

May 23, 2024

GS# 529-005, ROSE HILL RE-ROOF, Mississippi Public Broadcasting

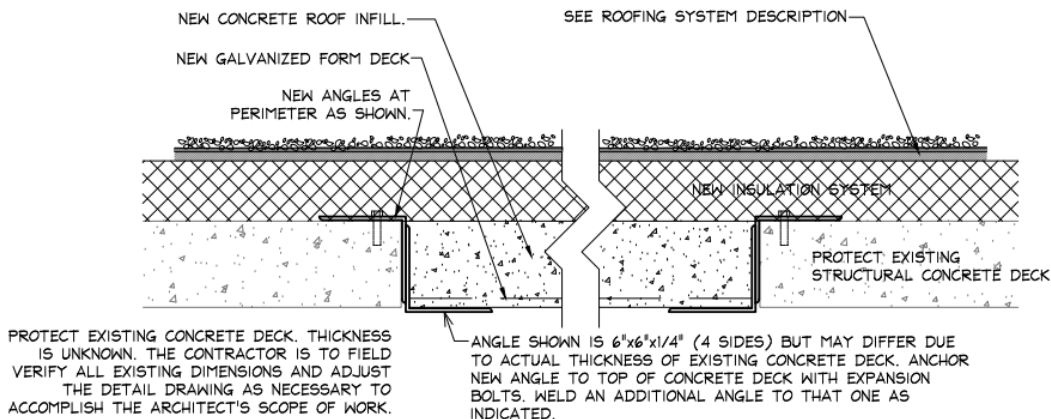
Addendum No. 1

This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum. Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.

1. A Pre-Bid Meeting was held on May 17, 2024. See this addendum for resolution of questions asked and other information discussed at this meeting. See the Pre-Bid Conference Meeting Minutes, sign-in sheet and discussion points attached. The Pre-Bid minutes and discussion points are included as part of this addendum. The attached **Discussion Points and Pre-Bid Conference Meeting Minutes** contain many of the requirements for this project. The contractor is responsible for adhering to these and all rules associated with this facility.
2. See the attached BOB Pre-Bid Outline that was discussed at the above referenced Pre-Bid Meeting and will be included in this addendum.
3. See the attached Bureau's Instructions to Bidders for electronic bidding requirements to be included as part of this addendum.
4. See the attached lay-down, site, storage and other requirements description for allowable storage/staging and access points as part of this addendum. Fencing and site repair requirements will apply to these, and all other areas used. Any other areas that are used require prior approval from the Owner.

Drawings and Specifications: The following General Notes shall apply to all drawings and specification sections:

5. See the drawings and associated notes regarding the infilling of the deck shown on the New Roof Plan on drawing sheet A-200. The note says, "INSTALL NEW PREFINISHED METAL CAP OR INFILL THE DECK AS DETERMINED BY OWNER". MPB, the owner, has determined that the deck openings are to be permanently infilled as shown on the detail below that is on drawing sheet A-300.



PROTECT EXISTING STRUCTURE AND ALL INTERIOR FINISHES. PERFORM WORK SO THAT NO CONSTRUCTION MATERIALS ENTER THE BUILDING.

