

BURRIS/WAGNON ARCHITECTS, P.A.

500L EAST WOODROW WILSON AVENUE JACKSON MS 39216 PH 6019697543 FAX 6019699374

21 January 2021

ADDENDUM NO. 2

Re: **GS# 102-273**
Elevator Improvements (RE-BID)
Delta State University
Cleveland, Mississippi

Bid Date: Tuesday, January 26, 2021 (2:00 P.M.)



NOTICE TO ALL DOCUMENT HOLDERS:

The following additions, changes, and clarifications to the Specifications for the subject project are to be included as part of the Contract Documents, and thus amend the Scope of Work:

GENERAL

Item No. 1: A PRE-BID CONFERENCE was held on WEDNESDAY, January 6, 2020, 2:00 P.M., in the Delta State University Physical Facilities Office conference room. See attached attendance list and items discussed and clarified below.

- A. Ms. Anna Boggan of the Bureau of Building discussed bid date and time, location, parking around Woolfolk Building, and noted that bid acceptance would be based on the Bureau's official time clock at the desk in the lobby of the 14th floor of Woolfolk Building. If sending Bid by FedEx, bid must be received by the advertised Bid Time of 2:00 PM. Ms. Boggan read parts of Section 00100 Instructions to Bidders (see attached Exhibit "A"), and noted that Contractors shall thoroughly review the entire Section 00100, including Bidder's Checklist and all other bidding requirements at Section 00100 Instructions to Bidders, including, but not limited to, the following:
1. The Bureau of Building is the Owner for this Project. The Contract will be between the Bureau and the Contractor.
 2. Any modifications to Bid must be made prior to the scheduled Bid time by writing on the outside of the sealed envelope containing the Bid (see Section 00100/3.02).
 3. Bid Bonds must also have Power of Attorney attached. Bond is not required if a certified check is used instead. Bid Security is 5%. See Section 00100/2.08.
 4. Written words supersede numbers written on Proposal Form.
 5. Bidder must acknowledge all addenda on the Proposal Form. Bidder must sign proposal form.
 6. Out-of-State Contractors shall include their state's reciprocating law in bid envelope, OR a letter stating the Contractor's state has no resident Contractor preference law (see Section 00100/1.03).
 7. Bidders have 24 hours to review bids and report any problems or irregularities, and also to protest bids (see Section 00100/4.03, 4.04).
 8. There are no Davis-Bacon requirements on this Project.
 9. Ms. Boggan also provided written directions for any bidder interested in submitting his bid electronically, which are attached hereto as Exhibit "B". (Bidder must pre-register in Magic—please register early).

- B. Ms. Boggan noted that all questions shall be sent directly to the Professional. It was noted that all Addenda shall be a part of the Contract, and there shall be no addenda issued within 48 hours of the Bid. Last addendum must be released by 5:00 PM, CST, Thursday, January 21, 2021; please send all questions for clarification to Professional before this date/time. Any Bid protests shall be sent directly to the Bureau of Building, Grounds, and Real Property Management within 24 hours of the Bid. Contractor please note on the last page of the Proposal Form, page 8, in the Mechanical/Electrical Contractors section, that the blanks MUST BE FILLED IN.
- C. Architect discussed contract time and the Proposal Form, including the fact that all relevant subcontractor blanks must be filled in. Contractor's company name on proposal form is to exactly match that listed with Secretary of State's office and the State Board of Contractors. Certificate of Responsibility number must be listed with the State of Mississippi.
- D. Bidder shall note that the Base Bid Assumptions (Sht. 1.0) that *shall be included in the Base Bid* (example, at Assumption #1: (3) each x Contractor's cost per each = amount to include in Bid for this Assumption #1).
- E. Architect discussed the overall planning and specification concepts of the Project, including the sequence of construction as defined in Section 01900.
 - 1. The Project is planned as a Base Bid, with four (4) add alternates.
- F. Architect reviewed Section 01900, including alternate descriptions.
- G. It was discussed that there appears to be no reason to tour the campus elevators included in this Project for this RE-BID, as bidders seem to have toured the project for the first bid. If this should not be the case, please contact Architect.

