offer under seal to Owner for renovations to a facility located at Flowood City Hall (2101 AIRPORT ROAD, FLOWOOD MS 39232) before 10:30 am local standard time on the 2ND day of MAY, 2025, for:
 
 - B. Project: G. CHASTAINE FLYNT MEMORIAL LIBRARY RENOVATIONS (WBA PROJ #23-017).
 - C. Project Address: 103 WINNERS CIRCLE, FLOWOOD MS 39232
 - D. Project Description: THIS PROJECT CONSISTS OF SELECTIVE INTERIOR FINISH UPGRADES THROUGHOUT THE LIBRARY.
 - E. Contract Documents may be obtained for viewing and purchase at:
 1. Jackson Blueprint: www.planroom.jaxblue.com
 2. Central Bidding: www.centralbidding.com
 3. The Contractor will be responsible for all costs related to printing and distribution to subcontractors.
 - F. Electronic Bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.
 - G. Bidders will be required to provide Bid security in the form of a Bid Bond of a sum no less than 5 percent of the Bid Amount.
 - H. Refer to other bidding requirements described in Document 00.2113 - Instructions to Bidders.
 - I. Submit your offer on the Bid Form provided. Bidders may supplement this form as appropriate.
 - J. Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
 - K. The Owner reserves the right to accept or reject any or all offers.
4. SIGNATURE
 - A. For: CITY OF FLOWOOD MS.
 - B. By: WIER BOERNER ALLIN ARCHITECTURE on behalf of the CITY OF FLOWOOD MS.
 1. Signed: _____
 2. (Authorized signing officer)
5. DATES OF PUBLICATION:
 - A. 1st advertisement: April 2, 2025.
 - B. 2nd advertisement: April 9, 2025.

END OF SECTION

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Instructions to Bidders

SUMMARY

1. DOCUMENT INCLUDES
 - A. Invitation
 - B. Bid Documents and Contract Documents
 - C. Site Assessment
 - D. Qualifications
 - E. Bid Submission
 - F. Bid Enclosures/Requirements
 - G. Offer Acceptance/Rejection
2. RELATED DOCUMENTS
 - A. Document 00.1113 - Advertisement for Bids.
 - B. Document 00.4100 - Bid Form.
 - C. Document 00.7300 - Supplementary Conditions:

INVITATION

1. BID SUBMISSION
 - A. Bids signed and under seal, executed, and dated will be received at the office of CITY OF FLOWOOD MS at 2101 AIRPORT ROAD, FLOWOOD MS 39232 before 10:30 a.m. local standard time on the 2ND day of MAY 2025.
 - B. Offers submitted after the above time shall be returned to the bidder unopened.
 - C. Offers will be opened publicly immediately after the time for receipt of bids.
 - D. Amendments to the submitted offer will be permitted if received in writing prior to bid closing and if made on the Bid Proposal Form and included in the sealed envelope.
 - E. Telegraphic Bid Modification and Modifications on the sealed envelope face will not be considered.
2. INTENT
 - A. The intent of this Bid request is to obtain an offer to perform work to complete the Project as described in the Contract Documents for a Stipulated Sum contract, in accordance with the Contract Documents.
3. WORK IDENTIFIED IN THE CONTRACT DOCUMENTS
 - A. Work of this proposed Contract comprises building construction, including general construction Work.
4. CONTRACT TIME
 - A. Perform the Work within the time stated in Section 01.1000 - Summary.
 - B. The bidder, in submitting an offer, accepts the Contract Time period stated for performing the Work. The completion date in the Agreement shall be the Contract Time added to the commencement date.

BID DOCUMENTS AND CONTRACT DOCUMENTS

1. DEFINITIONS
 - A. Bid Documents: Contract Documents supplemented with Invitation To Bid, Instructions to Bidders, Information Available to Bidders, Bid Form Supplements To Bid Forms and Appendices identified.
 - B. Contract Documents: Defined in AIA A201 Article 1 including issued Addenda.
 - C. Bid, Offer, or Bidding: Act of submitting an offer under seal.
 - D. Bid Amount: Monetary sum identified by the Bidder in the Bid Form.
2. CONTRACT DOCUMENTS IDENTIFICATION
3. AVAILABILITY
 - A. Bid documents may be obtained at www.planroom.jaxblue.com. All interested bidders are required to have a valid email address for registration and ordering. Printing costs shall be the responsibility of the bidder..