2 DECK INFILL DETAIL
A-300 Scale: 1-1/2" = 1'-0"

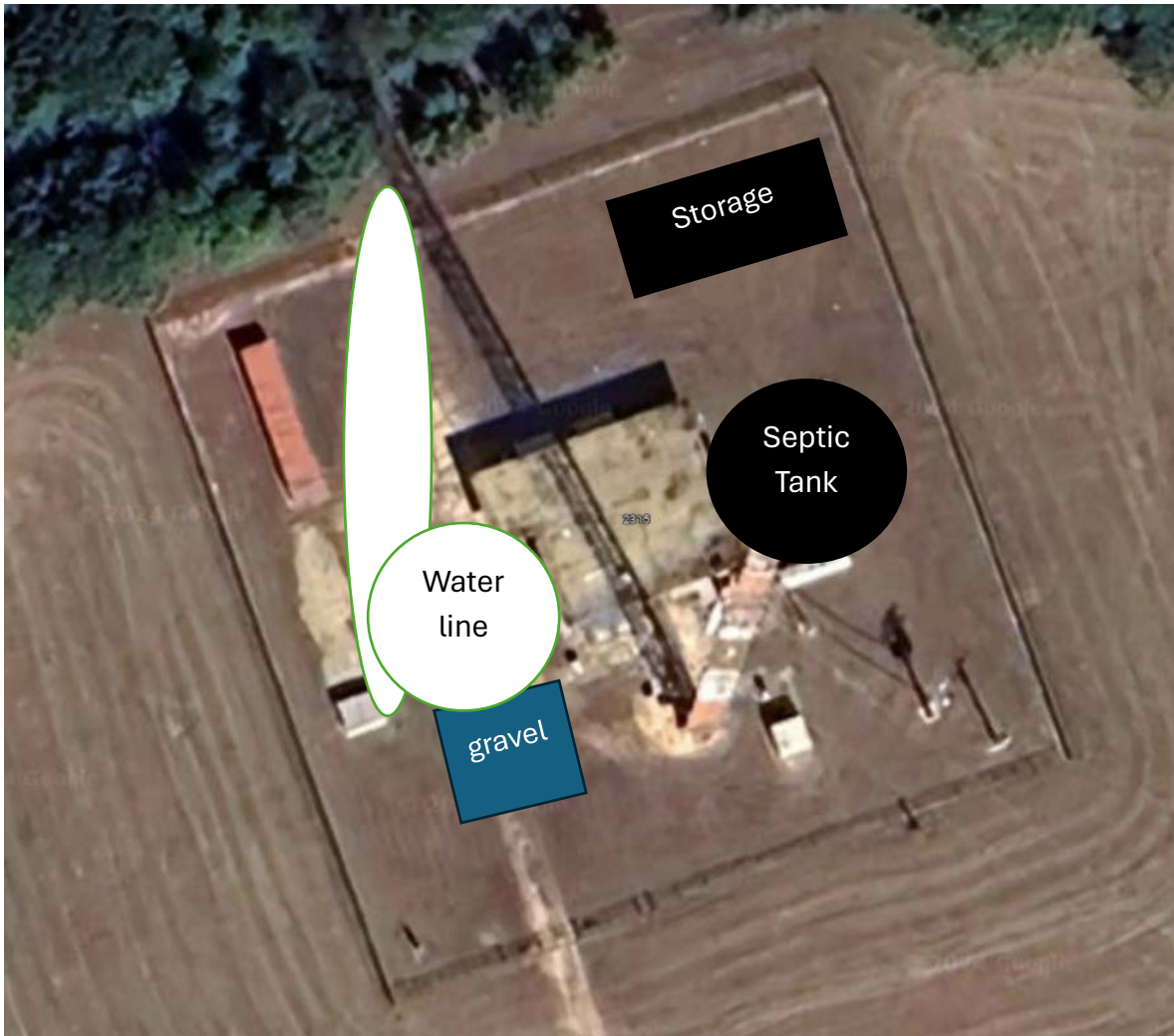
6. Fencing: As was discussed on site during the pre-bid meeting, job site fencing would not be necessary for this project due to the existing security fencing that encloses the entire perimeter of the site.
7. The contractor will be responsible for locating and protecting all underground utilities. Known underground utilities will be identified by the MPB staff; however, it is the contractor's responsibility to confirm these and all utility locations.
8. All pea gravel that is removed from the roof (that is clean and free of roofing materials), is to be spread on the road/parking area by the contractor for use by MPB. This gravel is to be spread on the locations directed by the MPB staff.
9. MPB will have a staff member on site to unlock the gate each morning and secure the gate at the end of the day. It will be the contractor's responsibility to coordinate with the designated person to inform this staff member when work will be taking place on site.
10. The MPB staff will provide contractors access to the building interior for the purpose of ensuring that no materials/debris is entering the building. It will be the contractor's responsibility to coordinate with the designated person so that this person knows when the contractor will require access to the building's interior. This is the only reason that the contractor will have access to the building's interior.
11. The contractor shall take all necessary precautions to provide protection of the equipment and utilities on the building interior and around the building site. See all notes on the drawings for additional information. See the notes on the drawings for information related to the contractor's responsibility for protecting the equipment in, on and around the building. This includes all site equipment and utilities.
12. Overhead electrical services enter the building (through the roof) at the south-east corner of the building by means of multiple weatherheads that penetrate the roof (see the drawings for the location). The contractor will be responsible for providing proper and adequate protection for his workers relative to this and all other utilities. It will be the contractor's responsibility to contact the local utility to provide protection. Alternatively, if agreeable to MPB, the power may be temporarily cut to the building for a short period of time which would mean the building would operate on PPB's emergency generator. The contractor will only be allowed to terminate the power to the building if approved by MPB and proper notice to MPB is given by the contractor. Additionally, power can only be terminated for a duration of time that is agreeable to MPB. In this event, the contractor will be responsible for contacting and coordinating with the local utility to have the power to the building temporarily turned off (and back on) by the local utility.

