

SHAFER | ZAHNER | ZAHNER
OFFICE OF ARCHITECTURE

August 1, 2023

ADDENDUM NUMBER ONE (1)

PROJECT: **PN 28210200 & 28210201 Construct Transient Training Officers Quarters S404 &S405**

PURPOSE: Pre-Bid Meeting Minutes, clarifications and changes; see attached Addendum.

BIDDER: Sign and enclose with your bid and acknowledge receipt of this addendum in the appropriate place on the Bid Form.

RECEIVED BY: _____
(SIGNATURE)

(TITLE)

(COMPANY NAME)

(ADDRESS)

(DATE)

ADDENDUM #1

SHAFER | ZAHNER | ZAHNER
OFFICE OF ARCHITECTURE

August 1, 2023
PN 28210200 & 28210201
Construct Transient Training Officers Quarters S404 &S405
Camp McCain Training Center
Grenada, Mississippi

Addendum No. 1

This Addendum forms part of the Contract Documents for the above referenced project. All other requirements of the original Contract Documents shall remain in effect except as specifically modified in this Addendum. Bidder is to acknowledge receipt of this Addendum with their bid proposal. Failure to do so may subject the Bidder to disqualification. This Addendum is issued to all known Plan Holders.

1. A Pre-Bid Meeting was held on July 26, 2023. See this addendum for resolution of questions asked and other information discussed at this meeting. See the Pre-Bid Conference Meeting Minutes and Pre-Bid Conference Attendance Roster attached.
2. Clarifications:
 - a. Payment for all testing services identified in the Contract Documents will be made by Contractor.
 - b. A new fiber line has been installed on the site since the site survey and design were completed. The Contractor is responsible for verifying location and adjusting the site work to accommodate the existing utility.
3. Drawings:
 - a. Structural – Refer to 3/S2.1 for concrete step detail for exterior concrete steps. The exterior steps on both S404 and S405 buildings are concrete with broom finish as shown on Architectural Drawings.
 - b. Sheet A600:
 - i. Finish Schedule keyed notes: delete Key Note 1 and 2.
 - ii. Provide crown molding at ceilings in all occupied spaces
 - iii. PORC Porcelain Tile as scheduled for floors shall be 12"x24" tile, color as selected by Architect and Owner.

Contents: This addendum consists of **21** (8 ½" x 11") sheets and **0** (22" x 34") sheets.

End of Addendum No. 1 for: PN 28210200 & 28210201 Construct Transient Training Officers Quarters S404 &S405



Mississippi Military Department Meeting Sign-In

Pre-Bid Meeting

Project Title - Construct TT Officers Quarters S404 & S405

Project Location - Camp McCain Training Center, Grenada, MS

Date - July 26, 2023

<u>Name</u>	<u>Company</u>	<u>Email</u>	<u>Phone #</u>
Karen Hathcock Contracting Officer	MS Military Dept - FMP	karen.hathcock.nfg@army.mil	601-313-6227 office 601-813-9305 cell
Angela Griffin Contracting Officer	MS Military Dept - FMP	angela.d.griffin23.nfg@army.mil	601-313-6385 office
Lee Jackson Project Manager	MS Military Dept - FMD	lee.w.jackson4.nfg@army.mil	601-259-6152
Sally Zahner	Shafer Zahner Zahner	szahner@szzarch.com	662-364-1456
BRYAN MCKNIGHT	MCKnight & SON	bmcKnight@bellsouth.net	662-289-6923
Bo Pellusch	Double S Inc.	bpellusch@doubleinc.com	662-417-0865

Mississippi Military Department Construction Pre-Bid Conference

Project Title: Construct Transient Training Officers Quarters S404 & S405

Project Location: Camp McCain Training Center, Grenada, MS

Project Number: 28210200 & 28210201

RFx Number: 3160006001

If you haven't signed in, please do so at this time.