SPECIFICATIONS

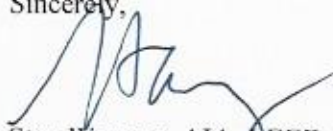
- Item No. 1:** Refer to **Section 14240** and note that this Hydraulic Passenger Elevators Modernization specification shall be bid in conjunction with both the Architectural drawings, as well as Mechanical/Electrical drawings, and their respective specifications, in defining the overall modernization and repair scope (i.e., Specifications, or Drawings, may show or describe additional scope of work from the other elements in the Bid Documents, and the more stringent requirement shall be bid and included in the Project).
- Item No. 2:** Refer to **Section 14240** and clarify that applicable code for this project shall be ASME A17.1 2019.
- Item No. 3:** Refer to **Section 14240/2.08**, and add paragraph "E." as follows: "E. On the same panel as the phone push button, messages shall be displayed that permit authorized personnel to communicate with and obtain responses from a trapped passenger, including passengers who cannot verbally communicate or hear. On this same panel, a message shall be displayed that is activated by the authorized personnel to indicate when help is on the way. The message shall continue to be displayed until a new message is displayed or the communications are terminated. Provide integral video camera required by 2019 code. Also in this Contract, the Contractor shall provide and install one (1) Category 6 network cable from the IT closet of the building to the integral camera terminating with Cat 6 standards. User will connect to network, and provide monitoring."
- Item No. 4:** Refer to **Section 14240/3.08**, paragraphs "B." – "H." and add to each paragraph the following: "At the elevator modernizations specified, Contractor shall provide message displays as described above at Item No. 3, complete with integral video camera required by code, and install one (1) network cable from the IT closet of the building to the camera, terminating with Cat 6 standards. User will connect to

network, and provide monitoring.”

- Item No. 5:** Refer to **Section 14240** and all drawings and clarify that shunt trip breakers shall be installed at all sprinklered machine rooms and hoistways.
- Item No. 6:** Refer to **14240/3.08/E., Broom Hall**, and clarify that this elevator hall station shall be provided car call lock out for third floor.
- Item No. 7:** Refer to **14240/3.08/H.** and add “(Alternate #1)” after Kethley Hall.
- Item No. 8:** Refer to Electrical documents and clarify as follows: The Elevator work in this project requires various new fire alarm devices for the elevators and elevator controls to be connected to the existing fire alarm controls/cabinets in each building. Only the Student Union shall require a new Fire Alarm Control Panel to be installed by this project. All other buildings shall only be required to connect to the existing fire alarm controls. Any Fire Alarm Systems in these other buildings not currently fully functional, shall be made operational by the University prior to the completion of this project.

No other items in this addendum.

Sincerely,



Stan Wagon, AIA, LEED AP
BURRIS/WAGNON ARCHITECTS, P.A.

End of Addendum No. 2

PRE-BID CONFERENCE
GS# 102-273
Elevator Improvements (REBID)

DATE: Tuesday, January 6, 2021

TIME: 2:00 p.m.

1. **Open Bid:** Tuesday, January 26, 2021, 2:00 PM
Bureau of Building's Conference Room - 14th Floor
2. Parking & Security - allow ample time for parking and check-in with building security. Be mindful on whether the legislature *is/is not* in session (1/2 through 3/30)
3. Telephone and desk, are not provided, for bidders use. Please do not go beyond the yellow signs in certain areas on the floor.
4. Bids are taken; until 1:59:59 PM on Bid Date. The official time clock is located at the Receptionist Desk – 14th Floor. All late bids will be stamped and returned unopen.
5. The Mississippi State Board of Contractors is responsible for issuing Certificates of Responsibility to Contractors. Please ensure that your company information is current and up to date, at the time of bid and throughout the length of the job. Bids over \$50,000, must show a Certificate of Responsibility number on the bid and on the face of the envelope containing the bid information
6. Business Name must be exactly as listed, with the MS Secretary of State's Office and the state board of contractors. Names must match.
7. The written bid amounts supersede the numeric amounts and the same for alternates.
8. 5% Bid Bond or Certified Check for 5% of the bid amount is required at time of bid. Certified Checks are held; until bid award, even if you are not the low bidder. You must request the check in writing with the return address in the request.
9. Make sure to acknowledge all addenda on bid document.
10. If applicable, provide Mechanical/Plumbing/Electrical Subcontractors names along with Certificate of Responsibility Number. If a subcontractor(s) will not be used for the Project, then N/A should be noted and submitted on the bid document.
11. Bidder has 24 hours to notify BoB regarding any mistake with their Bid Submittal
12. All Bid Protest(s), must be submitted to the Bureau of Buildings (BoB)
13. Must hold price for 45 days; as per bid specifications
14. Notice to proceed will occur in approximately 30-45 days after bid if contracts are correct.