Contents: This addendum consists of **16 (8 1/2" x 11")** sheets.

End of Addendum No. for: **GS# 529-005, ROSE HILL RE-ROOF, Mississippi Public Broadcasting**



LAY-DOWN, SITE STORAGE AREA, AND OTHER SITE REQUIREMENTS
GS# 529-005, ROSE HILL RE-ROOF
Mississippi Public Broadcasting



- 1 See the above diagram for the black rectangular area that is marked as “Storage”. This area will be the designated storage lay-down area for materials, equipment, dumpster, etc. that are necessary for the re-roof project.
- 2 Fencing: Job site fencing will not be necessary for this project due to the entire perimeter of the site being enclosed by an existing security fence. See below for fence access requirements.
- 3 Underground utilities: See the above diagram for underground the utilities that MPB has identified that they are aware of. It will be the contractor’s responsibility to locate and protect all underground utilities. However, MPB believes that the water line is located in the areas of the white oval and the septic tank is located in the general area of the black circle that is marked “septic tank”. The contractor shall not access the east side of the building with any equipment that could possibly damage the septic tank. Once again, the contractor is responsible for identifying all utilities (and confirming those marked on this diagram) and protecting all utilities during all construction activities.
- 4 MPB would like the salvaged pea gravel that is being removed from the existing roof to be spread on the existing road or parking area. This only applies to clean pea gravel that is not contaminated by roofing materials. the general area that the pea gravel is to be spread is the location of the blue square marked “gravel”.

LAY-DOWN, SITE STORAGE AREA, AND OTHER SITE REQUIREMENTS

GS# 529-005, ROSE HILL RE-ROOF

Mississippi Public Broadcasting

MPB will provide the following:

- MPB will provide a person to unlock and re-lock the gate daily. MPB will coordinate this with the roofing contractor that is the successful bidder. MPB will need to be aware of what time to be there to open the gate and schedule days to work. The contractor will be responsible for coordinating this access with the assigned MPB staff person.
- An MPB staff person will also be available to provide access to the building interior. The contractor will be allowed to access the interior when he is doing tasks such as patching the deck, demolishing the existing roof, or installing the first materials against the deck. These are the times when the contractor will need to access the interior to make sure that no materials/debris is entering the building. The contractor will be responsible for coordinating this access with the assigned MPB staff person.

SEE THE ADDENDUM FOR ADDITIONAL INFORMATION REGARDING: LAY-DOWN AREA, FENCING, UNDERGROUND UTILITIES, PEA GRAVEL, ACCESS, OVERHEAD ELECTRICAL SERVICE PROTECTION, ETC.

SEE THE NOTES ON THE DRAWINGS FOR ADDITIONAL INFORMATION REGARDING PROTECTION OF ALL EQUIPMENT IN AND AROUND THE BUILDING.