Introductions:

	<u>Name</u>	<u>Email</u>	<u>Phone</u>
Contracting Officer	Karen Hathcock	karen.hathcock.nfg@army.mil	601-313-6227
Project Manager	Lee Jackson	lee.w.jackson4.nfg@army.mil	601-259-6152
Shafer Zahner Zahner	Sally Zahner	szahner@szzarch.com	662-323-1628

BID OPENING DATE 1:30 P.M. August 10, 2023, Joint Force Headquarters, 1410 Riverside Drive, Jackson, MS 39202.

INSTRUCTION TO BIDDERS

1. Don't be late getting to the bid room. Bids cannot be accepted once the Bid Opening is closed at 1:30 P.M.
2. Bring your Driver's License for identification purposes.
3. Bidder assumes all risk of delivery by the required time whether it is hand delivered, mailed, or submitted electronically.
4. Bidders may modify their bid on the outside of the sealed envelope containing the bid PRIOR to the scheduled closing time indicated in the Advertisement of Bids.
5. All prices must be printed in ink or typewritten. Errors may be crossed, and correction made, and the correction must be initialed in ink.
6. All Bids are to be held for a period of 60 days.

METHODS OF BIDDING

1. **Hand Delivery of Bid:** Bidders are encouraged to arrive 30-45 minutes early to preclude any delays due to the heightened security at our facility.

Mississippi Military Department Construction Pre-Bid Conference

2. **Mailing Bid:** Bidder mailing his or her bid via USPS, FedEx or UPS must ensure that the mailing envelope is marked as described in DMB Section 00 21 13 – 1/1 with the word "BID" written largely on the outside of the carriers mailing envelope. Make sure the office symbol NGMS-FMP, Attention: Karen Hathcock is marked on the envelope. The inside sealed envelope should be filled out according to DMB Section 002 21 13 1/1.
3. **Electronic:** Bidders may bid electronically via the MAGIC Portal. Bidder will ensure that the opening page will be either the Certificate of Responsibility Number (COR) or the bid does not exceed \$50,000.00. The site for MS suppliers is <http://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/> at the bottom there is a self-service tab. For more information see ITB Section 00 20 00 – 3/7 and 4/7. (Instructions Enclosed)

BID

1. Bid Form instructions (ITB Section 00 20 00 - 3/7 & 4/7)
2. Bid Form (BF Section 00 0 00 – 1/3)
3. Bid Security (ITB Section 00 20 00 - 1/7)
4. Bid Envelop DMB Section 00 21 13 – 1/1)
5. Certificate of Responsibility Number (ITB Section 00 20 00 -5/7)

FEDERAL CLAUSES

This is a State Contract with Federal Funds, therefore Federal Clauses such as the Buy American Act Clauses will apply. The Davis-Bacon Wage Rate Act will not apply but the Davis-Bacon Overtime rate will apply (anything over 40 hours a week will be paid at time and a half). The Military Department does not require a Certified Payroll. For more information read the Conditions of the Contract in the General Conditions Section 00 70 00 – 1/33 – 33/33.

E-VERIFY PROGRAM

The Contractor shall be advised that prior to the Execution of the contract, the MS Military Department will require a certification letter certifying E-Verify has been completed and provide the 6-digit Company ID number issued by the Department of Homeland Security to also include any Subcontractors Company ID numbers.

GENERAL INFORMATION/CONDITIONS

1. Out of State Bidders - ITB Section 00 20 00 – 6/7 Article 14.
2. Insurance & Bonds - AIASC Section 00 73 03 – 12/17 – 14/17.
3. Superintendent – GC Section 00 70 00 – 18/33 Article 20.

Mississippi Military Department Construction Pre-Bid Conference

ADDENDUM REQUIREMENTS

If clarification is needed, it will be covered in a written addendum and distributed to all plan holders no later than 48 hours prior to the bid opening in accordance with state law.

All questions should be submitted to the A&E no later than, August 3, 2023-COB
Addendums will be issued no later than, August 4, 2023

LIQUIDATED DAMAGES

If the project is not complete within 270 calendar days, liquidated damages will be assessed. The calendar days will include construction time and time to submit all close-out documents, warranties, and final pay applications. Liquidated damages will be in the amount of \$ 1,129.28 or each calendar day of delay without a justifiable time extension requested and approval.