- B. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.
 - C. Questions regarding website registration and online orders may be made by contacting JACKSON BLUEPRINT AT 601-353-5803.
 - D. Bid documents will be issued in complete sets only. No partial printings of specifications sections or trade specific drawings will be issued.
4. EXAMINATION
- A. Upon receipt of Bid Documents verify that documents are complete. Notify Architect should the documents be incomplete.
 - B. Immediately notify Architect upon finding discrepancies or omissions in the Bid Documents.
5. INQUIRIES/ADDENDA
- A. Direct questions to JAKE GARTMAN, email; jgartman@wba.ms.
 - B. Addenda may be issued during the bidding period. All Addenda become part of Contract Documents. Include resultant costs in the Bid Amount.
 - C. Verbal answers are not binding on any party.
 - D. Clarifications requested by bidders must be in writing not less than 7 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients.
6. PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS
- A. Substitutions will NOT be considered prior to submission of bids. Substitute products will only be considered as part of the submittal process of the awarded bidder.
 - B. In considering substitutions to products specified, bidders shall include in their bid all changes required in the Work and changes to Contract Time and Contract Sum to accommodate such substitutions. A later claim by the bidder for an addition to the Contract Time or Contract Sum because of changes in work necessitated by use of substitutions shall not be considered.
 - C. The submission shall provide sufficient information to determine acceptability of such products.
 - D. Provide complete information on required revisions to other work to accommodate each proposed substitution.
 - E. Provide products as specified unless substitutions are submitted in this manner and accepted.
 - F. See Section 01.6000 - Product Requirements for additional requirements.

SITE ASSESSMENT

1. SITE EXAMINATION
- A. Examine the project site before submitting a bid.
 - B. The bidder is required to contact Owner at the following address and phone number in order to arrange a date and time to visit the project site: PAUL FORSTER, pforster@cityofflowood.com.

QUALIFICATIONS

1. CERTIFICATE OF RESPONSIBILITY NUMBER
- A. Each Contractor submitting a bid exceeding \$50,000.00 must show on his bid, and on the face of the envelope containing the bid, his Certificate of Responsibility Number, as required by General Laws of Mississippi 1985, and in accordance with Sections 25 43 1 through 25 43 19, Mississippi Code of 1972. If the bid does not exceed the above stated amounts, a notation so stating must appear on the face of the envelope.

BID SUBMISSION

1. SUBMISSION PROCEDURE

- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit one copy of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside.

BID ENCLOSURES/REQUIREMENTS

- 1. FORM
 - A. Form: Make all Proposals on forms provided and fill all applicable blank spaces without interlineations, alteration or erasure and must not contain recapitulation of the work to be done. No oral, telegraphic, or telephone proposals will be considered. Any addenda issued during the bidding shall be noted on the Proposal Form.
- 2. SECURITY DEPOSIT
 - A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond or certified check of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.
 - B. Endorse the Bid Bond in the name of the Owner as obligee, signed and sealed by the principal (Contractor) and surety.
 - C. The security deposit will be returned after delivery to the Owner of the required Performance and Payment Bond(s) by the accepted bidder.
 - D. Include the cost of bid security in the Bid Amount.
 - E. If no contract is awarded, all security deposits will be returned.
- 3. PERFORMANCE ASSURANCE
 - A. Accepted Bidder: Provide a Performance bond as described in 00.7300 - Supplementary Conditions.
 - B. Include the cost of performance assurance bonds in the Bid Amount.
- 4. BID FORM REQUIREMENTS
 - A. Complete all requested information in the Bid Form and Appendices.
- 5. BID MODIFICATIONS
 - A. Modification of Bid on face of sealed envelope will not be considered and only those figures written on the Bid Proposal Form will be valid.
 - B. Telegraphic Bid Modification will not be allowed.

OFFER ACCEPTANCE/REJECTION

- 1. DURATION OF OFFER
 - A. Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the bid closing date.
- 2. ACCEPTANCE OF OFFER
 - A. Contract will be awarded on the basis of the best bid received based on Owner's and Architect's evaluation of the bid, prior performance of bidder and it's proposed subcontractor and suppliers. The Owner reserves the right to award based on the Owner's evaluation of the bid. The Owner reserves the right to waive irregularities and to reject any and/or all bids.
 - B. The Owner shall have the right to accept alternates in any order or combination and to determine the successful Bidder on the basis of the alternates accepted.
- 3. SECURITY FOR FAITHFUL PERFORMANCE
 - A. Simultaneously with his delivery of the Executed Contract, the Contractor shall furnish a surety bond as security for faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract. The surety on such bond or bonds shall be a duly authorized surety company, satisfactory to the Owner.

4. **LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT**

- A. The successful Bidder, upon his failure or refusal to execute and deliver the contract, bond, and insurance required within ten (10) days after he has received notice of acceptance of his bid, shall forfeit to the Owner as liquidated damages, the security deposited with his bid.

END OF SECTION