GS# 529-005

ROSE HILL RE-ROOF

Pre-Bid Meeting May 17, 2024 @ 11:00 am

Project Contacts: Ms. Debbie White, Project Manager - BOB
Scott Comish, Project Manager – Shafer-Zahner-Zanher

Bid Date: Tuesday, May 28, 2024 @ 2:00:00 pm @ the Bureau of Building, Grounds and Real Property Management (see *Advertisement For Bids, Section 00 11000* for official information). Official Time is by the Bureau of Building

Meeting Attendees: See attached sign in sheet.

Current Bidders List: 7 General Contractors (currently), see sign-in sheet for meeting attendees
If you are a sub-contractor looking for GC's contact our office for a current list

Construction days: **100** days for project (see *Proposal Form*)
Notice to Proceed – by BOB. Must hold price per specifications.

Contract Administration: Architects will be on site regularly once construction begins. Using Agency and BOB construction administrators will also visit regularly.

Construction Progress Meetings held monthly by contractor as required by Division 1.

Commissioning- none on this project.

Construction Access: Discuss: weekends, Sunday work, holidays, etc.: **Weekend work will be allowed with prior permission and coordination.**

Restricted “no work” days due to events: **4th of July and associated weekend (4th-7th)**

Staging Areas/Fencing/Access – Discuss: **See addendum for laydown, fencing and site access information.**

Protection of interior (responsibility of the Contractor, see specs.) **Note that the contractor is responsible for protecting all interior finishes and materials.**

Scope of work: Discuss: **Note that this is a “non-standard” Modified Bitumen roof. The roof system description is on the new roof plan and new roof detail sheets. See the addendum for information regarding staging areas, construction details, fencing, utility protection, salvaged pea gravel, site access, etc.**

Bidding rules: Pay attention to *Instructions To Bidders*
Pay particular attention to Special Conditions
BOB is the owner- Contract is between BOB and Contractor.

Common mistakes: -Certificate of Responsibility number on envelope.
-Any changes to bid on outside of envelope. Initial and date.
-Acknowledge addenda.

GS# 529-005

ROSE HILL RE-ROOF

MISSISSIPPI PUBLIC BROADCASTING

Discussion points/Meeting Minutes:

- The building will be fully operational. The building must be weatherproof at all times. All interior and exterior finishes must be protected. All interior and exterior equipment must be protected.
- Details were developed with site measurements and site observations (no original drawings exist), some variation may exist, however, the details should be very similar to existing conditions.
- See Supplementary Conditions and Special Conditions.
- No asbestos was detected. Report is in specifications.
- See drawings/specifications for complete description of work.
- Access: Laydown and storage areas as defined by owner. See the addendum and site diagram.
- The contractor is not to interrupt utilities or egress/access without prior permission and notice.
- The Contractor will be responsible for locating all above ground and underground utilities and protecting during construction. See notes on the drawings and addendum for additional information.
- Port-a-Jon is required.
- Tapered insulation information is shown on New Work drawing sheets.

Scope of Work:

- See drawings/specifications for complete description of work.
- **MPB has a problem with ice forming on the tower, eventually melting and then falling down to the roof that we are replacing. I believe that the tower is 1,210 feet tall.**



Therefore: Once the roof is completely removed, the joints in the existing structural deck will be stripped in with base sheet and cold applied mastic. Then tapered insulation is to be installed and a 5/8" rigid gypsum cover board over the tapered insulation (Densdeck type). Over the cover board, then two plys of a polyester reinforced base sheet (equal to Sopralene 180 sanded 3.0) will be installed set in cold applied adhesive. Then for the top surface will be "flood coated" the upper base sheet with ¼" cold applied mastic and then embedding pre gravel into the cold applied mastic. See the drawings for a complete description of the work.