STATE of MISSISSIPPI VENDOR NUMBER

The low bidder will be required to have a State of MS Vendor Number. Follow the attached New Supplier Registration instruction sheet and make sure to notify our office once that is complete. Please be sure to include an email address, phone number and contact name. (Instructions Enclosed)

Bid this project as you see it.

At this time, if there are no contractual questions, I will turn this meeting over to the Project Manager and the A&E.

*Enclosed in this packet is the New Supplier Registration Instructions and the RFx Instructions to Submit a Bid in MAGIC the State Electronic Bidding System

New Supplier Registration

All suppliers must be registered to do business with the State of Mississippi. As a supplier, you may register at any point in time. You will need to setup a Paymode-X account before you register for a vendor number.

Go to the Department of Finances and Administration (DFA) website:

www.dfa.ms.gov

Under the Direct Links tab: (Located on the Top)

Vendor Service: • Paymode • MAGIC Vendor Service • Vendor Debriefing

Setup your **Paymode-X** account for Electronic Fund Transfer by clicking on Paymode (takes 10 minutes):

You will need: 1) Company's legal name, main telephone number and all physical and remittance addresses used by you company

2) Your Company's U.S. Federal Employer Identification Number (EIN) or Social Security Number

3) Your company's bank account information, including ACH routing and account numbers

Setup **Vendor Number:** under the MAGIC Vendor Service:

Click the: MAGIC Vendor Services

Click the Link: [State of Mississippi Supplier Registration](#), (to begin the registration process)

NOTE: Make certain that you add your contact information, to include name and phone no.

Supplier W-9 Submission:

Suppliers who have completed the registration process and have received a User ID and Password, they must attach a W-9 to their supplier account in MAGIC using the User ID and Password.

After Supplier's W-9 has been uploaded to MAGIC, it must be submitted to the Department of Finance & Administration. This may be done one of three ways listed below:

email to ofmmagic@dfa.ms.gov (best option for submission) or fax to 601-359-5525 or

mail via USPS to

Department of Finance & Administration
Post Office Box 1060
Jackson, MS 39215-1060

Vendors needing help with this process should call MMRS Help Desk at **601-359-1343**.



RFX RESPONSE IN MAGIC

Procedure

1. Log in Magic

Supplier Self-Service Work Center
The Supplier Self-Service Work Center is the central point for suppliers accessing all their functionality. Use the Supplier Work Center by clicking on the appropriate links.
[Vendor Spend Application](#)

RFX and Auctions

Purchase Orders
[All](#)
[New](#)
[Changed](#)
[In Process](#)
[Confirmed](#)
[Partially Confirmed](#)
[Rejected](#)
[Canceled by Customer](#)

2. Click RFX and Auctions Icon

Active Queries

eRFxs [All \(23\)](#) [Published \(1\)](#) [Ended \(0\)](#) [Completed \(1\)](#)
Without Category Assignment [New Query \(0\)](#)

eRFxs - All

Hide Quick Criteria Maintenance

RFX Number: To

RFX Status:

My Responses From:

Smart Number:

Agency: To

Commodity: To

Buyer: To

View: [Standard View]

Event Number	RFX Number	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Ver
3160000296	1130-14-R-IFBD-00105-V01	Invitation for Bid	Published	01/24/2014	02/04/2014	6000000036	Submitted		
3160000292	1130-14-R-IFBD-00101	Invitation for Bid	Published	01/24/2014	02/04/2014		No Bid Created	1	
3160000291	1130-14-R-IFBD-00100	Invitation for Bid	Published	01/23/2014	01/12/2015		No Bid Created	1	
3160000283	1130-14-R-IFBD-00093	Invitation for Bid	Published	01/22/2014	01/31/2014		No Bid Created		
3160000282	3374-14-R-IFBD-00058	Invitation for Bid	Published	01/22/2014	02/07/2014		No Bid Created	1	
3160000281	3374-14-R-IFBD-00057	Invitation for Bid	Published	01/22/2014	02/05/2014		No Bid Created	1	



