



August 18, 2023

Project Name: Madison County Schools - New Tennis Complex

Project Number: 23-034

ADDENDUM NO. 03

NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, deletions, changes and clarifications to the drawings and specifications are to be included as part of the Contract Documents.

GENERAL

- ITEM NO. 01 **08/15/23 Pre-Bid Meeting Minutes and Attendee List**
See attached Meeting Minutes and Attendee List from the Pre-Bid Conference on August 15, 2023.
- ITEM NO. 02 **Civil Work for Base Bid Clarification**
Base bid shall include **ALL** proposed grading, storm piping, storm drainage structures, etc. as shown in the plans.
- ITEM NO. 03 **Landscaping Scope for Base Bid Clarification**
Should add alternate #5 **NOT** be included in the final award, **ALL** disturbed areas within the project limits shall be permanently seeded, fertilized, and mulched to establish final stabilization.
- ITEM NO. 04 **Construction Fencing**
All construction fencing shall be 6'-0" in height. Reference plans for limits of construction fencing.

SPECIFICATIONS

- ITEM NO. 05 **00.4100 Bid Form**
REPLACE the Bid Form with the attached **01.4000 Bid Form**.
Clarification: The revised Form added the paragraph for BID FORM SUPPLEMENTS.
- ITEM NO. 06 **00.4322 Unit Prices Form**
ADD the Unit Prices Form with the attached **00.4322 Unit Prices Form**.
Clarification: Added Unit Price Form to be submitted with the bid form.



ITEM NO. 07

01.2100 Allowances

Part 1, Paragraph 5: Allowances Schedule

DELETE paragraph "F" from the Allowances Schedule.

Clarification: The Contingency allowance was listed twice in the schedule. Only one contingency allowance (Item A) is required.

Encl: **RFIs:** n/a
Specifications (8.5x11): 01.4000 Bid Form, 01.2200 Unit Prices
Drawings (24x36): n/a

Cc: All document holders
File : 23-034/C/C2



August 15, 2023

PRE-BID CONFERENCE

MEETING MINUTES

Madison County Schools Tennis Complex

Madison, MS

WBA PROJ. #23-034

The following items were discussed in the Pre-Bid Conference on this date regarding the above-referenced project:

PROJECT TEAM

Owner: Madison County Schools

User: Madison County Schools

Architect of Record: WBA Architecture, PLLC

Civil Engineer: McMaster & Associates, INC.

Landscape Architect: McCrory & Associates

Structural Engineer: McQueen Structural Engineering

Mechanical Engineer: GSK Mechanical

Electrical Engineer: Schultz & Wynne, P.A.

Review of overall Project plan:

- *12 Tennis Courts with security fencing*
- *Parking lot addition*
- *Restroom and Concessions Building*

BIDDING DOCUMENTS - Available via www.planroom.jaxblue.com or www.centralbidding.com

Drawing Set and Project Manual (one volume) dated August 02, 2023

Addendum 01, dated August 7, 2023

Addendum 02, dated August 11, 2023

Addendum 03: As-needed. Addenda may be issued up until COB on Wednesday, August 30. RFIs must be submitted by no later than Monday, August 28 in order to give us time to provide responses. RFIs received after Monday run the risk of not receiving a response.

BID DATE

2:00 pm on Tuesday, September 5, 2023

- Sealed bids will be received at the office of the Owner at 476 Highland Colony Parkway, Ridgeland, MS 39157.
- Electronic bids will be received at www.centralbidding.com. Bids shall include a copy of the Contractor's Certificate of Responsibility as an attachment to the electronic bid.
- Bids will be opened and publicly read at 2:00 at the above-noted address/location.



BIDDING REQUIREMENTS

- Review Section 00 2113 Instructions to Bidders for all Bidding Requirements
- Certificate of Responsibility number must be on the envelope
- Amendments to the submitted offer will be permitted if received in writing prior to bid closing and if made on the Bid Proposal Form and included in the sealed envelope.
- All Addenda must be acknowledged on the Bid Form.

PROJECT DESCRIPTION

Work includes the Construction of a New Tennis Complex, which includes the following components: 12 new tennis courts, sidewalks, fencing, parking lot, and restroom and concessions building.

PROJECT ALTERNATES

ADD ALTERNATE #1: Construction of Concessions and Storage Block

ADD ALTERNATE #2: Construction of Tennis Courts 11 & 12 and Site Retaining Wall

ADD ALTERNATE #3: Purchase and Installation of Court Lighting Package

ADD ALTERNATE #4: Construction of Connector Road

ADD ALTERNATE #5: Landscape & Irrigation Package

- *Future Addendum will clarify the scope of civil, landscape, and electrical work for base bid*
- *The extent of lime treatment was discussed and confirmed the plans call for lime treatment beneath proposed asphalt pavement. This includes the parking lot and access roadway (Alternate #4).*
- *Spec Section 014510 states "Owner will employ and pay for the services of an Independent Testing Laboratory to perform testing specifically indicated on the Contract Documents, specified in the Specifications, or as Directed by the Engineer and may at any other time elect to have materials and equipment tested for conformity with the Contract Documents." and was confirmed.*

PROJECT TIMELINE AND MILESTONES

- Notice to Proceed: Late September
- Contract Duration: Work shall be completed by Friday July 26, 2024

CONSTRUCTION ACCESS

- Work on weekends / Sundays, holidays, etc. may be allowed with prior approval from Madison County Schools.
- The School District has confirmed that there will be no work restrictions imposed on Construction scheduling, with the exception of consideration for traffic at intake (admitting starts at 7:45AM) and dismissal (last bell rings at 3:20PM) of Rosa Scott High.

McMaster's and Associates Clarified the intent is to have a 6 foot tall construction fence



CONSTRUCTION ADMINISTRATION

- Construction progress meetings will be held monthly.