15. Out of State Contractors must submit reciprocating construction law for their state of residency. The State Of Mississippi does not have a reciprocating law; but if your state has one, we will use it to evaluate your bid.
16. Bureau of Buildings is the Owner - the Contract will be between BoB and the Contractor
17. Questions regarding the Project ***must*** be submitted to the Professional, no later than _____
_____ prior to bid date.
18. If bid is sent by UPS, FEDEX, or USPS, it is the Bidder's responsibility to make sure it is delivered and stamped in before 2:00:00 PM on bid date. The bid must be in a sealed envelope inside a shipping package so that it is not opened with the regular mail. Late bids are stamped in and returned not opened.
19. Electronic bid(s) are accepted for all Bureau of Building, Grounds, and Real Property Management (BOB) Projects. To submit an electronic bid you must be registered in MAGIC. To ensure you can submit a bid electronically you must register prior to bid date; registration is required only one time. If you register, you will start receiving auto notifications for BOB construction projects. This does not apply to reverse auction. If anyone wants instructions for how to register, I have a memorandum dated 02/27/18, from the BoB director with instructions on how to do so.
20. If you have any questions after today regarding information for bidding, please reference the bidder's checklist in the specifications.



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

Laura D. Jackson
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Contractors, through the AGC, ABC, and MBOC

FROM: Calvin R. Sibley, Director
Bureau of Building, Grounds and Real Property Management

DATE: February 27, 2018

SUBJECT: Electronic Construction Bidding per Law effective 1/1/2018

Beginning January of 2018, the Mississippi Department of Finance and Administration / Bureau of Building Grounds and Real Property Management started receiving construction bids electronically as required by House Bill 1106, Laws of 2017. Electronic bids are at the discretion of the Bidder/Supplier. Paper bids WILL STILL BE received as stipulated in the Advertisement / Request for Bids The instrument being used to carry out this is a program called MAGIC which is available to all State of Mississippi departments, agencies, and Bidders/Suppliers. (MAGIC is the State's Accounting System.)

TO BID USING MAGIC: Potential Bidder/Supplier must first register. When the Bidder/Supplier registers themselves, they will automatically receive their Magic sign-in information. (The Bureau of Building, et al, can assist with this, and, if so, will notify the Bidder/Supplier by email of doing so, so they can contact Magic to get their sign-in information for bidding electronically) Construction Bidders/Suppliers who have received awards in recent years through the Bureau of Building, et al, should already have their company information properly entered. Those companies should still verify that their system "Product Code" is set to "90922" [for construction] in order to receive "system generated Bid Notices" for construction projects. (Bid Opportunities will continue to be in the newspaper, on the Magic Portal, and on the Bureau of Building, et al, web.) When registering, a company should enter their company information EXACTLY as shown per the Mississippi Secretary of State's listing and per their W9. Contact Magic at: <http://uperform.magic.ms.gov/gm/folder-1.11.7512?originalContext=1.11.8507> (MS SoS, MBOC, and W9 should all agree.)

TO ADD THE PRODUCT CODE 90922 once in your MAGIC Address Table click the steps below:

1. Click on Suppliers Self Service Tab.
2. Click Company Data.
3. Click the Process Button.
4. Click Add Categories in the Product Categories section
5. Add the product Categories from here.

TO VIEW ADVERTISED PROJECT INFORMATION on line go to DFA Web site and select “Are You Interested in Doing Business with Mississippi” at the top of the page. This takes one to the Procurement Portal. Click on:

1. I sell to Mississippi
2. (RFx) Procurement Opportunities and Public Notifications
3. Advanced Search Options
4. Major Procurement Category: Select Construction
5. Dept/Agency: Select MS DEPT FINANCE AND ADMINISTRATION
6. SEARCH

Another option from the DFA web site is to:

1. Select DFA Offices
2. Select Bureau of Building Grounds and Real Property Management.
3. Just Below “About the Bureau of Building” select BOB Bid Solicitations.
4. Locate the GS# at left of the list and the RFx number at the right.

On both list the RFx number for each project is listed which is required in MAGIC when preparing bids.

For additional information regarding registration in MAGIC, contact MMRS at (601) 359-1343 or by email at mash@dfa.ms.gov .

CRS/pgw