Create an RFX Response

3. Enter RFX in the “RFX Number Field”

Active Queries

eRFxs [All \(23\)](#) [Published \(1\)](#) [Ended \(0\)](#) [Completed \(1\)](#)
Without Category Assignment [New Query \(0\)](#)

eRFxs - All

▼ Hide Quick Criteria Maintenance

RFX Number: To

RFX Status:

My Responses From:

Smart Number:

Agency: To

Commodity: To

Buyer: To

View: [Standard View]

Event Number	RFX Number	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Ver
3160000298	1130-14-R-IFBD-00105-V01	Invitation for Bid	Published	01/24/2014	02/04/2014	6000000036	Submitted		
3160000292	1130-14-R-IFBD-00101	Invitation for Bid	Published	01/24/2014	02/04/2014		No Bid Created	1	
3160000291	1130-14-R-IFBD-00100	Invitation for Bid	Published	01/23/2014	01/12/2015		No Bid Created	1	
3160000283	1130-14-R-IFBD-00093	Invitation for Bid	Published	01/22/2014	01/31/2014		No Bid Created		
3160000282	3374-14-R-IFBD-00058	Invitation for Bid	Published	01/22/2014	02/07/2014		No Bid Created	1	
3160000281	3374-14-R-IFBD-00057	Invitation for Bid	Published	01/22/2014	02/05/2014		No Bid Created	1	

4. Click Apply to apply the search criteria



Create an RFX Response

6. Click **Participate**. This step is required and notifies the SoMs your intent to create a RFX response
7. Click **Create Response**

Display RFX : 3160000291 [Help](#)

RFX Number 3160000291 Smart Number 1130-14-R-IFBD-00100 RFX Status Published RFX Start Date 01/23/2014 16:30:00 CST Remaining Time 338 Days 02:32:17
RFX Owner Mr. Sims Harman RFX Version Number 1 RFX Version Type Active Version

[Close](#) [Print Preview](#) [Refresh](#) [Participate](#) [Tentative](#) [Create Response](#) [Questions and Answers \(0 \)](#) [Export](#)

RFX Information | [Items](#) | [Notes and Attachments](#)

[RFX Parameters](#) | [Questions](#) | [Note and Attachments](#) | [Conditions](#) | [Payment](#)

Time Zone: Bidder Submission Deadline Date:
Start Date: Bidder Submission Deadline Time:
Opening Date: *
End of Binding Period:
Currency:

Partners and Delivery Information

[Details](#) [Add](#) [Send E-Mail](#) [Call](#) [Clear](#) [Filter Settings](#)

Function	Number	Name	Phone Number
* Requester		Sims Harman	404-579-9122
* Location		MS DEPT FINANCE & ADMINISTRATION	

[Close](#) [Print Preview](#) [Refresh](#) [Participate](#) [Tentative](#) [Create Response](#) [Questions and Answers \(0 \)](#) [Export](#)



Create an RFX Response

8. Click Questions tab to view the required buyer questions.
9. As required, complete/review the question fields

Create RFX Response Help

RFX Response Number 600000038 RFX Number 3160000291 Status In Process Submission Deadline 12/31/2014 13:30:00 CST Opening Date 01/10/2015 00:00:00 CST
Remaining Time 338 Days 02:31:55 RFX Owner Mr. Sims Harman Target Value 0.00 USD RFX Response Version Number Active Version RFX Version Number 1

Attribute Does the vendor accept the required contractual te is mandatory; maintain attribute value
Attribute How long has your company been in business (Specif is mandatory; maintain attribute value

RFX Information | Items | Notes and Attachments | Conditions | Summary | Tracking

Basic Data | Questions | Notes and Attachments | Conditions | Payment

Event Parameters
Validity Period: -
Currency:
Target Value of RFX Response: USD

Pricing Arrangement Service and Delivery
Pricing Arrangement:
Ceiling Amount:
Status and Statistics
Created On:
Created By:
Last Processed On:
Last Processed By:

Partners and Delivery Information Filter Settings

Function	Number	Name	Phone Number
* Location		MS DEPT FINANCE & ADMINISTRATION	



Create an RFX Response

10. Click Yes

Create RFX Response Help

RFX Response Number 6000000038 RFX Number 3160000291 Status In Process Submission Deadline 12/31/2014 13:30:00 CST Opening Date 01/10/2015 00:00:00 CST
Remaining Time 338 Days 02:31:55 RFX Owner Mr. Sims Harman Target Value 0.00 USD RFX Response Version Number Active Version RFX Version Number 1

ⓘ Attribute Does the vendor accept the required contractual te is mandatory; maintain attribute value
ⓘ Attribute How long has your company been in business (Specify is mandatory; maintain attribute value

[Submit](#) [Close](#) | [Read Only](#) [Print Preview](#) | [Check](#) [Save](#) [Export](#) [Import](#) [Questions and Answers \(0 \)](#)

RFX Information | [Items](#) | [Notes and Attachments](#) | [Conditions](#) | [Summary](#) | [Tracking](#)

[Basic Data](#) | [Questions](#) | [Notes and Attachments](#) | [Conditions](#) | [Payment](#)

Question	Reply	Comment
How long has your company been in business (Specify in years): *	<input type="text" value="7"/> YR	<input type="text"/>
Does the vendor accept the required contractual terms and conditions: *	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text"/>

[Submit](#) [Close](#) | [Read Only](#) [Print Preview](#) | [Check](#) [Save](#) [Export](#) [Import](#) [Questions and Answers \(0 \)](#)



Create an RFX Response

13. Items Data tab: As required, complete/review the following fields: Price, Quantity, Delivery Days, Supplier Product Number

Details for item abrasive

Item Data | Questions | Notes and Attachments | Payment | Conditions | Table Extensions | Delivery | Subcontracting

▼ Basic Data

Identification

Item Type: Material
Product Category: 00514 Abrasives Clothfiber
Product ID:
Description: abrasive
Item Variant Description: Original Item
Supplier Product Number:
Manufacturer Part Number:
Period of Performance: -
External Manufacturer:
Net value: 0.00

Currency: United States Dollar
Required Quantity: 2 EA each
Submitted Quantity: 2 EA each
Price: 0.00 USD Per: 1 EA
Delivery Days: 000
Not to Exceed Price:
Not Separately Priced:
Status and Statistics
Guaranteed Minimum Amount: 0.00

Acceptance at Origin:
Acceptance at Origin in RFX:

▼ Partners and Delivery Information

Details Add Send E-Mail Call Clear

Function	Number	Name	Phone Number
Requester		Sims Harman	404-579-9122

Submit Close Read Only Print Preview Check Save Export Import Questions and Answers (0)



Create an RFX Response

14. Click Notes and Attachments tab

Details for item abrasive

Item Data Questions **Notes and Attachments** Payment Conditions Table Extensions Delivery Subcontracting

▼ Basic Data Notes and Attachments

Identification

Item Type: Material
 Product Category: 00514 Abrasives Clothfiber
 Product ID:
 Description: abrasive
 Item Variant Description: Original Item
 Supplier Product Number: 123_abc_9
 Manufacturer Part Number:
 Period of Performance:
 External Manufacturer:
 Net value: 0.00
 Acceptance at Origin:
 Acceptance at Origin in RFX:

Currency: United States Dollar
 Required Quantity: 2 EA each
 Submitted Quantity: 2 EA each
 Price: 2500 USD Per: 1 EA
 Delivery Days: 10
 Not to Exceed Price:
 Not Separately Priced:

Status and Statistics
 Guaranteed Minimum Amount: 0.00

▼ Partners and Delivery Information

Details Add Send E-Mail Call Clear

Function	Number	Name	Phone Number
Requester		Sims Harman	404-679-9122

Submit Close Read Only Print Preview Check Save Export Import Questions and Answers (0)

15. Click Bidder's Remarks, if applicable

Line Number	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Total Value
1	abrasive		Material		00514	Abrasives Clothfiber	2	2	EA	2,500.00	USD	1	5,000.00

Details for item abrasive

Item Data Questions **Notes and Attachments** Payment Conditions Table Extensions Delivery Subcontracting