Questions/Discussion Items:

- See special conditions and all addenda for requirements for protecting the equipment around the facility.
- Provide a new pre-fin metal edge at roof perimeter with a ¼" gravel guard to retain the flood coated surface. There are no existing gutters and downspouts; therefore, gutters and downspouts are not being reinstalled. The building perimeter is not constructed in a manner that would allow for ease of downspout installation.
- There is an existing surface mounted satellite dish on this roof. It is not known whether it is currently operational or should it be removed. If it is operational, MPB will recalibrate the dish once work is complete. Otherwise, it will be turned over to MPB.
- There are 3 openings on this roof that have previously been capped with metal. We have determined that the contractor will permanently cap these and roof over the infill. Details are shown on the drawings for the required concrete deck infill. See the addendum.



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

Liz Welch
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Bureau of Building, Grounds and Real Property Management

DATE: May 30, 2023 (links modified)

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids. The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register (see below). When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically.) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: mash@dfa.ms.gov or 601-359-1343. A tutorial is available at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (when registering, the MS SoS, MBOC, and W9 should all agree.)

HOW BIDDER/SUPPLIER REGISTERES THEMSELVES:

www.dfa.ms.gov

vendor registration (middle of the page)

down the page to State of Mississippi Supplier Registration

Complete that form

And "send" (top left or bottom of form on left)

This is the current link for the info above: https://sus.magic.ms.gov/sap/bc/webdynpro/sapsrm/wda_e_suco_sreg?sap-client=100#

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here (90922 for construction)

TO VIEW ADVERTISED PROJECT INFORMATION on line

1. DFA Web site
2. Supplier/Vendor
3. Mississippi Procurement Portal
4. (RFx) Procurement Opportunities and Public Notifications
5. Advanced Search Options
6. Major Procurement Category: Select Construction
7. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION 6. SEARCH

Another option from the DFA/BoB web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Bid and RFP Notice
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5. Locate the GS# at left of the list and the RFx number at the right.

On both lists, the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov .

/pgw

PRE-BID CONFERENCE

**GS# 529-005 Rose Hill Ref-Roof
Mississippi Public Broadcasting**

DATE: Friday, May 17, 2024

TIME: 11:00 AM

1. **Open Bid:** Tuesday, May 28, 2024, 2:00 PM
ET Woolfolk State Office Building - 501 N. West Street, Jackson MS 39201
Jeff C. Landrum Library (14th Floor – Conference Room)
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful on whether the legislature *is/is not* in session.
3. Telephone and desk are not provided, for bidders use.
4. Bids are taken; until 2:00:00 PM on the Bid Date. The official time clock is located at the Receptionist Desk – 1st Floor.
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date, at the time of bid and throughout the length of the job. Bids over \$50,000, must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information.
6. Business Name must be exact, as listed, with the MS Secretary of State's Office.
7. Written bid amounts supersede the numeric amounts.
8. Certified Checks are held; until bid awarded.
9. Make sure to acknowledge all addendum on bid documents.
10. If applicable, provide Mechanical/Plumbing/Electrical Subcontractor(s) information.
11. Bidder has 24 hours to notify BoB regarding any mistakes with Bid Submittal.
12. All Bid Protest(s), must be submitted to the Bureau of Buildings (BoB).
13. Must hold bid price for 45 days; as per bid specifications.
14. Notice to proceed will occur approximately 4 to 5 weeks after bid award.
15. Out of State Contractors must submit reciprocating construction law for their resident State.
16. Bureau of Buildings is the Owner - Contract will be between BOB and the Contractor.

17. If bid; is sent by UPS/ FEDX or USPS, it is the Bidders responsibility to make sure it is delivered and stamped in before 2:00:00 PM on bid date.
18. Electronic bid(s); are accepted for all Bureau of Building, Grounds, and Real Property Management (BOB) projects. To submit an electronic bid; you must register in MAGIC. To ensure you can submit a bid electronically you must register prior to bid date; registration is required only one time. If you register, you will start receiving auto notifications for BOB construction projects. This does not apply to reverse auctions. If anyone wants instructions for how to register, a memorandum dated 05/30/23, from the BOB with instructions on how to do so (attached).