ALLOWANCES

- Contingency Allowance: Include the stipulated sum/price of \$150,000.00 for use upon Architect's and/or Owner's instructions.
- Hardware Allowance: Include the stipulated sum of \$15,000.00 for purchase and delivery of Door Hardware. Installation of all hardware to be included in base bid.
- Electrical Systems: Include the stipulated sum of \$25,000.00 for Utility Company charges associated with permanent power to the Facility.
- Access Control Systems: Include the stipulated sum of \$25,000 for purchase and delivery of access control systems. Installation of all systems to be included in base bid.
- Surveillance Systems: Include the stipulated sum of \$15,000.00 for installation of surveillance equipment. Installation of all systems to be included in base bid.
- **Total for all contingencies: \$230,000**

Contingency allowance is listed twice in Project Manual. Future Addendum will revise to omit the repetition.

No Unit Prices at this point

TEMPORARY UTILITIES DURING CONSTRUCTION

Utilities: The General Contractor shall make arrangements for and furnish all water, electricity (lighting and power) and other utilities necessary for construction purposes. A written agreement must be reached on how all utilities (water and electricity) will be furnished and the rates the Contractor will be charged. A copy of the final agreement signed by the Contractor and Madison County Schools must be forwarded to Madison County Schools. If the written agreement is not filed with Madison County Schools, the Contractor waives all rights as to the rates charged. Madison County Schools will then determine all utility rates and assess the charges before final payment is rendered.

PRODUCT SUBSTITUTIONS

No substitution requests shall be considered during bidding. All substitution requests shall be submitted to the Architect within 30 days from the Notice to Proceed.

Visit to Site

After meeting, available at site.

Encl: none
Cc: All document holders
File : 23-034/C/C2

Bid Form**THE PROJECT AND THE PARTIES**

1. TO:
 - A. Madison County Schools (Owner)
2. FOR:
 - A. Project: Madison County Schools Tennis Complex
3. DATE: _____ (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
 - A. Bidder's Full Name _____
 1. Address _____
 2. City, State, Zip _____
5. OFFER
 - A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by Wier Boerner Allin Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
 - B. _____ dollars
 (\$ _____), in lawful money of the United States of America.
 - C. We have included the required security deposit as required by the Instruction to Bidders.
 - D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
 - E. All applicable federal taxes are included and State of _____ taxes are included in the Bid Sum.
 - F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
 - G. ALTERNATES:
 1. ALTERNATE #1: Construction of Concessions and Storage Block (ADD): \$ _____
 a. (amount in words) _____
 2. ALTERNATE #2: Construction of Tennis Courts 11 & 12 and Site Retaining Wall (ADD):
 \$ _____
 a. (amount in words) _____
 3. ALTERNATE #3: Purchase and Installation of Court Lighting Package (ADD): \$ _____
 a. (amount in words) _____
 4. ALTERNATE #4: Construction of Connector Road (ADD): \$ _____
 a. (amount in words) _____
 5. ALTERNATE #5 Landscape & Irrigation Package (ADD): \$ _____
 a. (amount in words) _____
6. ACCEPTANCE
 - A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
 - B. If this bid is accepted by Owner within the time period stated above, we will:
 1. Execute the Agreement within seven days of receipt of Notice of Award.
 2. Furnish the required bonds within seven days of receipt of Notice of Award.
 3. Commence work within seven days after written Notice to Proceed of this bid.
 - C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

7. CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work by Friday, July 26, 2024.

8. ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

- 1. Addendum # _____ Dated _____.
- 2. Addendum # _____ Dated _____.
- 3. Addendum # _____ Dated _____.
- 4. Addendum # _____ Dated _____.

9. BID FORM SUPPLEMENTS

A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:

- 1. Document 00.4322 - Unit Prices Form: Include a listing of unit prices specifically requested by Contract Documents.

B. We agree to submit the following Supplements to Bid Forms within 24 hours after submission of this bid for additional bid information:

- 1. Financing Information as required in Section 01.2000, Paragraph 1.7.

10. BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. _____
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. _____
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. _____
- I. (Authorized signing officer, Title)

11. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION

Unit Prices Form**PARTICULARS**

1. THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:
2. (BIDDER) _____
3. TO (OWNER): MADISON COUNTY SCHOOLS
4. DATED _____ AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

UNIT PRICE LIST

1. LIME: MATERIAL ONLY, COST PER TON
 - A. Lime: \$ _____ / ton
2. 12" OF LIME-SOIL-WATER MIXING, COST PER SQUARE YARD
 - A. Lime-Soil Mixing: \$ _____ / square yard
3. UNDERCUTTING, INCLUDING DISPOSAL OFF SITE, COST PER CUBIC YARD
 - A. Undercutting: \$ _____ / cubic yard
4. BORROW EXCAVATION (IMPORT SELECT FILL)(IN-PLACE), COST PER CUBIC YARD
 - A. Borrow Excavation: \$ _____ / cubic yard
5. EXCESS EXCAVATION (DISPOSAL OF EXCAVATION THAT CANNOT BE SATISFACTORILY USED ON SITE), COST PER CUBIC YARD
 - A. Excess Excavation: \$ _____ / cubic yard
6. HAUL-OFF SITE, COST PER CUBIC YARD
 - A. Haul-off Site: \$ _____ /cubic yard
7. GEOTEXTILE, TYPE V, AOS 0.21-0.43, COST PER SQUARE YARD
 - A. Geotextile Fabric: \$ _____ /square yard
8. LOOSE RIPRAP 200#, COST PER TON
 - A. RipRap: \$ _____ / ton
9. CONSTRUCTION FENCING, COST PER LINEAR FOOT
 - A. Construction Fencing: \$ _____ / linear foot

END OF SECTION