▼ Notes

Clear Copy

Category	Description
RFX/Auction Text	-Empty-
Bidder's Remarks	-Empty-
Purchaser's Remarks	-Empty-
Justification	-Empty-

▼ Attachments

Add Attachment Edit Description Versioning Delete Create Profile

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)
The table does not contain any data							

Submit Close Read Only Print Preview Check Save Export Import Questions and Answers (0)



Create an RFX Response

16. If applicable, enter bidder's remarks

A screenshot of a software dialog box titled "Add Bidder's Remarks". The dialog box has a blue header bar with the title and standard window control icons (minimize, maximize, close). Below the header, the text "Bidder's Remarks:" is followed by a large, empty yellow rectangular text area. At the bottom right of the dialog box, there are two buttons: "OK" and "Cancel".

17. Click OK



Create an RFX Response

18. Click Add Attachment

Line Number	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Total Value
1	abrasive		Material		00614	Abrasives Clothfiber	2	2	EA	2,500.00	USD	1	5,000.00

Details for item abrasive

Item Data | Questions | **Notes and Attachments** | Payment | Conditions | Table Extensions | Delivery | Subcontracting

Notes

Clear Copy

Category	Description
RFX/Auction Text	-Empty-
Bidder's Remarks	We can deliver products with in 10 days
Purchaser's Remarks	-Empty-
Justification	-Empty-

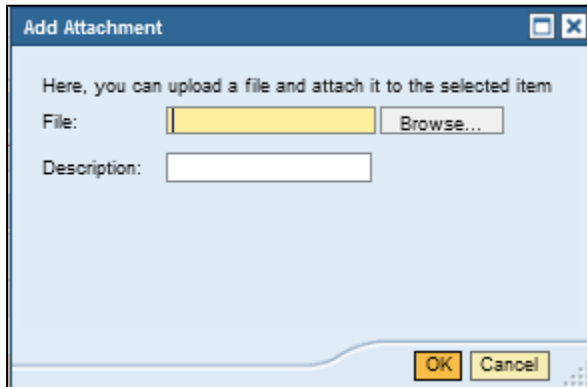
Attachments

Add Attachment | Edit Description | Versioning | Delete | Create Profile

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)
The table does not contain any data							

Submit | Close | Read Only | Print Preview | Check | Save | Export | Import | Questions and Answers (0)

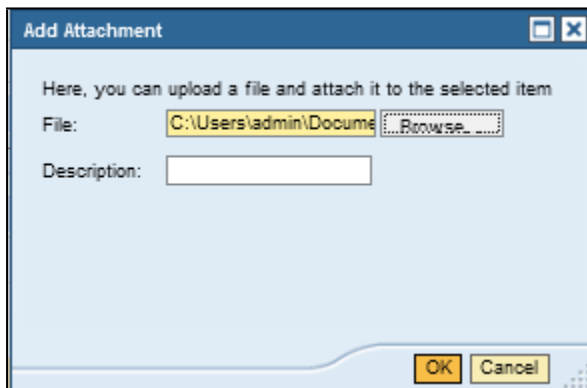
Add Attachment, if applicable



19. Click Browse

20. Choose File to Upload

21. Click Open



22. Add description

23. Click OK



Create an RFX Response

24. Click Check

25. Click Submit

Line Number	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	Total Value
1	abrasive		Material		00514	Abrasives Clothfiber	2	2	EA	2,500.00	USD	1	5,000.00

Details for item abrasive

Item Data Questions **Notes and Attachments** Payment Conditions Table Extensions Delivery Subcontracting

▼ Notes

Clear Copy

Category	Description
RFx/Auction Text	-Empty-
Bidder's Remarks	We can deliver products with in 10 days
Purchaser's Remarks	-Empty-
Justification	-Empty-

▼ Attachments

[Add Attachment](#) [Edit Description](#) [Versioning](#) [Delete](#) [Create Profile](#)

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)
Standard Attachment	PRODUCT LIST	Book2.xlsx	1		<input type="checkbox"/>	xlsx	11

Submit Close Read Only Print Preview Check Save Export Import Questions and Answers (0)