STATE OF MISSISSIPPI
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DEPARTMENT OF FINANCE AND ADMINISTRATION

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/pgw



MEMO

Date: May 6, 2024

For: **GS# 529-005**
Rose Hill Re-Roof
Mississippi Public Broadcasting

From: Lauren Sims
Shafer-Zahner-Zahner, PLLC

Re: **Pre-Bid Meeting**

Please be advised that there will be a **Pre-Bid Meeting** for the above referenced project on **Friday, May 17, 2024 at 11:00 AM**. The meeting will be held on site at the MPB Rose Hill Tower Site (2315 County Road 20 - Rose Hill, MS 39356). All interested General Contractors and Sub-Contractors are invited to attend.

Please bring any questions regarding the bid documents and construction schedule that you may have at this time.

By: Lauren Sims
Office Manager

cc: All Plan Holders
Deborah White – Bureau of Building
Anna Neel – Mississippi Public Broadcasting

*General Contractors should notify all Sub-Contractors that they would like to attend.

**DEPARTMENT OF FINANCE AND ADMINISTRATION
BUREAU OF BUILDING, GROUNDS AND
REAL PROPERTY MANAGEMENT
JACKSON, MISSISSIPPI**

ADVERTISEMENT FOR BIDS

Sealed bids will be received electronically via MAGIC or physically delivered to the office of the Bureau of Building, Grounds and Real Property Management, 501 North West Street, Suite 1401 B, Jackson, Mississippi, 39201, until 2:00:00 p.m. (14:00:00 Military Time) on Tuesday, 05/28/2024, for:

RE: GS# 529-005 Rose Hill Re-Roof
Mississippi Public Broadcasting
RFx # 3160006561

at which time they will be publicly opened and read. Contract documents may be obtained from:

Professional: Shafer-Zahner-Zahner, PLLC
Address: 510 University Drive
Starkville, Mississippi 39759
Phone: 662-323-1628
Email: lsims@szzarch.com

A deposit of \$250.00 is required. Bid preparation will be in accordance with Instructions to Bidders bound in the project manual. The Bureau of Building, Grounds and Real Property Management reserves the right to waive irregularities and to reject any or all bids. **NOTE: Telephones and desks will not be available for bidders use at the bid site.**

Bureau of Building, Grounds and Real Property Management

Dates of Publication:

04/25/2024
05/02/2024

Note: Whenever reference is made, in any document or meeting, to 2:00:00 p.m., it shall also mean, and be the same as, 14:00:00 Military Time.



SIGN IN SHEET AND AGENDA
Bureau of Building, Grounds and Real Property Management

DATE: 5/17/2024

MEETING FOR: GS: 529-005 **PHASE:** N/A **I/A and PROJECT NAME:** Rose Hill Re-Roof

REQUESTED BY: BOB Professional Using Agency

PURPOSE OF MEETING: Pre-Bid Conference

NAME (Please Print)	COMPANY OR ORGANIZATION	WORK NO.	CELL NO.	EMAIL ADDRESS
Deborah White	DFA - Bureau of Buildings	601-359-3628	601-214-0058	deborah.white@dfa.ms.gov
Scott Comish	Shaffer-Zahner-Zahner	662-323-1628	662-617-3866	scomish@szzarch.com
Jerry Ladd	MS Public Broadcasting	601-432-6494	601-954-6557	jerry.ladd@mpbonline.org
Christian Salvador	Roofing Solutions	601-317-5197		estimating@roofingsolutions.com
Eric Neuman	EC Maloney	601-383-6916		EricMaloney.com
Blake Yarborough	MPB	601-503-4564	832 451 2842	Blake@ecmaloney.com
ANDREW BICKNELL	Daniel's Roofing	601-482-3911	601-616-5002	andrew.bicknell@mpbonline.com
Jeff Church	Bond / ARS	205-792-0416		jeff@denierstroofing.com
Scott Bond				scott@bondconstruction.biz

OKS